

UNIT REPORT  
DEPARTMENT OF PLANNING AND DEVELOPMENT  
February 28, 2005

**CONDITIONAL USE APPLICATION AND CERTIFIED SURVEY MAP:**

1. Requested Action: Approval to expand an existing six court outdoor tennis facility to seven tennis courts for the Monona Grove School District located on a parcel at 104 East Coldspring Avenue. This development proposal will also result in the reconfiguration of the existing tennis court parcel and the three adjacent residential parcels (see attached proposed certified survey map).
2. Applicable Regulations: Section 28.08(2)(c)24 requires that schools, including accessory athletic facilities, if located on a separate zoning lot, must obtain a conditional use permit.
3. Report Drafted By: Peter Olson, Planner II.

**GENERAL INFORMATION:**

1. Applicant: Jeff Avery, Monona Grove School District, 5301 Monona Drive, Monona, WI 53716; and Jeff Bahling, Rettler Corporation, 3317 Business Park Drive, Stevens Point, WI 54481.
2. Status of Applicants: Property owner's representative and contractor.
3. Development Schedule: The applicant wishes to reconfigure, repave and rebuild these existing tennis courts during the summer of 2005. The applicant wishes to have these facilities available for use by August 15, 2005, in time for the beginning of the fall school year.
4. Parcel Location: North side of East Coldspring Avenue between Monona Drive and Jerome Street, Aldermanic District 15, Madison Metropolitan School District.
5. Parcel Size: The parcel accommodating the existing tennis court facility contains 41,080 square feet (0.94 acres). The expanded tennis court facility will occupy a new lot containing 63,233 square feet (1.45 acres). The expanded lot area will be achieved by reducing the lot size of the three adjacent residential lots (also owned by the Monona Grove School District). See attached proposed certified survey map for the proposed lot reconfiguration and lot sizes.
6. Existing Zoning: R1 Single-Family Residence District.
7. Existing Land Use: Six outdoor tennis courts accessory to the Monona Grove High School located south of East Coldspring Avenue.
8. Proposed Use: The applicant wishes to expand the existing tennis court facility by realigning the existing courts from an east-west orientation to a north-south orientation

and to allow the establishment of one additional tennis court. The expansion of this facility will also involve the reconfiguration of the adjacent residential parcels.

9. **Surrounding Land Use and Zoning:** This property is surrounded by an existing single-family residential neighborhood primarily zoned R1 and R2 in the City of Madison, and Residential in the City of Monona. Property abutting the Monona Drive corridor includes low density residential uses and retail and service commercial uses zoned Residential and General Commercial in the City of Madison and City of Monona. The existing Monona Grove High School is located immediately south of the subject property, across Coldspring Avenue.
10. **Adopted Land Use Plan:** The westerly half of the subject property (those parcels abutting Monona Drive) is classified RM-X Medium Density Residential-Mixed-Housing Types. The east half of the subject property is designated RL-XS Low Density Residential-Single-Unit District.
11. **Environmental Corridor Status:** This property is not located within a mapped environmental corridor.

#### **PUBLIC UTILITIES AND SERVICES:**

This property is served by a full range of urban services.

#### **STANDARDS FOR REVIEW:**

This application is subject to the conditional use standards.

#### **ANALYSIS, EVALUATION AND CONCLUSION:**

The Monona Grove School District currently owns four parcels abutting Monona Drive, East Coldspring Avenue, and Jerome Street, across Coldspring Avenue from Monona Grove High School. The "middle" parcel currently contains six outdoor tennis courts. The Monona Grove School District initially purchased this property in early 1968 with the intent to construct an automobile parking lot on this property. In June 1968, the Madison Plan Commission denied a conditional use permit to construct this surface parking facility. Subsequently, the Monona Grove School District constructed outdoor tennis courts on this property. These tennis courts have been in use in excess of 30 years.

The six existing tennis courts are oriented in an east-west direction on this property. This orientation has caused difficulty when using this facility in mid to late afternoon time periods. The setting sun causes significant glare and difficulty in seeing the ball for those players facing west. For some period of years, the school district has wished to reconstruct these courts in a north-south orientation. The school district has, over a period of time, purchased the three single-family homes adjacent to the subject property. These homes are located at 4316 Monona Drive, 4217 and 4221 Jerome Street. In order to increase the usefulness of the reoriented tennis courts, the applicant wishes to modify the paving and fencing surrounding these facilities. In addition,

the reorientation will allow the school district to address long-standing drainage problems along the northerly property line and to provide additional screening between the tennis courts and the adjacent residential properties.

These tennis courts are owned and maintained by the Monona Grove School District for the use of physical education classes and sports teams. Hours of operation typically will coincide with school hours, including late afternoon use during the high school tennis season. These facilities will not be illuminated.

Issues of concern from the surrounding neighborhoods include grading, drainage and visual buffering. The proposed reconstruction will address a number of stormwater management and erosion problems that have existed on this site since the initial tennis court construction. These include construction of a new drainage swale and catch basins along the northerly property line, trench drains along the easterly and westerly property lines, and the reconstruction of front yard slope, including retaining walls and underground drains along the southerly edge of the tennis court paving. In addition, the applicant has submitted a landscape plan which includes a significant quantity of canopy shade trees and deciduous and evergreen shrubs in an effort to provide visual and noise buffering of this athletic facility from the adjacent single-family homes.

In order to expand this outdoor tennis court facility, it is necessary for the school district to reconfigure the lot lines between the tennis court parcel and the three adjacent single-family homes, also owned by the school district. The applicant has submitted a certified survey map (see attached map) which is currently under administrative review by City staff. This reconfiguration will increase the size of the tennis court parcel from 41,080 square feet to 63,233 square feet, and reduce the single-family home sites to 8,801 square feet, 14,273 square feet, and 20,160 square feet respectively. All three of these lots will continue to meet minimum lot width, lot area and setback requirements as specified in the R1 Single-Family Residence District.

Major issues of concern and discussions between the City of Madison, City of Monona and the Monona Grove School District have centered around the reconstruction of Coldspring Avenue, on-street parking by school district staff and students, the construction of additional sidewalk within the immediate area of the Monona Grove High School, limiting the further encroachment of the high school into the neighborhood and returning the homes purchased by the school district to owner-occupied housing. Planning Unit staff understands that these discussions have not been concluded satisfactorily regarding a street reconstruction program and other improvements. Staff are hopeful that all of the issues related to the tennis court expansion into the neighborhood and the traffic issues affecting the neighborhood can eventually be addressed. However, until they have been, this request should be referred.

### **RECOMMENDATIONS:**

The Planning Unit recommends that the Plan Commission indefinitely refer the application for the conditional use permit for the tennis courts and place the application for the certified survey map on file since there is a specific timeline that needs to be met for taking action on the csm. When the development proposal is ready to return to the Commission, staff will work with the applicant to bring back the csm to the Commission.



Department of Public Works  
**City Engineering Division**

608 266 4751

Larry D. Nelson, P.E.  
City Engineer

City-County Building, Room 115  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703  
608 264 9275 FAX  
608 267 8677 TDD

**Deputy City Engineer**  
Robert F. Phillips, P.E.

**Principal Engineers**  
Michael R. Dalley, P.E.  
Christina M. Bachmann, P.E.  
John S. Fahrney, P.E.  
David L. Benzschawel, P.E.  
Gregory T. Fries, P.E.

**Operations Supervisor**  
Kathleen M. Cryan

**Hydrogeologist**  
Joseph L. DeMorett, P.G.

**GIS Manager**  
David A. Davis, R.L.S.

DATE: January 31, 2005  
TO: Plan Commission  
FROM: Larry D. Nelson, P.E., City Engineer  
SUBJECT: 104 East Cold Spring Avenue Conditional Use

The City Engineering Division has reviewed the subject development and has the following comments.

**MAJOR OR NON-STANDARD REVIEW COMMENTS** (Comments which are special to the project and/or may require additional work beyond a standard, more routine project.)

1. 3.10 Shall be modified to read: The approval of this conditional use does not include approval of the changes to the roadway, sidewalk, or utilities. The sidewalk, ramps, and driveway locations and grades shall be reviewed by the City Engineer and shall match the grades that will be established for the proposed street improvement on Cold Spring Avenue.
2. Revise plan to show a profile view of the existing public storm sewer. Provide construction details for protection of said storm sewer. The City may require a cash deposit or surety to guarantee repair or any damage to said storm sewer.
3. Simultaneous approval and recordation of CSM and a Inter-Governmental Agreement must be accomplished prior to this work.

**GENERAL OR STANDARD REVIEW COMMENTS**

In addition, we offer the following General or Standard Review Comments:

**Engineering Division Review of Planned Community Developments, Planned Unit Developments and Conditional Use Applications.**

Name: 104 East Cold Spring Avenue Conditional Use

**General**

- 1.1 The construction of this building will require removal and replacement of sidewalk, curb and gutter and possibly other parts of the City's infrastructure. The applicant shall enter into a City / Developer agreement for the improvements required for this development. The applicant shall be required to provide deposits to cover City labor and materials and surety to cover the cost of construction. The applicant shall meet with the City Engineer to schedule the development of the plans and the agreement. The City Engineer will not sign off on this project without the agreement executed by the developer. The developer shall sign the Developer's Acknowledgement prior to the City Engineer signing off on this project.
- 1.2 The site plan shall identify lot and block numbers of recorded Certified Survey Map or Plat.
- 1.3 The site plan shall include all lot/ownership lines, existing building locations, proposed building additions, demolitions, parking stalls, driveways, sidewalks (public and/or private), existing and proposed signage, existing



and proposed utility locations and landscaping.

- 1.4 The site plan shall identify the difference between existing and proposed impervious areas.
- 1.5 The site plan shall reflect a proper street address of the property as reflected by official City of Madison Assessor's and Engineering Division records.
- 1.6 The site plan shall include a full and complete legal description of the site or property being subjected to this application.

**Right of Way / Easements**

- 2.1 The Applicant shall Dedicate a \_\_\_\_\_ foot wide strip of Right of Way along \_\_\_\_\_.
- 2.2 The Applicant shall Dedicate a \_\_\_\_\_ foot wide strip of Right of Way along \_\_\_\_\_.
- 2.3 The Applicant shall Dedicate a Permanent Limited Easement for grading and sloping \_\_\_\_\_ feet wide along \_\_\_\_\_.
- 2.4 The City Engineer has reviewed the need for pedestrian and bicycle connections through the development and finds that no connections are required.
- 2.5 The Applicant shall Dedicate a Permanent Limited Easement for a pedestrian / bicycle easement \_\_\_\_\_ feet wide from \_\_\_\_\_ to \_\_\_\_\_.
- 2.6 The Developer shall provide a private easement for public pedestrian and bicycle use through the property running from \_\_\_\_\_ to \_\_\_\_\_.
- 2.7 The developer shall be responsible for the ongoing construction and maintenance of a path within the easement. The maintenance responsibilities shall include, but not be limited to, paving, repaving, repairing, marking and plowing. The developer shall work with the City of Madison Real Estate Staff to administer this easement. Applicable fees shall apply.

**Streets and Sidewalks**

- 3.1 The Applicant shall execute a waiver of notice and hearing on the assessments for the improvement of East Cold Spring Avenue in accordance with Section 66.0703(7)(b) Wisconsin Statutes and Section 4.09 of the MGO.
- 3.2 **Value of sidewalk installation over \$5000.** The Applicant shall Construct Sidewalk to a plan approved by the City Engineer along \_\_\_\_\_.
- 3.3 **Value of sidewalk installation under \$5000.** The Applicant shall install public sidewalk along \_\_\_\_\_. The Applicant shall obtain a Street Excavation Permit for the sidewalk work, which is available from the City Engineering Division. The applicant shall pay all fees associated with the permit including inspection fees. All work must be completed within six months or the succeeding June 1, whichever is later.
- 3.4 The Applicant shall execute a waiver of their right to notice and hearings on the assessments for the installation of sidewalk along [roadway] \_\_\_\_\_ in accordance with Section 66.0703(7)(b) Wisconsin Statutes and Section 4.09 of the MGO.
- 3.5 The Applicant shall grade the property line along \_\_\_\_\_ to a grade established by the City Engineer. The grading shall be suitable to allow the installation of sidewalk in the future without the need to grade beyond the property line. The Applicant shall obtain a Street Excavation permit prior to the City Engineer signing off on this development.
- 3.6 The Applicant shall close all abandoned driveways by replacing the curb in front of the driveways and restoring the terrace with grass.
- 3.7 **Value of the restoration work less than \$5,000. When computing the value, do not include a cost for driveways. Do not include the restoration required to facilitate a utility lateral installation.** The Applicant's project requires the minor restoration of the street and sidewalk. The Applicant shall obtain a Street Excavation Permit for the street restoration work, which is available from the City Engineering Division. The applicant shall pay all fees associated with the permit including inspection fees.
- 3.8 The Applicant shall make improvements to \_\_\_\_\_ in order to facilitate ingress and egress to the development. The improvement shall include a (Describe what the work involves or strike this part of the comment.) \_\_\_\_\_.
- 3.9 The Applicant shall make improvements to \_\_\_\_\_. The improvements shall consist of \_\_\_\_\_.
- 3.10 The approval of this Conditional Use does not include the approval of the changes to roadways, sidewalks or utilities. The applicant shall obtain separate approval by the Board of Public Works and the Common Council for the restoration of the public right of way including any changes requested by developer. The City Engineer shall complete the final plans for the restoration with input from the developer. The curb location, grades, tree locations, tree species, lighting modifications and other items required to facilitate the development or restore the right of way shall be reviewed by the City Engineer, City Traffic Engineer, and City Forester.

- 3.11 The Applicant shall provide the City Engineer with a survey indicating the grade of the existing sidewalk and street. The Applicant shall hire a Professional Engineer to set the grade of the building entrances adjacent to the public right of way. The Applicant shall provide the City Engineer the proposed grade of the building entrances. The City Engineer shall approve the grade of the entrances prior to signing off on this development.
- 3.12 The Applicant shall replace all sidewalk and curb and gutter which abuts the property which is damaged by the construction or any sidewalk and curb and gutter which the City Engineer determines needs to be replaced because it is not at a desirable grade regardless of whether the condition existed prior to beginning construction.
- 3.13 The Applicant shall obtain a privilege in streets agreement for any encroachments inside the public right of way. The approval of this development does not constitute or guarantee approval of the encroachments.
- 3.14 The Applicant shall provide the City Engineer with the proposed soil retention system to accommodate the restoration. The soil retention system must be stamped by a Professional Engineer. The City Engineer may reject or require modifications to the retention system.
- 3.15 The Applicant shall complete work on exposed aggregate sidewalk in accordance with specifications provided by the city. The stone used for the exposed aggregate shall be approved by the City. The Construction Engineer shall be notified prior to beginning construction. Any work that does not match the adjacent work or which the City Construction Engineer finds is unacceptable shall be removed and replaced.
- 3.16 All work in the public right-of-way shall be performed by a City licensed contractor.

**Storm Water Management**

- 4.1 The site plans shall be revised to show the location of all rain gutter down spout discharges.
- 4.2 Storm sewer to serve this development has been designed and constructed. The site plans shall be revised to identify the location of this storm sewer and to show connection of an internal drainage system to the existing public storm sewer.
- 4.3 The plan set shall be revised to show a proposed private internal drainage system on the site. This information shall include the depths and locations of structures and the type of pipe to be used.
- 4.5 The applicant shall show storm water "overflow" paths that will safely route runoff when the storm sewer is at capacity.
- 4.6 The applicant shall demonstrate compliance with Section 37.07 and 37.08 of the Madison General Ordinances regarding permissible soil loss rates. The erosion control plan shall include Universal Soil Loss Equation (USLE) computations for the construction period. Measures shall be implemented in order to maintain a soil loss rate below 7.5-tons per acre per year.
- 4.7 This site is greater than one (1) acre and the applicant is required by State Statute to obtain a Notice of Intent Permit (NOI) from the Wisconsin Department of Natural Resources. Contact Jim Bertolacini of the WDNR at 275-3201 to discuss this requirement.
- 4.8 This development includes multiple building permits within a single lot. The City Engineer and/or the Director of the Inspection Unit may require individual control plans and measures for each building.
- 4.9 If the lots within this site plan are inter-dependent upon one another for stormwater runoff conveyance, and/or a private drainage system exists for the entire site an agreement shall be provided for the rights and responsibilities of all lot owners. Said agreement shall be reviewed and placed on file by the City Engineer, referenced on the site plan and recorded at the Dane Co Register of Deeds.
- 4.10 Prior to approval, this project shall comply with Chapter 37 of the Madison General Ordinances regarding stormwater management. Please contact Greg Fries at 267-1199 to discuss this requirement.
- 4.11 The plan set shall be revised to show more information on proposed drainage for the site. This shall be accomplished by using spot elevations and drainage arrows or through the use of proposed contours. It is necessary to show the location of drainage leaving the site to the public right-of-way. It may be necessary to provide information off the site to fully meet this requirement.
- 4.12 A portion of this project comes under the jurisdiction of the US Army Corp of Engineers and WDNR for wetland or flood plain issues. A permit for those matters shall be required prior to construction on any of the lots currently within the jurisdictional flood plain.
- 4.13 The Applicant shall submit, prior to plan sign-off, digital CAD files to the Engineering Program Specialist in the Engineering Division (Lori Zenchenko). The digital copies shall be to scale and represent final construction.

CAD submittals can be either AutoCAD (dwg), MicroStation (dgn) or Universal (dxf) formats and contain the following data, each on a separate layer name/level number:

- a) Building Footprints
- b) Internal Walkway Areas
- c) Internal Site Parking Areas
- d) Other Miscellaneous Impervious Areas (i.e. gravel, crushed stone, bituminous/asphalt, concrete, etc.)

NOTE: Email file transmissions preferred [lzenchenko@cityofmadison.com](mailto:lzenchenko@cityofmadison.com). Include the site address in this transmittal.

- 4.14 NR-151 of the Wisconsin Administrative Code will be effective on October 1, 2004. Future phases of this project shall comply with NR 151 in effect when work commences. Specifically, any phases not covered by a Notice of Intent (NOI) received from the WDNR under NR-216 prior to October 1, 2004 shall be responsible for compliance with all requirements of NR-151 Subchapter III. As most of the requirements of NR-151 are currently implemented in Chapter 37 of the Madison General Ordinances, the most significant additional requirement shall be that of infiltration.

NR-151 requires infiltration in accord with the following criteria. For the type of development, the site shall comply with one of the three (3) options provided below:

Residential developments shall infiltrate 90% of the predevelopment infiltration amount, 25% of the runoff from the 2-year post development storm or dedicate a maximum of 1% of the site area to active infiltration practices.

Commercial development shall infiltrate 60% of the predevelopment infiltration amount, 10% of the runoff from the 2-year post development storm or dedicate a maximum of 2% of the site area to active infiltration practices.

#### Utilities General

- 5.1 The Applicant shall obtain a Street Excavation permit for the installation of utilities required to serve this project. The Applicant shall pay the permit fee, inspection fee and street degradation fee as applicable and shall comply with all the conditions of the permit.
- 5.2 The applicant shall obtain all necessary sewer connection permits and sewer plugging permits prior to any utility work.
- 5.3 All proposed and existing utilities including gas, electric, phone, steam, chilled water, etc shall be shown on the plan.
- 5.4 The applicant's utility contractor shall obtain a connection permit and excavation permit prior to commencing the storm sewer construction.
- 5.5 The site plans shall be revised to show the location of existing utilities, including depth, type, and size in the adjacent right-of-way.
- 5.6 The developer shall provide information on how the Department of Commerce's requirements regarding treatment of storm water runoff, from parking structures, shall satisfied prior to discharge to the public sewer system. Additionally, information shall be provided on which system (storm or sanitary) the pipe shall be connected to.

#### Sanitary Sewer

- 6.1 Prior to approval of the conditional use application, the owner shall obtain a permit to plug each existing sanitary sewer lateral that serves a building that is proposed for demolition. For each lateral to be plugged the owner shall deposit \$1,000 with the City Engineer in two separate checks in the following amounts: (1). \$100 non-refundable deposit for the cost of inspection of the plugging by City staff; and (2). \$900 for the cost of City crews to perform the plugging. If the owner elects to complete the plugging of a lateral by private contractor and the plugging is inspected and approved by the City Engineer, the \$900 fee shall be refunded to the owner.
- 6.2 All outstanding Madison Metropolitan Sewerage District (MMSD) and City of Madison sanitary sewer connection charges are due and payable prior to connection to the public sewerage system.
- 6.3 Each unit of a duplex building shall be served by a separate and independent sanitary sewer lateral.
- 6.4 The site plan shall be revised to show all existing public sanitary sewer facilities in the project area as well as the size and alignment of the proposed service.



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## Traffic Engineering Division

David C. Dryer, City Traffic Engineer

Madison Municipal Building  
215 Martin Luther King, Jr. Boulevard  
P.O. Box 2986  
Madison, Wisconsin 53701-2986  
PH 608/266-4761  
TTY 608/267-9623  
FAX 608/267-1158

January 28, 2005

TO: Plan Commission

FROM: David C. Dryer, P.E., City Traffic Engineer

SUBJECT: **104 East Coldspring Ave. – Conditional Use – Monona Grove School  
Expand School Tennis Courts**

The City Traffic Engineering Division has reviewed the subject development and has the following comments.

**MAJOR OR NON-STANDARD REVIEW COMMENTS** (Comments which are special to the project and/or may require additional work beyond a standard, more routine project.)

1. Unless otherwise completed, the property owner shall sign an agreement with the City of Madison which requires the property owner to pay 100% cost of annual operating and maintenance expenses, including minor or major modifications as required in the future, for the traffic signal at Coldspring Ave and Monona Drive.
2. The attached declarations of conditions and covenants for street lights and traffic signals shall be executed and returned

### GENERAL OR STANDARD REVIEW COMMENTS

In addition, we offer the following General or Standard Review Comments:

3. None

Please contact John Leach, City Traffic Engineering at 267-8755 if you have questions regarding the above items:

Contact Person: Jerry Avery  
Fax: 221-7688  
Email:

DCD:DJM:dm



## Madison Metro Transit System



1101 East Washington Avenue  
Madison, Wisconsin 53703  
Administrative Office: 608 266 4904  
Fax: 608 267 8778

January 28, 2005

TO: Plan Commission  
FROM: Timothy Sobota, Transit Planner, Metro Transit  
SUBJECT: **104 East Coldspring Avenue – Conditional Use and Lot Division –  
Monona Grove High School Tennis Court**

Metro Transit has reviewed the subject development and has the following comments.

**MAJOR OR NON-STANDARD REVIEW COMMENTS** (Comments which are special to the project and/or may require additional work beyond a standard, more routine project.)

1. The applicant shall install public sidewalk along the entire East Coldspring Avenue property frontage.
2. The developer shall include this public sidewalk and on the final documents filed with their permit application so that Metro Transit may review and approve the design.

### GENERAL OR STANDARD REVIEW COMMENTS

In addition, we offer the following General or Standard Review Comments:

3. Metro Transit operates bus service along Monona Drive (one parcel to the west along East Coldspring Avenue) seven days a week.

Please contact Tim Sobota, Metro Transit at 261-4289  
or by email at <[tsobota@cityodmadison.com](mailto:tsobota@cityodmadison.com)>  
if you have questions regarding the above items.



Digitally signed  
by Tim Sobota  
Date: 2005.01.28  
10:08:57 -06'00'

CC: Project contact person, Jeff Avery: <[Jeff\\_Avery@mononagrove.org](mailto:Jeff_Avery@mononagrove.org)> (email)



Department of Planning & Development  
 Planning/Inspection/Real Estate/Community & Economic Development  
 Mark A. Olinger, Director

Bradley J. Murphy  
 Planning Unit  
 215 Martin Luther King, Jr. Boulevard  
 P.O. Box 2985  
 Madison, WI 53701-2985  
 (608) 266-4635

**REVIEW REQUEST FOR:**

- PRELIMINARY
- FINAL PLAT
- LOT DIVISION
- CONDITIONAL USE
- REZONING
- INCLUSIONARY ZONING.
- OTHER: \_\_\_\_\_

104 EAST COLDSPRING AVENUE  
 EXPAND SCHOOL TENNIS COURTS  
 JEFF AVELEY - MONONA GROVE SCHOOL DISTRICT

PLANNING UNIT CONTACT: PETE OLSON

RETURN COMMENTS BY: 28 JANUARY 2005

PLEASE ALSO EMAIL OR FAX ANY COMMENTS TO THE APPLICANT:

Applicant E-mail: \_\_\_\_\_ Fax: 221-7688

Date Submitted: 28 DECEMBER 2004 Plan Commission: 07 FEBRUARY 2005

Date Circulated: 04 JANUARY 2005 Common Council: \_\_\_\_\_

**CIRCULATED TO:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> ZONING                  | <input type="checkbox"/> DISABILITY RIGHTS - SCHAEFER | <input checked="" type="checkbox"/> ALD <u>Mark 1e</u> DIST. <u>15</u> |
| <input type="checkbox"/> FIRE DEPARTMENT         | <input type="checkbox"/> POLICE DEPT. - THURBER       | <input type="checkbox"/> MADISON GAS & ELECTRIC                        |
| <input type="checkbox"/> PARKS DIVISION          | <input type="checkbox"/> CITY ASSESSOR - SEIFERT      | <input type="checkbox"/> ALLIANT ENERGY                                |
| <input type="checkbox"/> TRAFFIC ENGINEERING     | <input type="checkbox"/> MADISON METRO - SOBOTA       | <input type="checkbox"/> SBC   |
| <input type="checkbox"/> CITY ENGINEERING        | <input type="checkbox"/> BOARD OF EDUCATION C/O SUPT. | <input type="checkbox"/> MID PLAINS TELE                               |
| <input type="checkbox"/> WATER UTILITY           | <input type="checkbox"/> PUBLIC HEALTH - K. VEDDER    | <input type="checkbox"/> MT. VERNON TELE                               |
| <input type="checkbox"/> CDBG - HURIE            | <input type="checkbox"/> NEIGHBORHOOD ORGANIZATION    | _____  |
| <input type="checkbox"/> REAL ESTATE - D. WARREN |   | _____  |

Review the above as per time schedule set in Chapter 16.23(5)(b)2; 16.23(5)(3)3; or Chapter 28, City of Madison Ordinance; OR your agency's comments cannot be considered prior to action.

One copy for your files; one copy for file of appropriate telephone company; PLEASE RETURN one copy with joint comments.

The above is located in your district. A copy is on file in the Planning & Development Office for review. If you have any questions or comments, contact our office at 266-4635.

The above is located within or near the limits of your neighborhood organization. A copy is on file in the Planning & Development Office for review. If you have any questions or comments, contact our office at 266-4635.

A resolution will be before the Common Council within a few weeks regarding this matter.

**RETURN COMMENTS TO: PLANNING UNIT, DEPARTMENT OF PLANNING & DEVELOPMENT**

NO COMMENTS / YOUR COMMENTS:  
 I SUPPORT THIS PROJECT ONLY IF A MEMO OF UNDERSTANDING BETWEEN MONONA GROVE HIGH SCHOOL, THE CITY OF MONONA, AND THE CITY OF MADISON CONCERNING THE ~~RE~~ RECONSTRUCTION OF COLDSPRING AVENUE IS ATTACHED AS ~~PART~~ A CONTINGENCY TO THIS PROJECT.  
 By M. H. H. 11