

City of Madison Meeting Minutes

City of Madison
Madison, WI 53703
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COMMON COUNCIL ORGANIZATIONAL COMMITTEE

Ald. Brenda Konkel (Chair), Ald. Paul Van Rooy (Vice-Chair), Ald. Robbie Webber, Ald. Paul Skidmore, Ald. Jean MacCubbin, Ald. Brian Benford, Ald. Judy Compton and Ald. Mike Verveer (alternate)

Tuesday, February 1, 2005

4:30 PM

Room 103A, City-County Building

Others Present: Ald. Zach Brandon, Michael May, Lara Mainella, Kelli Lamberty, Dave Faust, Janet Piraino, George Twigg, Paul Malischke, Delora Newton

CALL TO ORDER

Ald. Brenda Konkel called the meeting to order at 4:32 p.m.

Present: Ald. Brenda K. Konkel, Ald. Paul J. Van Rooy, Ald. Jean M. MacCubbin and Ald. Paul E. Skidmore

Absent: Ald. Robbie Webber, Ald. Brian Benford, Ald. Judy Compton and Ald. Michael E. Verveer

APPROVAL OF MINUTES

1. **00415** Approval of Common Council Organizational Committee minutes from January 4, 2005 meeting.
A motion was made by Ald. Van Rooy, seconded by Ald. Skidmore, to Approve. The motion passed by acclamation.

ITEMS REFERRED FROM COUNCIL

Present: Ald. Brenda K. Konkel, Ald. Paul J. Van Rooy, Ald. Robbie Webber, Ald. Jean M. MacCubbin, Ald. Paul E. Skidmore, Ald. Brian Benford, Ald. Judy Compton and Ald. Michael E. Verveer

Ald. Mike Verveer and Ald. Judy Compton arrived at 4:35 p.m.; Ald. Robbie Webber arrived at 4:36 p.m.; Ald. Brian Benford arrived at 4:38 p.m.

2. **00006** SUBSTITUTE - Amending Section 2.05(1) of the Madison General Ordinances to require a two-thirds majority vote for items to be introduced to the Common Council by title only, and creating Section 2.41 of the Madison General Ordinances to establish an Ordinance Revision Committee to review obsolete ordinances.

A motion was made by Ald. Skidmore, seconded by Ald. Van Rooy, to Recommend to Council to Adopt (Report of Officer) Ald. Zach Brandon provided a review of the two main components of the ordinance. The first component dealt with the introduction of by title only matters requiring a 2/3 majority vote of the Council. The second component created a "Rules Committee". The Rules Committee would meet quarterly to systematically review the Madison General Ordinances chapter by chapter.

Ald. Jean MacCubbin asked if more people should serve on this committee. She indicated that she thought certain city staff would have valuable input on ordinance changes (i.e. zoning, etc.)

Michael May supported the creation of the committee to review the ordinances. He believed that it would provide an systematic process for ordinance review.

Ald. Mike Verveer asked Ald. Brandon if the two components came about because of the EDC report recommendations. Ald. Brandon indicated that was what generated the drafting of these ordinance changes. Ald. Verveer thought the name "Rules Committee" should be changed to "Ordinance Revision Committee" or something more descriptive. Ald. Brandon was amenable to changing the name.

Ald. Jean MacCubbin asked if it was agreeable to Ald. Brandon if she added the following subparagraph:

(2)b. The Office of the City Attorney shall develop and implement a work plan, with alder and agency input, for a systematic review and revision of all Madison General Ordinances.

She said that it would clarify from where this was coming from and that it was clear this was a systematic review process.

Ald. Brenda Konkel asked why there was a need to create another committee and if this couldn't just be a subcommittee of the CCOC. Ald. Brandon didn't want the committee to be "dumped" on the CCOC and he thought there was a chance the new committee would get lost in the broad shuffle of business. He envisioned that the actual review work would occur in between quarterly meetings.

Ald. Konkel also pointed out that a 3-person committee runs into problems by prohibiting one-on-one conversations and violating the open meetings law. Ald. Mike Verveer asked if there was concern with setting quarterly meetings and thought they could be changed to state "regular" meetings.

Ald. Mike Verveer also questioned if it was an oversight that the Mayor's designee was not to be confirmed by the Council. He thought that should be stated in the ordinance as well.

The following friendly amendments were made to the main motion by Ald. Jean MacCubbin:

- a. The committee be changed from "Rules Committee" to "Ordinance Revision Committee".
- b. Language: "...shall be charged with meeting on a quarterly basis.." be

changed to "..shall be charged with meeting on a REGULAR basis..".

c. (2) becomes (2)a. and (2)b.:

(2) a. Proposed revisions of the ordinances from the Ordinance Revision Committee may be introduced upon recommendation of the Ordinance Revision Committee for referral to a future meeting of the Common Council.

(2) b. The Office of the City Attorney shall develop and implement a work plan, with agency and alder input, for a systematic review and revision of all Madison General Ordinances.

d. restructure (3) to incorporate the need for the Mayor's designee to be confirmed by the Council.

Motion to adopt, with the above friendly amendments, was approved. The motion passed by acclamation.

Enactment No: ORD-05-00046

3. [00024](#)

SUBSTITUTE - Creating Section 3.46 entitled "Obsolete Committees and Commissions" of the Madison General Ordinances to establish that any committee that has not met in a calendar year would be automatically terminated by April 1 of the next year unless the Council acts before April 1 to keep the committee active or unless the committee is required by state statute or contract.

A motion was made by Ald. Compton, seconded by Ald. Benford, to Recommend to Council to Adopt (Report of Officer) Ald. Zach Brandon indicated that the ordinance came out of the Mayor's Office. He indicated that the purpose of the ordinance was to terminate any committee that hasn't met in a calendar year.

Janet Piraino stated that this ordinance allowed for a systematic review and termination of committees who are not meeting.

Ald. Jean MacCubbin questioned the meaning of the language "by an order of the Mayor". Michael May indicated that "by an order of the Mayor" allowed the Mayor to also take action on terminating committees, not only by Council action.

Ald. Jean MacCubbin had concerns about the timing of the action being March 1. She didn't think that allowed enough turnaround time for CCOC and Council action. She also asked what the was the trigger that abolishes the committee and the follow-up process to the committee being terminated.

Ald. Zach Brandon believed that the Mayor would issue a report by March 1. There were still concerns that 30 days was not enough time to review. George Twigg asked what time frame would be reasonable. Ald. Jean MacCubbin indicated February 15 to allow CCOC could meet twice and report back to the Council. Members agreed that the February 15 date would allow better turnaround time.

Ald. Mike Verveer asked if ad hoc, work groups and subcommittees were covered by this ordinance language. Ald. Brandon indicated that all committees were covered by the ordinance, even ad hoc, work groups and subcommittees.

Members asked the Mayor's office to develop a mechanism where standing committees notify the Mayor's office when ad hoc, work groups and subcommittees are created.

Ald. Judy Compton moved to change the March 1 date to February 15, seconded by Ald. Brian Benford. Motion to approve the ordinance as amended was approved.

The motion passed by acclamation.

Enactment No: ORD-05-00042

4. [00059](#) Amending Sections 2.40(2)(e), (2)(g), (3)(e), (3)(h), (6)(a), (6)(c), (7), (8), (9), (10)(a), (11)(b), (11)(c), (11)(e), (11)(f), and (12), creating new Section 2.40(13), and renumbering current Sections 2.40(13) through (15) to Sections 2.40(14) through (16) of the Madison General Ordinances to modify portions of the lobbying ordinance.

This matter was Discuss Ald. Mike Verveer moved to refer this item to a Special CCOC meeting on February 22, 2005 at 4:30 p.m. in Room 201, CCB.

Ald. Mike Verveer indicated that there was a CCOC Lobbyist Registration Work Group meeting scheduled for Wednesday, February 16, 2005 at 4:30 p.m. in Room 260, Madison Municipal Building. He referenced Michael May's memo entitled "Ideas on Lobby Law Amendments" that addressed small business concerns with the lobby law amendments.

Dave Faust, Information Services staff, spoke to lobbyist registration forms and the possibility of individuals being able to fill them out on-line versus downloading the forms and filling them out. He stated that Information Services would need to find out: a. what alders wanted to get out of putting forms on the web and b. what kind of data did they want to collect. A searchable database could possibly be set up in a year depending upon the answers to the questions.. The motion passed.

5. [00102](#)

SECOND SUBSTITUTE - Amending Section 10.056 of the Madison General Ordinances to clarify and revise procedure for applications, petitions, notifications, and permit fees; to update and create additional standards for issuance; to revise certain appeal timelines; and to make various organizational corrections to the Street Use Permit procedures: EXHIBIT R

A motion was made by Ald. Verveer, seconded by Ald. MacCubbin, to Recommend to Council to Adopt (Report of Officer) Ald. Mike Verveer moved, seconded by Ald. Jean MacCubbin, to recommend adoption of the Verveer Draft - 2nd Substitute Ordinance.

Kelli Lamberty, staff to Street Use Staff Team and Lara Mainella, Assistant City Attorney were present. They reviewed the main components of "Verveer Draft".

Ald. Robbie Webber made a friendly amendment to the main motion: 10.056(4)(c) to read:

If the application is for the use of not more than two (2) blocks of a primarily residential Non-Mall/Concourse local street (defined as a street with a speed limit of twenty-five (25) miles per hour or less)
(read as: (if classified as a "local" street on the Functional Classification Map maintained by City Traffic Engineering)

Ald. Judy Compton moved to separate this amendment from the main motion. She had concerns that by changing the definition some streets would not be covered as they were in the Functional Classification Map. Motion failed on a voice vote.

The main motion to recommend adoption of the 2nd substitute ordinance (Verveer draft) as amended by Ald. Robbie Webber, was before the members. The motion passed by the following vote:

Aye: Konkel, Van Rooy, Webber, MacCubbin, Skidmore and Benford

No: Compton

Non Voting: Verveer

6. [00049](#) Requesting a review by the Plan Commission, Urban Design Commission and the Common Council Organizational Committee of the Economic Development Commission's recommendations from their report entitled " Opportunities to Make Madison City Government More Friendly to Business" dated December 2004

A motion was made by Ald. Webber, seconded by Ald. MacCubbin, to Rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE, due back on March 1, 2005. The motion passed by acclamation.

7. [00439](#) Creating a non-partisan Madison Election Advisory Committee.

Refer to the COMMON COUNCIL The committee recommended that the resolution be introduced to the Council with referral to the CCOC.

REPORTS

8. Report CCOC Sister Cities Grant Review Subcommittee - 2005 Recommendations

Ald. Jean MacCubbin indicated that the report will be introduced at the Council meeting of 2/22/05 and referred to Board of Estimates, CCOC and the Council meeting of March 15, 2005. The CCOC Sister Cities Grant Review Subcommittee will continue to meet to discuss the process of sister city application and report back to the CCOC on their recommendations sometime in March 2005.

UPCOMING AGENDA ITEMS - Ald. Brenda Konkel, Council President

The following items were noted as upcoming issues/items for CCOC discussion or action.

9. [00105](#) Discussion of evaluation process of Compensation Group 21 employees

Refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE

10. [00106](#) Discussion on the City's Planning Councils.

Rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE

11. [00419](#) Common Council Handbook - Request that CCOC members review Council resources being used for political campaign activities.

Refer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE

ADJOURNMENT

A motion was made by Ald. Skidmore, seconded by Ald. Compton, to Adjourn Adjourned at 5:57 p.m. The motion passed by acclamation.