



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved ZONING BOARD OF APPEALS

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Thursday, April 27, 2023

5:00 PM

Virtual

Special Meeting

CALL TO ORDER / ROLL CALL

Ostlind called the meeting to order at 5:14 pm.

Staff Present: Matt Tucker, Katie Bannon, City Attorney Kate Smith, Nancy Kelso, and Cary Olson

Board Members Present: 5 - Peter Ostlind, Allie Berenyi, Angela Jenkins, David Waugh, Sam Fritz

Board Members excused: 1 - Craig Brown

PUBLIC COMMENT

[61712](#)

Zoning Board of Appeals Public Comment Period

There were no public comments.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

SPECIAL ITEM OF BUSINESS

75699

City Attorney to review current Zoning Board of Appeals procedures and the laws governing variances with Board members.

City Attorney Kate Smith explained how the Zoning Board of Appeals is a city government requirement as put forth in the Wisconsin State Statutes. Smith stated the Board is guided by the Madison General Ordinances which has established rules for all City Boards, Committees, and Commissions with more specific rules found in the Zoning Code sub-sections of Chapter 28. Smith further explained the Board is a quasi-judicial body functioning in a manner similar to a court, noting that the decision making criteria are outlined in state statutes, case law and local ordinances. Additionally, Smith noted that Zoning Board decisions can be appealed to higher courts. However, by following state statutes and local ordinances and maintaining legal records, zoning board reversals may be minimized. Smith, Board members and City staff discussed in depth the processes and procedures for administrative appeals and zoning variance requests, reviewing the applicable statutes and ordinances and the six standards required for variance approval.

DISCUSSION ITEMS**08598**

Communications and Announcements

There were no announcements or communications

ADJOURNMENT

The Board adjourned at 7:56pm.