

## Meeting Minutes - Draft

### BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, April 9, 2015

5:30 PM

Madison Water Utility  
119 E. Olin Ave., Conf. Rm. A and B

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#### 1. CALL TO ORDER / ROLL CALL

**Present:** 7 - Matthew J. Phair; Cynda Solberg; Mark E. Edgar; Judith M. Wilcox;  
Patricia A. Lasky; Lezli Redmond and Renae Sieling  
**Excused:** 1 - Jerry L. Halverson

Pamela Abel (recorder), Janel Heinrich, David Caes, Shawnee Parens, Doug Voegeli, Teagen Johnson (student present to observe)

**Request for changes in agenda order**

#### 2. APPROVAL OF MINUTES

**A motion was made by Lasky, seconded by Edgar, to Approve the Minutes. The motion passed by voice vote/other.**

#### 3. PUBLIC COMMENT

Teagen Johnson – Teagen is a Masters student in Public Health interested in policy reform and community trends

**The Board requests that you limit your comments to 5 minutes or less.**

#### 4. DISCLOSURES AND RECUSALS - None

#### 5. PRESENTATION - Doug Voegeli - 15 minutes

5.1 35823 Road Salt Report for 2014

**Attachments:** [Road Salt Report 2014.pdf](#)

See Legistar File # 35823

- Road Salt Report was prepared by Kirsti Sorsa and Rick Wenta
- Private applicators account for over 50% of salt applications
- Committee on the Environment, Dane County Lakes and Watershed are looking at the issue but it is time to do something to push the issue forward.
- Suggestions were to look at what other communities are doing and consider timing for introducing action.

6. 36377 CHAIR'S REPORT - 5 minutes

Congratulations to Alder Matt Phair on his new term.

7. 36376 DIRECTOR'S REPORT - 5 minutes

- Kudos to Kari Sievert and Dawn Henslee, WI Well Woman Program (WWWP) staff, who are receiving awards as Breast Cancer Champions at an upcoming Susan G Komen of South Central Wisconsin event. Things are still uncertain with changes in the WI Well Woman Program at the state level. Beginning in July, 2015, providers are needed in Dane County for the WWWP.
- Our website now has a topic on state bills currently pending so we can be more responsive to those bills that impact health and well being.

8. ACTION ITEMS - 15 minutes

8.1 37928 Board of Health Resolution #2015-02 Boiler and Air Conditioning and Carpet Replacement

**Attachments:** [BOH Resolution 2015 02 Budget Resolution Boiler and AC for EWO.pdf](#)

**A motion was made by Sieling, seconded by Phair, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

8.2 37621 Amending Sections 23.38 and 1.08 of the Madison General Ordinances to prohibit the possession of nicotine products by a person under age 18.

**Attachments:** [Body](#)

**A motion was made by Phair, seconded by Sieling, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

- 8.3      37622            Amending Sections 23.385 and 1.08 of the Madison General Ordinances to prohibit the possession of nicotine products by individuals under the age of 18.

Attachments:      [Body](#)

**A motion was made by Phair, seconded by Redmond, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

**9.            REPORTS TO COMMITTEE**

- 9.1      33972            OPERATIONS DIVISION - 5 minutes

- The division was asked to review the department hiring process to improve it along with considering equity issues.
- The software used by the Employee Relations at the County is one barrier to applicants.
- A meeting of county staff will be convened to look at equity in the employment process .

- 9.2      27918            ENVIRONMENTAL HEALTH DIVISION - 5 minutes

- The Director asked staff to prepare for accreditation . The section now has an AHEC student helping us develop a plan for the Voluntary National Retail Food Regulatory program standards, which will align us with accreditation.
- We are close to developing an on line application for temporary restaurant events . There are approximately 2500-3000 requested per year.
- If you have a chance, check out our online inspection reports, we would appreciate feedback. Doug will send out the link to our website.
- After the Administrative Hearing final decision was issued , Beryl's owner euthanized the dog. We may have two additional Dangerous Animal decisions/appeals coming.
- John Hausbeck is working with Madison Kipp Corp. and city staff to revise the current lease that will include long term monitoring to ensure no further contamination of the rain garden and assure that the ground surface is clear of contamination.
- There are approximately 200 sites in Dane County identified as contaminated by PCE, usually associated with dry cleaners. DNR is the lead on these.
- Wisconsin fund is money used for low income people with POWTS systems failing, who get reimbursed from this fund. This was eliminated in the state budget.
- We held a Plumbers meeting on March 4 which we educated them on the use of Aerobic Treatment Units. Proper maintenance is needed to assure they are working.
- Currently we are monitoring three low risk travelers for Ebola, with a total of 48 having been monitored so far.
- Tristen, Doug and Amanda are all attending the CDC emergency preparedness conference in Atlanta next week.

- 9.3      32731            COMMUNITY HEALTH DIVISION - 5 minutes

- We received \$220,000 from Susan G Komen South Central for the Treatment Access Fund to staff support for women need screening that is not provided in WI Well Women Program , supportive services for uninsured or those not on Medicare.
- With the retirement of one of our Public Health Supervisors, Cheryl Robinson, there will be changes in structure.
- The Immunization Program will be moved to Public Health Supervisor Kate Louther's section.
- Sue Marshall, our WIC Supervisor, will oversee the breastfeeding program.
- Karri Bartlett, currently a PPE Supervisor will lead sexual and reproductive health, STI/ HIV and the WWWP programs.
- Staffing needs will be filled internally with staff shifting FTE , including some shifts of PHN hours to Admin staff.
- Between now and June 1 will be building out staffing models.
- With the Affordable Care Act there is a requirement to do a community health needs assessment. We are working with the hospitals on this. Part of this is to survey broadly. Please use the link on our website to complete and share.

**9.4      33353                  POLICY, PLANNING AND EVALUATION DIVISION - 5 minutes**

No report this month

**10.      LIAISON COMMITTEE UPDATES - 5 minutes**

**10.1    28747                  Committee on the Environment - Pat Lasky**

No report this month

**10.2    28748                  Madison Food Policy Council - Alder Matt Phair**

- A Request for Proposal is out for a grocer in the Allied Drive neighborhood .
- They are working with Nick Heckman (Public Health staff) on permanent retail stores in neighborhoods.

**11.      STANDING AND SPECIAL COMMITTEES - 5 minutes**

**11.1    27921                  EXECUTIVE**

**11.2    27922                  BUDGET**

**11.3    27924                  PERSONNEL**

11.4 27923 ADMINISTRATIVE HEARING

11.4.a 37556 Administrative Hearings Committee Final Decision

Attachments: [Adm Hearing Comm final decision.pdf](#)

12. FUTURE MEETING ITEMS AND DATES - May 14, 2015 Location to be determined

13. ADJOURNMENT

Phair moved to adjourn at 6:30 p.m.