



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, July 10, 2018

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 6 - Samba Baldeh; Shiva Bidar-Sielaff; Paul E. Skidmore; Rebecca Kemble;
David Ahrens and Marsha A. Rummel

Excused: 2 - Sheri Carter and Mark Clear

Others Present: Harper Donahue, Laura Larsen, David Schimiedicke, City Attorney Mike May, Norm Davis, Gloria Reyes, Enis Ragland, Sarah Edgerton, Lucas Dailey, Keith Findley (via conference phone), Gregory Gelembiuk and Amelia Royko Maurer

Ald. Samba Baldeh, chair, called the meeting to order at 4:31 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Paul Skidmore, to approve the minutes from the June 19, 2018 Common Council Executive Committee meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

Ald. Sheri Carter arrived at 4:38 p.m. Ald. Mark Clear arrived at 4:44 p.m.

Present: 8 - Samba Baldeh; Sheri Carter; Shiva Bidar-Sielaff; Paul E. Skidmore; Rebecca Kemble; David Ahrens; Mark Clear and Marsha A. Rummel

PRESENTATION

[52329](#)

Presentation: Pivot Libre - Prioritization Tool - Lucas Dailey

Lucas Dailey spoke on this item. CCEC members decided to use the ranking tool at the July 17, 2018 Special CCEC meeting to score applicants for the vacant District 16 seat.

Ald. Samba Baldeh requested that the update on the MPD Policy & Procedures Ad Hoc Committee be moved up on the agenda at this time. There was no objection from the members of the CCEC.

[52404](#)

Update: Madison Police Department Policy & Procedures Ad Hoc Committee
- Co-Chairs - Keith Findley & Tom Brown; Staff - Gloria Reyes

- * Ad Hoc Committee's progress on the OIR Report Review & Recommendations
- * Ad Hoc Committee's issue with reaching quorum
- * Ad Hoc Committee's schedule to deliver recommendations to Council
- * Ad Hoc Committee's procedures regarding public speakers

Registrations:

Amelia Royko Maurer **Spoke**
Gregory Gelembiuk, Community Response Team **Spoke**

Keith Findley, co-chair of the MPD Policy & Procedures Ad Hoc Committee participated via conference call. Gloria Reyes, Deputy Mayor and staff to ad hoc committee was also present.

- Ad Hoc Committee is meeting twice a month.
- Anticipate a complete review of the OIR recommendations by the end of summer.
- Will complete and provide a report by the end of the year for Council consideration.
- There is a resolution being introduced to reduce the committee from 15 members to 13 members.

REFERRAL FROM THE COMMON COUNCIL

[52041](#)

Amending Section 33.01(4)(d) of the Madison General Ordinances to clarify that subcommittees may establish their own subcommittees.

Sponsors: Rebecca Kemble

A motion was made by Ald. Rebecca Kemble, seconded by Ald. Shiva Bidar-Sielaff, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

UPDATES

[52116](#)

Update: Department of Civil Rights and City-Wide Implementation of Multicultural Affairs Committee (MAC) & Human Resource (HR) Report Recommendations - Norm Davis, Director, Department of Civil Rights

Attachments: [7/10/18 MAC Recommendations & DCR Actions.pdf](#)
[2015 MAC Workplace Climate Survey Results Report.pdf](#)
[2017 Catalyst for Innovative HR Practices.pdf](#)
[2017 HR Equity Analysis Recommendations.pdf](#)
[2016 HR Equity Report.pdf](#)
[2015 HR Equity Report.pdf](#)

Norm Davis, Department of Civil Rights Director, provided an update to CCEC members on DCR's implementation of recommendations from the MAC survey and HR Reports (see attachments to this legislative file for the handout that was distributed).

Human Resource Director, Harper Donahue, offered to forward information on HR's position study process, HR's response to the MAC survey and a link to how positions are classified (Personnel Rules) to the members of the CCEC.

[52330](#)

Update: Aldermanic District 19 Vacancy Process - Council President Samba Baldeh

Attachments: [MGO 2.03 ProcEDURE to Fill Vacancies on the Council.pdf](#)
[17.23\(1\)\(a\) State Statute Vacancies in city offices how filled.pdf](#)

Council President Baldeh reviewed the timeline to fill the vacant District 19 seat with the members of the CCEC.

Resumes to be received by Tuesday, July 17, 2018 at 4:30 pm
Special CCEC meeting to interview applicants for the vacant 19 Aldermanic District seat is scheduled for Monday, July 23, 2018 at 6:30 pm in Room 354, CCB.
The appointment will be made at the Tuesday, August 7, 2018 Council meeting.

Ald. Mark Clear noted that he would recuse himself from participating in the special meeting to select his successor.

DISCUSSION ITEMS

[52339](#)

Discussion Item: Proposed 2019 Common Council Office Budget - Laura Larsen, Finance Department & Kwasi Oben, Council Chief of Staff

Attachments: [Understanding the 2019 Gap.pdf](#)
[Common Council 2019 Budget-Exec Cmt Presentation.pdf](#)

Laura Larsen, Budget & Audit Manager from the Finance Department, provided a review of the proposed 2019 Common Council budget (see the legislative file for the attached PowerPoint presentation PDF).

[52331](#)

Discussion Item: Proposed 2019 Common Council Meeting Dates

Attachments: [Draft 2019 Common Council Meeting Schedule.pdf](#)

Lisa Veldran was present for any discussion on the proposed 2019 Common Council meeting schedule. There were no comments from CCEC members. Ms. Veldran stated she would be preparing the resolution to adopt the 2019 schedule at the July 24, 2018 Common Council meeting.

[52341](#)

Discussion Item: Draft Ordinance Language - Duties of the Common Council Executive Committee - City Attorney Michael May

Attachments: [Draft Ordinance Amendment 33.13\(4\).pdf](#)

This discussion item was re-referred to the COMMON COUNCIL EXECUTIVE COMMITTEE due back on 7/24/2018

UPDATES (cont.)

[52336](#) Update: Task Force on Structure of City Government (7/10/18)

There was no report.

[52337](#) Update: President's Work Group to Develop City-Wide Surveillance Equipment and Data Management Policies (7/10/18)

Attachments: [7/10/18 Update PWG Surveillance & Data Management.pdf](#)

This update item was re-referred to the COMMON COUNCIL EXECUTIVE COMMITTEE due back on 7/24/2018

[52338](#) Update: Common Council Chief of Staff (7/10/18)

Attachments: [7/10/18 Council Chief of Staff Updates.pdf](#)

This update item was re-referred to the COMMON COUNCIL EXECUTIVE COMMITTEE due back on 7/24/2018

FUTURE AGENDA ITEMS

There were no other future agenda items added to the existing list:

Council Referrals

* Leg. File No. 50110 - Establishing a moratorium on new alcohol licenses in downtown Madison.

(Referred to: Alcohol License Review Committee (lead), Public Safety Review Committee, Common Council Executive Committee, Downtown Coordinating Committee, Economic Development Committee, Equal Opportunities Commission)

*Leg. File No. 52042 - Establishing a motor vehicle registration fee. *Note recommendations need to be to Finance Committee by AUGUST 13

(Referred to: Finance Committee (lead), EOC, Transportation Policy & Planning Board, PSRC)

*Leg. File No. 52071 - Amending TIF Goals - Jobs Project Section

(Referred to: CCEC (lead), Economic Development Committee (recommended changes), Finance Committee (re-referred))

Discussion Items

*CCEC Priority Items and Dedicated Time to Discuss Priority Issues (identified @ 6/5/18 CCEC meeting)

*Application of Administrative Procedure Memoranda to Alderpersons - Ald. Paul Skidmore / Updating Council Policy Guide to Incorporate APM language - K. Obeng

* Holding Common Council Meetings in Different Locations - Council President Samba Baldeh

*MMSD Ad Hoc Committee - Final Report on ERO Program In High Schools

Updates

- * Update on 311 RFP - Council President Samba Baldeh
- * Update on Reorganization of Transportation Department and Related Committees – Ongoing

***Standing Updates:**

- Council Chief of Staff
- Council Policy Analyst
- Task Force on City Government Structure
- President's Work Group to Develop City-Wide Surveillance Equipment & Data Management

ADJOURNMENT

A motion was made by Ald. Sheri Carter, seconded by Ald. Rebecca Kemble, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:27 p.m.