



# City of Madison

## Meeting Minutes - Final

### PERSONNEL BOARD

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

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Wednesday, January 3, 2007

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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**Others present: Muriel Nagle, Larry Nelson, Jim Morgan, Elinor Riley, Larry Oaks**

#### CALL TO ORDER

#### ROLL CALL

**Present:** Susan M. Vilbrandt, Kristen E. Balistreri, Eric D. Hands and Michele R. Last

**Excused:** Christopher M. Patton

#### PUBLIC COMMENT

#### APPROVAL OF MINUTES

**A motion was made by Last, seconded by Hands, to Approve the Minutes. The motion passed by acclamation.**

#### NEW BUSINESS ITEMS

- 1  

That position #3307 of Civil Technician 2 in Compensation Group 16, Range 14 (occupied by D. Wipperfurth) in the permanent salary detail of the Engineering Division budget is repealed and recreated as an Engineering Program Specialist 1 in Compensation Group 16, Range 17, thereof. Be it further resolved that the incumbent shall be reallocated to the said position.

**Sponsors:** David J. Cieslewicz

**A motion was made by Hands, seconded by Last, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**
- 2  

Amending Section 3.38(1)(b) of the Madison General Ordinances by creating the class of Engineering Financial Officer in Compensation Group 18, Range 10, thereof.

**Sponsors:** Common Council By Request

**A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**
- 3  

That the position #1104 of Accountant 2 in Compensation Group 18, Range 08, (occupied by S. Danner-Rivers) in the permanent salary detail of the Engineering Division budget is repealed and recreated as a position of Engineering Financial Officer in Compensation Group 18, Range 10, thereof. Be it further resolved that the former position shall not be deleted until the new

position is filled.

**Sponsors:** David J. Cieslewicz

**A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 4 That the position #711 of Administrative Clerk 2 in Compensation Group 20, Range 11, (occupied by T. Peters) in the permanent salary detail of the Clerk's Office budget is repealed and recreated as a position of Program Assistant 2 in Compensation Group 20, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

**Sponsors:** David J. Cieslewicz

**A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 5 Amending Section 3.38(1)(b) of the Madison General Ordinances by creating the class of Pool Manager in Compensation Group 18, Range 07, thereof.

**Sponsors:** Common Council By Request

**A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 6 That the (0.5 FTE) position of Pool Manager in the permanent salary detail of the Municipal Pool Budget and (0.5 FTE) position of Parks Safety Coordinator (no Compensation Group or Range specified for either) in the permanent salary detail of the Parks Division budget are repealed and recreated as a (1.0 FTE) position of Pool Manager in Compensation Group 18, Range 07, in the Municipal Pool budget.

**Sponsors:** David J. Cieslewicz

**A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 7 That a position of Nutritionist in Compensation Group 22, Range 03, in the permanent salary detail of the Public Health budget is repealed and recreated as a position of Maternal Child Health Specialist in Compensation Group 22, Range 04, thereof.

**Sponsors:** David J. Cieslewicz

**A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 8 Amending Section 3.38(1)(b) of the Madison General Ordinances by creating the class of Facilities and Sustainability Manager in Compensation Group 18, Range 16, thereof.

**Sponsors:** Common Council By Request

**A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 9 That the new position tentatively identified as a Facilities and Sustainability Manager (no Compensation Group/Range specified) in the Engineering Division Budget is repealed and recreated as a position of Facilities and Sustainability Manager in Compensation Group 18, Range 16, thereof.

**Sponsors:** David J. Cieslewicz

**A motion was made by Last, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.**

- 10 Amending Section 3.36(7)(a) of the Madison General Ordinances to clarify that permanent employees who are required to serve a twelve month probationary period shall be eligible to receive earned paid vacation leave after successful completion of six months of probation.

**Sponsors:** David J. Cieslewicz

**A motion was made by Hands, seconded by Last, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by acclamation.**

#### **ADJOURNMENT**

**A motion was made by Vilbrandt, seconded by Last, to Adjourn. The motion passed by acclamation.**