

Parking Utility

Capital Improvement Plan

| | 2020 Adopted | 2021 Request | Change |
|-------------------------------|--------------|--------------|----------|
| 2021 Capital Budget | 139,000 | 203,000 | 64,000 |
| 2021 Capital Improvement Plan | 22,359,000 | 22,303,000 | (56,000) |

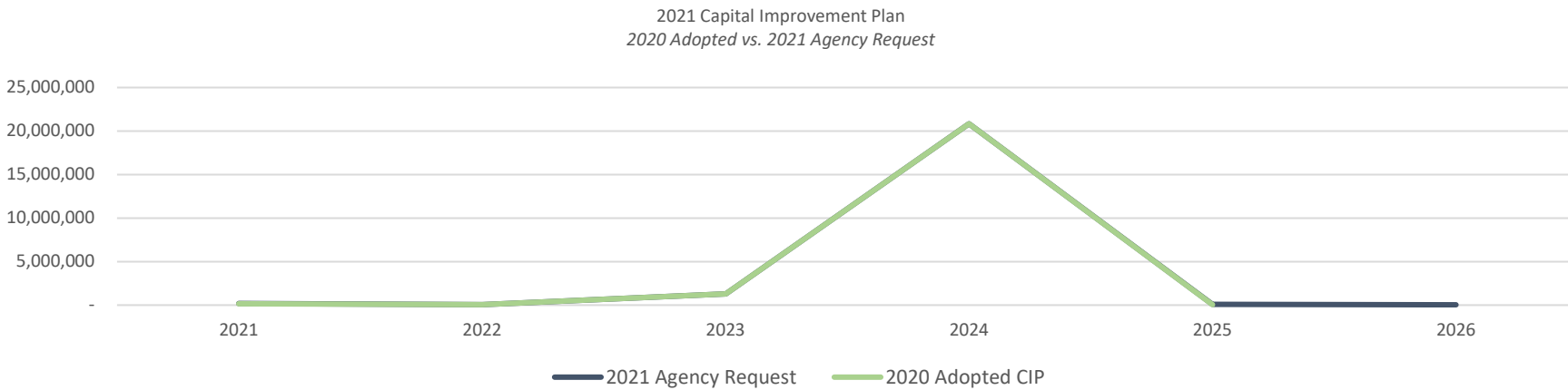
2020 Adopted
2

2021 Request
2

Project Summary: Agency Request

| | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|--------------------------------|-------------------|------------------|---------------------|----------------------|------------------|------------------|
| Vehicle Replacement | 203,000 | 54,000 | 88,000 | 37,000 | 88,000 | 36,000 |
| Lake Street Garage Replacement | - | - | 1,200,000 | 20,800,000 | - | - |
| Total | \$ 203,000 | \$ 54,000 | \$ 1,288,000 | \$ 20,837,000 | \$ 88,000 | \$ 36,000 |

Changes from 2020 CIP



Major Changes/Decision Points

- Vehicle Replacement

2021 budget increased by \$64k reflecting equipment replacement and purchasing new equipment for Wilson St Garage

2025 budget amount increased by \$38k reflecting the replacement of a 2016 vehicle one-year in advance

TO: David Schmiedicke, Finance Department

FROM: Sabrina Tolley, Assistant Parking Utility Manager

DATE: June 12, 2020

SUBJECT: Parking Division 2021 Capital Budget Requests

Goals of Agency's Capital Budget

The Parking Division's 2021 Capital Budget requests reflect the agency's priorities to maintain and replace existing facilities and equipment based on the condition of infrastructure, operating costs, and safety, and to reduce fuel consumption and carbon emissions by replacing aging vehicles with electric or more fuel efficient vehicles.

Summary of Changes from 2020 Capital Improvement Plan

The 2021 Vehicle Replacement Program request increased \$64,000 due to additional equipment needs, including vehicle attachments and a scissor lift for the Wilson Street Garage. The scissor lift will be needed to clean and maintain condenser coil units, exhaust fans, and impulse fans in the new parking garage. The increase in 2025 reflects the replacement of a vehicle one year earlier than was previously scheduled.

Prioritized List of Capital Requests

The Parking Division's requests are prioritized based on project readiness, condition of infrastructure and equipment, operating costs and timing of replacement needs. The vehicle replacement program is prioritized first, as the vehicles and equipment funded through this capital program are necessary for ongoing facility maintenance, snow removal, revenue collections, and other duties.

1. Vehicle Replacement Program, Project # 13128
2. Lake Street Garage Replacement, Project # 19015

Potential for Scaling Capital Requests

The Lake Street Garage Replacement Project capital request amount is based on a preliminary design concept and opinion of probable cost for a replacement structure with an inter-city bus terminal located on the first floor of the parking structure. Any potential savings or changes in the project scale to reduce the project cost would be explored in the planning and early design phase.

Impact of COVID-19 on Capital Funding

Parking Division revenues have been significantly impacted by COVID-19, with decreased activity and demand for parking in the downtown area. Revenues through May of 2020 are down

\$2.7M (a 40% decrease) from the same period last year, due to near total revenue losses from mid-March to present. Revenues are expected to slowly recover through the year, but will not be sufficient to cover 2020 operating expenses; the Parking Division is projecting the use of approximately \$5M from Reserve Fund balances in 2020 to cover operating expenses.

The Parking Division has adequate Reserve balances to fund the purchase of vehicles and equipment requested in the 2021 Vehicle Replacement Program. However, it is uncertain whether the Parking Division will generate sufficient revenues and Reserve Fund balances to complete the Lake Street Garage Replacement project in 2023-2024. This will largely depend on the pace of COVID-19 recovery in 2020 and 2021, but without additional funding sources, it may be necessary to delay this project.

2021 Capital Improvement Plan Capital Budget Proposal

Identifying Information

| | | | |
|-------------------------|-----------------|----------------------|--------------------------|
| Agency | Parking Utility | Proposal Name | Lake Street Garage Repla |
| Project Number | 19015 | Project Type | Project |
| Project Category | Facility | Priority: | 2 |

Description

This project funds the replacement of the State Street Campus Lake Garage. The goal of the project is to construct the replacement garage with approximately 600 stalls. The garage is a potential site for an intercity, intermodal bus terminal which may be constructed in conjunction with the garage replacement project. The Lake Street side of the garage was built in 1964. Planning and design is anticipated to occur in 2023 with construction in 2024. The Frances Street side was built in the early 1980s. The Frances Street side replacement is planned for 2044.

Budget Information

Total Project Budget \$22,000,000 **Prior Appropriation** \$0

Budget by Funding Source

| Funding Source | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|------------------|------|------|-------------|--------------|------|------|
| Reserves Applied | | | 1,200,000 | 20,800,000 | | |
| Total | \$0 | \$0 | \$1,200,000 | \$20,800,000 | \$0 | \$0 |

Budget by Expenditure Type

| Expense Type | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|--------------|------|------|-------------|--------------|------|------|
| Building | | | 1,200,000 | 20,800,000 | | |
| Total | \$0 | \$0 | \$1,200,000 | \$20,800,000 | \$0 | \$0 |

Explain any changes from the 2020 CIP in the proposed funding for this project.

Priority

Citywide Element Land Use and Transportation

Strategy Maintain downtown Madison as a major Activity Center for the region while improving access and inclusivity

Describe how this project advances the Citywide Element:

The State Street Campus Lake and Frances public parking garages provide access to the State Street and Campus areas, and is heavily utilized by visitors, event-goers, and residents. Availability of public parking serves a critical role in supporting the vitality and economic health of the downtown area and attracting events. The garage replacement project will potentially include construction of an inter-city bus terminal.

What is the justification for this project?

The State Street Campus Lake Garage is nearing the end of its useful life.

Project Schedule & Location

Can this project be mapped? Yes No

What is the location of the project? 415 N. Lake Street, Madison, WI 53703

Is this project on the Project's Portal? Yes No

| | <i>Status/Phase</i> | <i>Est Cost</i> | <i>Description</i> |
|-------------|---------------------|-----------------|--------------------|
| 2022 | Status | | |
| | <i>Status/Phase</i> | <i>Est Cost</i> | <i>Description</i> |
| | | | |
| 2023 | Status | | |
| | <i>Status/Phase</i> | <i>Est Cost</i> | <i>Description</i> |
| | | 1200000 | |
| 2024 | Status | | |
| | <i>Status/Phase</i> | <i>Est Cost</i> | <i>Description</i> |
| | | 2080000 | |
| 2025 | Status | | |
| | <i>Status/Phase</i> | <i>Est Cost</i> | <i>Description</i> |
| | | | |
| 2026 | Status | | |
| | <i>Status/Phase</i> | <i>Est Cost</i> | <i>Description</i> |
| | | | |

Operating Costs

What are the estimated annual operating costs associated with the project?

Personnel

| <i># of FTEs</i> | <i>Annual Cost</i> | <i>Description</i> |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Non-Personnel

| <i>Major</i> | <i>Amount</i> | <i>Description</i> |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Notes

Notes:

2021 Capital Improvement Plan Capital Budget Proposal

Identifying Information

| | | | |
|----------------------------|-----------------|----------------------|---------------------|
| Agency | Parking Utility | Proposal Name | Vehicle Replacement |
| Project Number | 17600 | Project Type | Program |
| Project Category | Facility | Priority: | 1 |
| 2021 Project Number | 13128 | | |

Description

This program funds the replacement of Parking Utility vehicles. The goal of the program is to replace vehicles on a ten year cycle, recognizing savings on maintenance, repairs, and fuel. Progress will be measured by savings in these areas. Planned purchases in 2020 include: a utility vehicle, a sweeper, a dump truck, and a service worker vehicle.

Budget Information

Prior Appropriation* \$412,997 **Prior Year Actual*** \$401,581

*Based on Fiscal Years 2015-2019

Budget by Funding Source

| Funding Source | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Reserves Applied | 203,000 | 54,000 | 88,000 | 37,000 | 88,000 | 36,000 |
| Total | \$203,000 | \$54,000 | \$88,000 | \$37,000 | \$88,000 | \$36,000 |

Budget by Expenditure Type

| Expense Type | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|-------------------------|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Machinery and Equipment | 203,000 | 54,000 | 88,000 | 37,000 | 88,000 | 36,000 |
| Total | \$203,000 | \$54,000 | \$88,000 | \$37,000 | \$88,000 | \$36,000 |

Explain any changes from the 2020 CIP in the proposed funding for this program.

Additional funding request in 2021 of \$29,000 to purchase a scissor lift for the new Wilson Street Parking Garage, \$6,000 for a replacement trailer, \$15,000 for vehicle #5715 attachments, and \$12,000 for vehicle #8060 attachments that were not previously in the CIP. \$35,000 of the increase in 2025 reflects replacement of a 2016 SUV with an electric vehicle in 2025 rather than 2026. Other increases in future years reflect inflationary adjustments.

Priority

Citywide Element Green and Resilient

Strategy Does not meet a strategy.

Describe how this project advances the Citywide Element:

Vehicles are replaced on a 10-yr life-cycle on average or at end of useful life. As vehicles are replaced, the Parking Division continues to explore vehicle replacement options to reduce fuel consumption and emissions, and improve winter maintenance equipment to reduce salt usage on sidewalks and surface lots maintained by the Parking Division.

Project Schedule & Location

2021 Projects

| Project name | Est Cost | Location |
|--------------------------|-----------|----------|
| 2021 Vehicle Replacement | \$203,000 | |

Explain the justification for selecting projects planned for 2021:

Replace vehicle 5715 (2008 Tractor and attachments) @ \$32,000, vehicle 8060 (2008 Utility vehicle and attachments) @ \$42,000, vehicle 5441 (2010 Sweeper) @ \$82,000, replace all small snow blowers @ \$12,000, vehicle 7957 (Olympic Trailer) @ \$6,000, scissor lift for Wilson Street Garage @ \$29,000.

2022 Projects

| Project Name | Est Cost | Location |
|--------------------------|----------|----------|
| 2022 Vehicle Replacement | \$54,000 | |

Explain the justification for selecting projects planned for 2022:

Replace vehicle 2317 (2011 Truck) @ \$50,000 and vehicle 5613A (2011 Snow blower) @ \$4,000.

2023 Projects

| Project Name | Est Cost | Location |
|--------------------------|----------|----------|
| 2023 Vehicle Replacement | \$88,000 | |

Explain the justification for selecting projects planned for 2023:

Replace vehicle 2322 (2012 Truck) @ \$52,000 and vehicle 8067 (2014 utility vehicle) @ \$36,000.

2024 Projects

| Project name | Est Cost | Location |
|--------------------------|----------|----------|
| 2024 Vehicle Replacement | \$37,000 | |

Explain the justification for selecting projects planned for 2024:

Replace vehicle 8068 (2015 utility vehicle) @ \$37,000.

2025 Projects

| Project name | Est Cost | Location |
|--------------------------|----------|----------|
| 2025 Vehicle Replacement | \$88,000 | |

Explain the justification for selecting projects planned for 2025:

Replace vehicle 2323 (2015 Truck) @ \$ 53,000 . Replace vehicle 1703 (2016 SUV) with electric vehicle @\$35,000.

2026 Projects

| Project name | Est Cost | Location |
|--------------------------|----------|----------|
| 2026 Vehicle Replacement | \$36,000 | |

Explain the justification for selecting projects planned for 2026:

Replace vehicle 1708 (2017 SUV) with electric vehicle @ \$36,000.

Operating Costs

What are the estimated annual operating costs associated with the projects planned within this program?

Personnel

| # of FTEs | Annual Cost | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Non-Personnel

| Major | Amount | Description |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Notes

Notes:

City of Madison 2020 Authorized Projects
Summary Status

Agency : Parking Utility

of Projects on Schedule

| |
|---|
| 0 |
|---|

of Projects Delayed

| |
|---|
| 1 |
|---|

| Project | 2020 Budget | Status | Notes |
|---------------------|-------------------|--|-------|
| Vehicle Replacement | 223,000 | Delayed -- will be started in 2020 but not completed | |
| TOTAL | \$ 223,000 | | |