



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

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Tuesday, June 11, 2019

4:30 PM

Room 153, Madison Municipal Building  
215 Martin Luther King, Jr. Boulevard

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### CALL TO ORDER / ROLL CALL

**Present:** 4 - Shiva Bidar; Rebecca Kemble; Tag Evers and Grant Foster

**Excused:** 4 - Barbara Harrington-McKinney; Arvina Martin; Sheri Carter and Samba Baldeh

**Others Present:** Mayor Rhodes-Conway, Deputy Mayor Dr. Linda Vakunta, Deputy Mayor Leslie Orrantia, Deputy Mayor Cam McLay, Michelle Drea (City Assessor) and Eric Olson (IT)

Ald. Shiva Bidar, chair, called to the meeting to order at 4:32 p.m.

### APPROVAL OF MINUTES

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Grant Foster, to approve the minutes from the May 21, 2019 Common Council Executive Committee meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

There was no public comment.

### DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

It was noted that the Mayor had not yet arrived. Council President Bidar requested that the discussion with the Mayor be tabled until she arrived and the committee take up Legislative File No. 54854, Legislative File No. 55157. There was no objection.

### REFERRALS FROM THE COMMON COUNCIL

#### 54854

Delete the classifications of Assistant City Assessor Commercial (CG18, R13), Assistant City Assessor Residential (CG18, R12), and Assessment Services Supervisor (CG18, R08), and create new classifications of Assessment Business Systems Manager and Assessment Operations Manager, both in CG 18, Range 14. Recreate position #709 of Assessment Services Supervisor as the Assessment Business Systems Manager and reclassify current Assessment Services Supervisor (CG 18-08), Sally Sweeney, to the Assessment Business Systems Manager position. Recreate

vacant position #727 of Assistant City Assessor Commercial as the Assessment Operations Manager in CG18, R14. Delete position #4123 of Assistant City Assessor Residential and recreate it as a Property Appraiser 4 in CG 16, R21.

**Sponsors:** Satya V. Rhodes-Conway, Donna V. Moreland, Barbara Harrington-McKinney, Sheri Carter and Michael E. Verveer

**Attachments:** [PB Memo Assessor's Office restructure 3-2019.pdf](#)  
[Assessment Business Systems Manager 2019.pdf](#)  
[Assessment Operations Manager 2019.pdf](#)  
[Assr's Office Org Charter 2018.pdf](#)  
[assessor office organizational chart 2019.pdf](#)

City Assessor Michelle Drea was present for discussion on the resolution and available to answer any questions.

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Grant Foster, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Ald. Barbara Harrington-McKinney arrived at 4:35 p.m.

**Present:** 6 - Shiva Bidar; Barbara Harrington-McKinney; Arvina Martin; Rebecca Kemble; Tag Evers and Grant Foster

**Excused:** 2 - Sheri Carter and Samba Baldeh

## DISCUSSION WITH MAYOR

### 56053

Discussion with Mayor Rhodes-Conway - 6/11/19

- Introduction of new Deputy Mayors: Dr. Linda Vankuta and Cameron McLay  
- Discussion on the City's Sustainability Initiatives

Mayor Rhodes-Conway arrived at this time. Mayor discussed the following items with CCEC members:

#### City's Sustainability Initiatives

\* She noted that Jeanne Hoffman is leaving the city and this was prompting a conversation about restructuring sustainability staffing. This could be: a. spread out throughout departments (individual positions) or b. a director of sustainability. She has not come to any conclusions but is interested in other thoughts on staffing. Council President Bidar suggested they may want to review the city's Sustainability Plan and the recommendations on staffing.

\* She has made changes to how the city purchases refrigerators and coffee makers.

\* She has approached the Nelson Institute to assist with review of the impacts of climate change on city infrastructure and operations.

#### Introduction of Deputy Mayors/Staff

\*She introduced Deputy Mayors - Natasha Holmes (not present), Dr. Linda Vankuta (Housing and Human Services) and Cameron McLay (he will be 50% and be a shared position with Katie Crawley @ 50% - Performance Excellence). Still need to hire one more Deputy Mayor and when that is completed, portfolios will be more defined for each.

## UPDATES

### [55274](#)

Legislative Update (June 2019) - Leslie Orrantia, Deputy Mayor

**Attachments:** [2019-2020 City of Madison Legislative Agenda\\_Orrantia.pdf](#)

Deputy Mayor Leslie Orrantia provided an update on City's 2019-2020 Legislative Agenda (see attachment). She noted that it had been developed by former Deputy Mayor Nick Zavos. Ald. Rummel asked if PFAS issue could be added to the legislative agenda.

Deputy Mayor Orrantia was asked to provide another update at the July 16, 2019 CCEC meeting.

### [55157](#)

Update: Common Council Chief of Staff (6/11/19) - Kwasi Obeng

**Attachments:** [6/11/19 Chief of Staff CCEC Update.pdf](#)

Kwasi Obeng, Council Chief of Staff, provided an update to CCEC members (see attached). It was noted that the the New Alder Orientation: Public Works was JUNE 21 (not July 21).

Ald. Barbara Harrington-McKinney requested that Mr. Obeng also include any updates on interactions with other committees (e.g. MPD Policy & Procedures Ad Hoc Committee).

## DISCUSSION ITEM (continued)

### [55731](#)

2019 Future Agenda Items - Survey Results

**Attachments:** [June 2019 CCEC Priority Agenda Items\\_Survey Results.pdf](#)

There was discussion on the survey results and the issues that CCEC may want to include on future agendas (see attachment):

1. Review of Council Policy Guide & Incorporation of APM's
2. Improving Electronic Communication Tools for Alders
3. Update on Flood Mitigation Efforts
4. Audit Process for City Departments (City Internal Auditor updates)
5. Chief of Staff Annual Performance Review
6. Creating a Common Council Annual Report

Additional issues identified:

Affordable Housing, TFOGS Report and Review of Committees, Commission and Boards; Additional Communication Resources, Updates by Departments/Divisions & Contract Renewals, Bus Rapid Transit Funding, Immigration Issues, Public Bank (Municipal Bank)

Council Leadership will discuss how to bring these items to the CCEC on future agendas.

### FUTURE AGENDA ITEMS

**Referral from Council:**

**Legislative File No. 54777 - SUBSTITUTE - Creating a special task force on PFAS (per- and polyfluoroalkyl substances) contamination to review, analyze and provide recommendations for a comprehensive response to PFAS contamination in Madison. (7/2/19 CCEC Meeting)**

**Standing Updates**

- \*Task Force on Structure of City Government**
- \*President's Work Group on Surveillance & Data Management Policies**
- \*MPD Policy & Procedures Ad Hoc Committee**
- \*Council Chief of Staff (monthly)**

**Note: Future agenda items that were discussed at the 6/11/19 CCEC meeting will be discussed by Council Leadership and prioritized for future CCEC agendas.**

**Future Agenda Items previously discussed by this CCEC:**

- \*Update: Park Edge/Park Ridge Neighborhood Employment Center**
- \*Individual District Issues that have broader city implications (all alders)**
- \*Updates on Aging Infrastructure**

### ADJOURNMENT

**A motion was made by Ald. Tag Evers, seconded by Ald. Barbara Harrington-McKinney, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:55 p.m.**