



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

Wednesday, January 31, 2018

5:00 PM

City County Building
210 Martin Luther King Jr. Blvd.
Room 108A

CALL TO ORDER / ROLL CALL

Meeting was called to order by the chair at 5:02p with quorum present.

Present: 5 - Michael E. Verveer; Zach Wood; Chaitannya K. Agni; Marlys M. Miller and
Saran Ouk

Excused: 1 - Rena Gelman

Non Voting: 3 - Maureen K. O'Grady; Sean Lee and Aaron D. Collins

APPROVAL OF MINUTES

A motion was called by wood and seconded by Ouk to approve the November 29, 2017 minutes. The motion was passed by a voice vote/other.

PUBLIC COMMENT

There was one member of the public that signed in to speak.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

NEW BUSINESS

1. [50176](#) Late Night Vending Discussion

A draft of a proposed ordinance change was introduced. The changes would include limiting vendors eligible to apply for Late Night Vending Licenses to those that have held a Late Night Vending license in the 2016-2017 and 2017-2018 vending seasons and to end Late Night Vending by 2023. Two changes to the draft were recommended by the VOC.

1. Add in a section on seniority and how vendors will be placed in sites at the beginning of the season.

2. Adding back in a role for the Vending Oversight Committee in regards to zone/site designations at the beginning of the season.

2. [46570](#) Food Cart Review Process

The changes that were made over the summer had a positive effect on the process. There will be a few items to address before the next review such as moving it from September/October to August and how seniority is addressed in the process. Site assignments have been sent out and 100% of forms have been turned in. There will be a few changes before the beginning of the season but overall it has gone smoothly.

3. [35594](#) Vending on Private Property

Street Vending and Zoning staff are working on changes to the zoning code and ordinances to allow for vending on private property. There will be more information available at the February VOC meeting.

4. [50253](#) Late Fee System for Vending Licenses, Sidewalk Cafes and Merchant Vendors

Alder Verveer wants to sponsor an ordinance change to create a late fee structure for all licenses issued through the Street Vending Office. Meghan is reaching out to the City Attorney, IT, Clerk's Office and Finance to determine a timeline and appropriate late fee structure.

5. [50175](#) Street Vending Coordinator's Report, including enforcement activity, licensing and permitting numbers.

The report was reviewed and there were no questions.

ADJOURNMENT

A motion was made by Agni and seconded by Wood to adjourn the meeting. The motion was passed by a voice vote/other. The meeting was adjourned at 6:29p.