

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 03/29/2022

Requisition Number: (8 characters)

Requestor Name: Dwaine Rundle

Requestor Phone Number: 608-261-4154

Requestor Email: drundle@mononaterrace.com, scarrizal@mononaterrace.com

Fund: 1400 CAPITAL PROJECT

Agency: 80 MONONA TERRACE COMM CONV CTR

- Major:
- ☐ 53*** Supplies/Goods
 - ☐ 541** Utilities
 - ☒ 542** Building/Facility Maintenance/Repair
 - ☐ 543** Software/Equipment Maintenance/Repair
 - ☐ 544** Public Works Maintenance/Repair
 - ☐ 545** Training/HR-Related Services
 - ☐ 546** Consulting/Professional Services
 - ☐ 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$455,000.00

Vendor Name: JWC Building Specialties Incorporated

Product/Service Description: Air Wall and Track Systems

☐ **\$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.

☒ **OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- ☐ 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- ☒ 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- ☐ 3. The services are for professional services to be provided by attorneys.
- ☐ 4. The services are to be rendered by a university, college, or other educational institution.
- ☐ 5. No acceptable bids have been received after formal advertising.
- ☐ 6. Service fees are established by law or professional code.
- ☐ 7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
- ☐ 8. Otherwise authorized by law, rule, resolution, or regulation. Explain:

- ☐ If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST**WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

Monona Terrace currently has Hufcor, Inc. air walls and track systems installed throughout the building that need to be replaced due to age, and normal wear and tear. Hufcor Inc, has refused to honor the quotes they made last year for which the Common Council had passed resolution 68575 for a noncompetitive purchase of goods and services. Air Wall and Track systems are not normally interchangeable between manufacturers; however, due to the issues with Hufcor Inc, JWC Building Specialties Incorporated has recently developed a product called Modernfold Encore that can utilize most of the Hufcor Inc, infrastructure already in the building. JWC Building Specialties Incorporated has been working closely with Monona Terrace to ensure the Modernfold Encore can be used with existing infrastructure. JWC Building Specialties Incorporated used to install Hufcor Inc, air walls at Monona Terrace, prior to Hufcor Inc, taking installation in-house. Using JWC Building Specialties Incorporated will mean that Monona Terrace does not have to replace all the remaing track and infrastructure, so it will ultimately be less expensive.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has spent \$316K with JWC Building Specialties since 2015. This includes \$34K in small purchases under the competitive selection threshold, one purchase for \$22K which was non-competitively selected, and one large Public Works \$260K project (contract #8244) which was approved by the Board of Public Works in 2019, which was for a Monona Terrace Airwall replacement.

Date:

Submit