

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 09/16/2021

Requisition Number: 20001385 (8 characters)

Requestor Name: Thomas W Lynch

Requestor Phone Number: 608-266-6546

Requestor Email: tlynch@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 43 TRANSPORTATION

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$3,900,000.00

Vendor Name: AECOM Inc.

Product/Service Description: BRT Design Services

- \$50,000 and UNDER**
This form will be sent to the Purchasing Supervisor for review.
- OVER \$50,000**
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
3. The services are for professional services to be provided by attorneys.
4. The services are to be rendered by a university, college, or other educational institution.
5. No acceptable bids have been received after formal advertising.
6. Service fees are established by law or professional code.
7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST**WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

AECOM Technical Services Inc. was selected as the Phase 1 Bus Rapid Transit team based on a competitive RFP process via RFP #8706-0-2018-JA in 2018. An October 2019 resolution (legistar 56913) authorized the continued non-competitive use of AECOM Technical Services Inc. for future phases of BRT design. AECOM Technical Services Inc. has successfully completed Phase 1, and has satisfactory performance in Phase 2. This non-competitive selection request is for Phase 3A of BRT design services.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has paid AECOM \$2,531,991 since 2019. The company was initially selected through a competitive process in 2018 for the first phase of the Bus Rapid Transit design project. That accounts for \$524,909. When it came time for phase 2 of that project, the transportation agencies received approval from the Common Council to contract with AECOM, which would be considered non-competitive since it was not a part of the RFP done in 2018. The contract amount authorized for phase 2 was \$2,979,932, of which \$2,007,082 has been paid thus far.

Date: