

**2010 STAFF REVIEW OF PROPOSALS FOR  
COMMUNITY/NEIGHBORHOOD DEVELOPMENT RESERVE FUNDS  
(Housing Development Funds, Affordable Housing Trust Funds, Facility Acquisition/Rehab Funds, Futures  
Funds)**

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1. **Project Name/Title:** Shelter & Support – Shelter Renovation
2. **Agency Name:** Domestic Abuse Intervention Services (DAIS)
3. **Requested Amount:** \$11,190
4. **Project Type:** New
5. **Framework Plan Objective Most Directly Addressed by Proposed Activity:**  
Improvement of services to homeless and those with the potential of becoming homeless (J) and Physical Improvement of community service facilities (K) .
6. **Product/Service Description:**  
DAIS requests funds to seal and waterproof foundation walls, install drain tiles and re-grade patio surface, upgrade 100 amp service to 200 amp in both buildings, repaint and install 30 lockers, and remodel 1<sup>st</sup> floor accessible bathroom. CDBG Office funds will go for the cost of materials with labor contributed by CG Schmidt, a Wisconsin building firm. Estimated cost of labor, \$19,935, qualifies for one-for-one match for federal ESG funds. The majority of the work will be completed by the end of 2010. Scheduling for the bathroom renovations will be dependent on availability of volunteer laborers at the same time the bathroom is not needed to serve physically handicapped shelter residents. Bathroom renovation will likely be complete by summer 2011.
7. **Anticipated Accomplishments (Numbers/Type/Outcome):**  
Renovations will improve the safety for 250 households annually who use the DAIS shelter; work will allow staff to provide services to the resident population rather than dealing with water and electrical problems.
8. **Staff Review:**  

The CDBG Office has supported the DAIS domestic abuse shelter for many years. In 1991, 1992 and 1993, the CDBG Office awarded \$36,000 in the form of a forgivable loan to help pay for rehabilitation project. In 2000, an additional \$55,000 was spent to install the ADA bathroom and make improvements to the kitchen area. The building contains 6 bedroom units; the combined CDBG Office investment does not equal or exceed the maximum amount per structure allowed in the Framework.

In 2009, DAIS served 526 individuals in 250 households. The building is often at its capacity which means that there 25 beds in use along with approximately 6-7 staff and volunteers working at any one time in the equivalent of two two-story residences converted into shelter and office space. The heavy use of the buildings contributes to the need to continue the financial investment to maintain a safe place for victims of domestic violence.

DAIS is in the process to evaluating whether it would be possible to initiate a capital campaign in order to replace the existing building with a new facility to better suit the needs of their staff and clients. The request for CDBG Office funds to initiate repairs at the building will allow DAIS to operate a safe facility until such time that they decide to stay or change locations.

**Total Cost/Total Beneficiaries Equals:** \$31,125 / 250 households = \$124  
**CD Office Funds/CD-Eligible Beneficiaries Equals:** \$11,190 / 250 households = \$45  
**CD Office Funds as Percentage of Total Budget:** 36%
9. **Staff recommendation:**  
Approve DAIS request and award \$11,190 in ESG funds in the form of a deferred loan.

<b>Technical and Regulatory Issues</b>	<b>Project information</b>
Within unit, capital, mortgage limits	Yes
Within Subsidy layering limits/ analysis	Yes
Environmental Review issues	None known
Eligible project	Yes
Conflict of interest	No
Church/State issues	No
Accessibility of program	Yes
Accessibility of structure	Yes
Lead-based paint issues	None known
Relocation/displacement	No
Zoning restrictions	No
Fair Labor Standards	No
Vulnerable populations	Yes
Matching Requirement	Yes, one-for-one ESG match requirement
Period of Affordability for HOME funds	NA
Site and neighborhood Standards	NA
Supplanting issues	No
Living wage issues	No
MBE goal	No
Aldermanic/neighborhood communication	Approves
Management issues:	None known