



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft EQUAL OPPORTUNITIES COMMISSION EMPLOYMENT SUBCOMMITTEE

Thursday, December 11, 2014

12:00 PM

East Police District
809 S. Thompson Dr.
Madison, WI 53713

1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 12:12 PM with Danielle Dieringer presiding.
Attendance followed:

Voting Members Present: Danielle Dieringer, Jenny Wohlfert, Michele Thoren,
Margaret Leitinger, Georgia Pride-Euler, Vernon Blackwell, Cindy Schmelzer,
and Sean Saiz

Voting Members Excused: David Witkowski and Laura Zweber

Non-Voting Members Present: Mary Coddington, Tami Vroman, Amber
Buschmann, Bonita Platta, and Will Strycker

Non-Voting Members Excused: Betty Collier, Kathy Hansen, Ellen Molitor, and
Rochelle Wanner

Staff: Annie Weatherby-Flowers (Investigator/Conciliator, Dept. Civil Rights)
and Alyssa Riphon (EOD Administrative Clerk, Dept. Civil Rights)

2. PUBLIC COMMENT

There was no public comment.

3. DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

4. APPROVAL OF MINUTES

Cindy Schmelzer moved to approve the minutes of the October 9, 2014 meeting
without correction. Michele Thoren seconded the motion, which passed by
voice vote/other.

5. HOST OVERVIEW

On behalf of CINTAS Corporation, Michele Thoren provided a host overview to
the committee. She explained the company's growth over the past years as
well as services and products they provide.

ACTION ITEMS / OLD BUSINESS

6. [36532](#) Reminder that all members of the City of Madison committees, commissions, or boards must file a Statement of Interests form with the City Clerk's Office by January 6, 2015.

Danielle Dieringer presented this item to the subcommittee as a reminder. The subcommittee agreed to receive and place this item on file.
7. [36097](#) Modifying the membership structure of the EOC Employment Subcommittee

The subcommittee discussed the membership structure and negative effects it has on the productivity of the group. Members described different methods of structural change that could provide positive effects on the subcommittee. Jenny Wohlfert moved to recommend to the Equal Opportunities Commission to reduce the number of voting members to eleven. Margaret Leitinger seconded the motion, which passed by voice vote/other.
8. [36099](#) New Member's Orientation

This item was referred to a future EOC Employment Subcommittee meeting.
9. [36100](#) Strategic Planning Session

The subcommittee discussed changing the month of the annual Strategic Planning meeting. Michele Thoren moved to keep the Strategic Planning Session to the month of June. Vernon Blackwell seconded the motion, which passed by voice vote/other.

REPORTS

10. Chair Report

- Michele Thoren provided the subcommittee with a report of the meeting with the Mayor and points of focus for the EOC Employment Subcommittee
11. Commission Report

- Sean Saiz reported on current items and tasks before the Equal Opportunities Commission, as well as items completed at the November meeting
12. Staff Report

- Staff did not report on any new updates of the Department of Civil Rights
13. **TEAM BREAKOUT SESSION**

This item was referred to a future EOC Employment Subcommittee agenda

14. FUTURE TOPICS FROM THE FLOOR

- New Member's Orientation
- Team Breakout Session

15. ANNOUNCEMENTS

- Margaret Leitinger provided the subcommittee with an update regarding the mock interview outreach event that took place in November

16. ADJOURNMENT

Cindy Schmelzer moved to adjourn the meeting at 1:36 P.M. Michele Thoren seconded the motion, which passed by voice vote/other.