

**AUTHORIZING RECLASSIFICATION OF AN ENVIRONMENTAL HEALTH TECHNICIAN TO
A SANITARIAN I IN PUBLIC HEALTH MADISON AND DANE COUNTY**

Public Health Madison & Dane County (PHMDC) has a vacant Environmental Health Technician position (P6, #2758) which we request to be reclassified to a Sanitarian I (P9). A Public Health Supervisor in the Environmental Health Division will supervise this position. This position is currently vacant and the Department of Administration – Employee Relations has recommended approval of this request.

The scope of work of the vacant Environmental Health Technician position is restricted by the Department of Agriculture, Trade and Consumer Protection 2019-2022 agent contract to collections of food/water samples and conducting short-term rental inspections. All other licensed food and recreational inspections/investigations must be performed by a Sanitarian. There is not enough work for two (2) Environmental Health Technicians, and not enough Sanitarians to meet the contractual inspection frequency. Reclassifying position #2758 as a Sanitarian will ensure that the DATCP contract is fulfilled.

NOW, THEREFORE, BE IT RESOLVED that the Dane County Board of Supervisors does hereby support and authorize reclassification of the Environmental Health Technician position (P6, #2758) to a Sanitarian I (P9), commensurate with the Department’s request and approval of the Department of Administration – Employee Relations Division.

BE IT FINALLY RESOLVED that position #2758, which has been vacant for more than six months, is authorized to be filled pursuant to Dane County Ordinance 29.52(15), which requires the Personnel and Finance Committee to approve filling positions that are vacant for more than six months.