



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

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Wednesday, February 27, 2013

4:30 PM

Water Utility Conference Room A&B  
119 E. Olin Ave.

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### CALL TO ORDER / ROLL CALL

Larry Nelson called the meeting to order at 4:36 p.m.

John Hausbeck, Environmental Health Supervisor for Public Health Madison & Dane County, attended the meeting on behalf of Doug Voegeli.

**Present:** 4 -  
Lauren Cnare; Mike DePue; Larry Nelson and Sue Ellingson

**Excused:** 3 -  
Madeline B. Gotkowitz; Doug Voegeli and Bruce Mayer

### APPROVAL OF MINUTES

A motion was made by Ellingson, seconded by Cnare, to Approve the Minutes of the January 29 meeting. The motion passed by voice vote.

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### BOARD EDUCATION

1. [29201](#) Presentation on H2Oscore water-use dashboard technology.

**Attachments:** [H2Oscore Presentation.pdf](#)

McGee Young from Marquette University gave a presentation on H2O Score, which is software for customers to track their water use.

### NEW BUSINESS

2. [29202](#) Establishing the private well operation permit fee.

**Attachments:** [Memo- Fees for Permitting Private Wells.pdf](#)  
[Addendum to Private Well Fee Structure Memo.pdf](#)

A motion was made by Ellingson, seconded by Cnare, to Approve the alternative fee structure. The motion passed by voice vote.

3. [29203](#) Request to solicit consultant proposals: Lakeview Reservoir Reconstruction

**Attachments:** [Request to Advertise- Lakeview Reservoir.pdf](#)

**A motion was made by Cnare, seconded by Ellingson, to Approve. The motion passed by voice vote.**

### UNFINISHED BUSINESS

4. [28630](#) Request to Solicit Consultant Proposals: Computer Aided Drafting (CAD) Work Methods.

**Attachments:** [Request to Solicit Consultant Proposals- CAD Work Methods.pdf](#)

**A motion was made by Ellingson, seconded by DePue, to Approve. The motion passed by voice vote.**

**Agenda items 6-9 were taken up before item 5.**

### INFORMATIONAL ITEMS

6. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

**There was no noncompliance to report.**

7. [24301](#) Items of general interest and update on any rate case in progress.

**General Manager Tom Heikkinen provided an update on Project H2O. He is also working with the Clean Lakes Alliance to promote World Water Day in March. There is no rate case currently in progress.**

8. [28907](#) Report from the Committee on the Environment.

**Mike Depue gave a report to the board. The Committee on the Environment recently discussed environmental and water quality impacts of Rhythm and Booms and plans to have a special meeting on the subject.**

### FUTURE AGENDA ITEMS

9. [14501](#) Introduction of Future Agenda Items.

**Attachments:** [Decision Tree.pdf](#)

The following were suggested as future agenda items:

Discussion of the Lake Wingra Watershed Management Plan which is being developed through a city contract with Strand Associates.

Staff briefing regarding the administration of the Well Head Protection Program, to include development review, the installation of geothermal wells, staff resources committed and inter-agency cooperation.

Discussion of the utility's role in groundwater stewardship.

## UNFINISHED BUSINESS

5. [27491](#) Reviewing Board Process Policies

**Attachments:** [Board Process Policies.pdf](#)  
[Draft Revisions to Board Process Policies 1-29-13.pdf](#)

A motion was made by Cnare, seconded by Ellingson, to approve the suggested revisions to the Global Board Process Policy (BP-1).

Discussion of other revisions was postponed to the March 25 meeting.

## ADJOURNMENT

A motion was made by Ellingson, seconded by DePue, to Adjourn at 5:46 p.m. The motion passed by voice vote.