



Department of Planning & Community & Economic Development

Planning Division

Heather Stouder, Director

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November 12, 2017

Jeff Connelly
First Congregational Church Healing House
303 Lathrop Street
Madison WI 53711

Re: Certificate of Appropriateness for 303 Lathrop Street

In accordance with the provisions of the Historic Preservation Ordinance, I can administratively approve your project to remove and re-shingle the roof at 303 Lathrop Street in the University Heights Historic District. The new roof shall be consistent in style and color to match what is currently installed with the condition that no architectural features (dormers, chimneys, parapets, etc.) are being removed as part of the work. I also understand that the existing front door will be repaired and possibly refinished as part of the work.

This letter will serve as the "Certificate of Appropriateness" for the project. When you apply for a building permit, take this letter with you to the Building Inspection Counter, Department of Planning and Development, 126 S Hamilton Street.

Please note that any major design changes from the plans submitted must receive approval by the Landmarks Commission, or staff designee, prior to the issuance of the building permit. This Certificate is valid for 24 months from the date of issuance.

Please also note that failure to comply with the conditions of your approval is subject to a forfeiture of up to \$500 for each day during which a violation of the Landmarks Commission ordinance continues (see Madison General Ordinances Chapter 41, Historic Preservation Ordinance).

Please contact me (608-266-6552 or ascanlon@cityofmadison.com) with any questions.

Sincerely,

Amy Loewenstein Scanlon, Registered Architect
Preservation Planner
City of Madison Planning Division

cc: City preservation property file