

**Scoping Guide Purpose:** To provide action teams with guidance in aligning activities, requests for presentations, projects, and/or partnerships with our current and future work and with RESJI’s mission and goals.

**RESJI Mission:** Establish racial equity and social justice as core principles in all decisions, policies and functions of the City of Madison.

**RESJI Priority Areas:** 1. Equity in City Operations                      2. Equity in City Budgets and Policies                      3. Equity in the Community

**RESJI 2016 Goals:** (more detailed information [HERE](#) – or look in SharePoint under Shared Documents/RESJI General Info/RESJI\_2016 Goals\_1-9-15)

1. Baseline survey of City staff                      2. Training on RESJI concepts and tools                      3. Hiring and workforce development

<b>Description of the project, request, or proposal:</b>  <b>Why did this request arise?</b>  <b>Timeline - including start and end date</b> (or indicate if ongoing):	Yes	Unsure	No	Notes
1. Does it align with the RESJI mission and goals?				
2. Is our involvement required by policy or current initiative goals?				
3. Is our involvement requested by the Strategy Team, Mayor, Common Council or the head of a City agency?				
4. Is there information or evidence to suggest a need?				
5. Are there ways to measure impacts related to this?				
6. Does this build on or connect with existing RESJI efforts?				
7. Is there existing capacity within RESJI to take this on at this time?				
8. Are we aware of existing efforts related to or supporting this? (e.g., if we don't take this on, is there someone else who can?)				
9. What are the objectives or expected outcomes?				
10. What are the limitations (external, internal, financial, and political)?				

Mostly ‘Yes’ column = there may be a role for RESJI. Bring to your Action Team (and Strategy Team if appropriate) for a decision.

Mostly ‘No’ or ‘Unsure’ column = we need to critically evaluate if the proposal fits with our current mission, goals and capacity. If unsure, bring to and Strategy Team) to discuss.