

REVIEW CRITERIA: Individual Rating Sheet for 2011-2012
For Members of the Community Services, Early Childhood and Senior Services Committees

Agency _____ Program/Project Title _____ Program Letter _____

This sheet should be completed after reading a proposal. This sheet should be brought, in a completed form, to the Community Services, Early Childhood or Senior Committee meeting where this agency will answer questions related to this proposal. Enter the number of points for each question that you determine should be assigned to the specific proposal.

	10 points	
1. To what extent does the proposal meet the Objectives of the <u>Community Development Division, Community Resources Program Goals and Priorities</u> for 2011-2012	1 Does not meet objectives or priorities	10 Meets objectives and priorities
	10 points	Points
2. To what extent does the proposal incorporate an innovative and/or research based <u>program design</u> that will have a positive impact on the need or problem identified?	1 Ineffective program design, not research based or does not use best practice standards, unlikely to have positive impact.	10 Highly effective program design, uses best practices or meets industry standards, very likely to have positive impact.
	5 points	Points
3. To what extent does the proposal include service goals and outcome objectives that are realistic and measurable and are likely to be achieved within the proposed timeline?	1 Vague objectives, not realistic or measurable, unlikely to be achieved within timeline	5 Clear objectives, realistic & measurable, very likely to be achieved within timeline
	10 points	Points
4. To what extent do the agency, staff and/or Board <u>experience, qualifications, past performance</u> and <u>capacity</u> indicate probable success of the proposal?	1 Low capacity to provide high quality service, poor track record, poor qualifications.	10 High capacity to provide high quality services, strong administration, excellent track record, high staff and Board qualifications.
	5 points	Points
5. To what extent is the agency's proposed <u>budget reasonable and realistic</u> , able to <u>leverage additional resources</u> , and demonstrate <u>sound fiscal planning</u> and management?	1 Proposed budget is unclear and/or incorrect, unrealistic, does not leverage additional resources.	5 Proposed budget is clear and accurate, reflects realistic & appropriate costs, leverages other funds to support program
Subtotal of points		

	5 points		
6. To what extent does the agency's proposal demonstrate efforts and success at securing a <u>diverse array of support, including volunteers, in-kind support and securing partnerships with agencies</u> and community groups?	1 Very few partnerships, volunteer or in-kind support.	5 Strong partnerships- effectively utilizes volunteers & in-kind support.	Points
	5 points		
7. To what extent does the applicant propose services that are accessible and appropriate to the needs of <u>low income individuals, culturally diverse populations and/or populations with specific language barriers and/or physical or mental disabilities?</u>	1 Little attention paid to culturally relevant programming, few low income individuals served, no specific plan for addressing accessibility or language barriers	5 Program design in culturally responsive, addresses accessibility & language needs of a variety of individuals, serves a high number of low income individuals	Points
Comments, thoughts, issues:			
50 Total Points Possible	Total Points Assigned to Proposal:		

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Community Services, Early Childhood or Senior Services Committee

Name of Person completing this form: _____

If you have questions about this proposal that you would want the agency to address during their scheduled question/answer time, please list them below. Submit these questions to the Community Development Division Office by the time period identified by program goal area listed below:

Domestic Violence/Sexual Assault/Crisis Intervention: Due

Children/Family: Due

Access to Resources: Due

Youth: Due

Seniors: Due

Questions (list):