

**CITY OF MADISON**  
***INTER-DEPARTMENTAL***  
**CORRESPONDENCE**

**Date:** April 14, 2016  
**To:** CDA Housing Subcommittee and CDA Board  
**From:** Agustin Olvera, Housing Operations  
**Subject:** Director's Monthly Report

**Low Rent Public Housing (LRPH)** – The goal established by HUD is 98%. The occupancy rate for March was 95.8%. The CDA has stopped giving out vouchers so more staff effort can go toward PH applications and no more vacancies from vouchers will occur. The occupancy rate should go up over the coming months.

**Rapid Re-Housing** – A number of families have moved in and the cleaning and painting of the remaining units is scheduled for April. A picnic event is contemplated to welcome the families.

**Housing Choice Voucher/Section 8** – See attached report on utilization and budget projections for 2016.

**Homeownership Program** – 36 homes have been purchased, 32 remain in the program.

**Family Unification Program (FUP) Voucher** – Placement is by referral from Dane County Human Services, 83 of 100 vouchers in use.

**Veterans Assistance Supportive Housing (VASH) Vouchers** – Placement is by referral from the VA. With this year's award 154 VASH vouchers are available, 126 are currently in use. The remainder (28) of these vouchers have been issued.

The CDA received an award of 25 PBV VASH vouchers. CDA, VA and Heartland have met to coordinate application processing. The opening of the Rethke project is May of 2016. Heartland staff is scheduled to start work in Housing Operations offices the first week in April to begin outreach and leasing operations prior to the Rethke opening.

**Resolution 4176** – Authorizing the signing of a contract for construction of a replacement maintenance shop at the East/Truax site

**Resolution 4177** – 2016 Capital Fund Grant authorizing the acceptance of funds and the submission of HUD required documents. This is our annual allocation of funds but a resolution accepting the funding is required along with related documents.

**Resolution 4178** – Authorizing the signing of a lease allowing the placement of a neighborhood sign at the Tenney Park Apartments location. A neighborhood sign has been in place, this formalizes a space lease. The Neighborhood Association has been good about maintaining the landscaping.

**Resolution 4179** – Authorizing the use of Reserves for increased voucher utilization per CDA Board meeting last month. This is the resolution that was discussed for approval at the April meeting.

**Informational Item** – See Memo on Energy Improvements and Performance

**Discussion Item** – See Memo on No Smoking Policy change in Public Housing