

**AN AGREEMENT REDESIGNATING THE METROPOLITAN PLANNING
ORGANIZATION
FOR THE MADISON URBANIZED AREA**

A. Introduction

The Metropolitan Planning Organization (MPO) for the Madison Urbanized Area is charged, under Title 23 U.S.C., Section 134, as the organization responsible for cooperative transportation planning and decision making for the Madison Metropolitan Planning Area. The Metropolitan Planning Area consists of the City of Madison, the Madison Urbanized Area, and all or portions of the contiguous villages, cities and towns which are or are likely to become urbanized within a 20 year period as shown on the attached map and agreed to by the MPO and the Governor.

The responsibilities of the Metropolitan Planning Organization include:

1. Carrying out a cooperative, continuous and comprehensive planning process for making transportation investment decisions in the metropolitan area with program oversight from the Federal Highway Administration, the Federal Transit Administration and the Wisconsin Department of Transportation.
2. Preparing and maintaining a long-range multi-modal transportation plan.
3. Preparing and implementing an annual work program.
4. Preparing a transportation improvement program to provide for transportation investments to meet metropolitan transportation needs.
5. Establishing operating rules and procedures.
6. Other duties as required to comply with State and Federal regulations.

Federal law allows for the redesignation of the Metropolitan Planning Organization by agreement between the Governor and units of general purpose local government that together represent at least 75 percent of the population within the MPO Planning Area, including the largest incorporated city. The Madison Area MPO was created through an agreement between the Governor and the City of Madison, effective November 29, 1999, redesignating the MPO for the Madison Urbanized Area in accordance with this Federal law. The Madison Area MPO assumed the responsibility to conduct transportation planning and programming from the previous MPO, the Dane County Regional Planning Commission (DCRPC), following the DCRPC's reorganization.

During the federal re-certification process of the Madison Area MPO in 2005-2006, it was determined that the Madison Area MPO policy board structure and membership was not in compliance with federal requirements and that the MPO would have to go through the redesignation process to effect the necessary changes to bring the Board into compliance. On June 7, 2006, the Madison Area MPO Policy Board took the first step in the process and approved changes to the structure and membership of the Board to bring the Board into compliance with federal requirements. The revised structure is described below. To

complete the process, this agreement needs to be approved by the Governor and those units of general purpose local government that together represent at least 75 percent of the population within the MPO Planning Area, including the largest incorporated city. The MPO Board also approved, on August 2, 2006, to change its name to the "Madison Area Transportation Planning Board" with the subheading "A Metropolitan Planning Organization (MPO)". This name change was motivated by a desire to better describe the Board's functions and becomes effective on the effective date of the signing of this agreement.

B. Composition of the MPO Policy Board

The members of the Metropolitan Planning Organization are appointed by the Wisconsin Department of Transportation, City of Madison, Dane County, small villages and cities and towns within the Metropolitan Planning Area in recognition of their respective roles as the owners and operators of the major modes of transportation serving the Metropolitan Planning Area. Each appointee to the Policy Board shall reside within the Metropolitan Planning Area and shall serve until their successor is appointed. The Metropolitan Planning Organization Policy Board for the Madison Urbanized Area and Madison Metropolitan Planning Area shall consist of the following members:

1. **City of Madison.** As the owner and operator of the Madison Metro Transit System and the corporate entity responsible for the maintenance and improvement of streets, highways, and bicycle and pedestrian facilities within the City, six (6) members of the policy board shall be appointed by the Mayor of the City of Madison. Appointees serve a period of two (2) years. Three of the six initial appointments shall serve through April 30, 2008. The remaining three initial appointments shall serve through April 30, 2009. Subsequent appointments shall be for a period of two years. In addition, a minimum of two-thirds or four (4) of the six appointees must be elected officials.
2. **Dane County.** As the owner and operator of the Dane County Airport and as the unit of government responsible for the maintenance and improvement of County highways, and administration of specialized transportation services for the elderly and persons with disabilities, three (3) members of the policy board shall be appointed by the Dane County Executive. Appointees serve a period of two (2) years. Two of the three initial appointments shall serve through April 30, 2008. The remaining initial appointment shall serve through April 30, 2009. Subsequent appointments shall be for a period of two years. In addition, a minimum of two-thirds or two (2) of the three appointees must be elected officials.
3. **Other Cities and Villages.** Three (3) members of the policy board shall be appointed by a simple majority vote of the chief elected officials of the cities and villages within the Metropolitan Planning Area other than Madison. Appointees serve a period of two (2) years. One of the three initial appointments shall serve through April 30, 2008. The remaining two initial appointments shall serve through April 30, 2009. Subsequent appointments shall be for a period of two years. In

addition, a minimum of two-thirds or two (2) of the three appointees must be elected officials.

4. **Towns.** One (1) member of the policy board shall be appointed by a simple majority vote of the Chairpersons of the towns with land area within the Metropolitan Planning Area. Appointee serves a period of two (2) years. The initial appointment shall serve through April 30, 2008. Subsequent appointments shall be for a period of two years. In addition, the appointee must be an elected official.
5. **State of Wisconsin.** One (1) member shall be appointed by the Secretary of the Department of Transportation. Appointee serves a two-year term. The initial appointment shall serve through April 30, 2009. Subsequent appointments shall be for a period of two years.

In addition, all appointments must be in accord with Title 23, United States Code, Section 134, Paragraph (d)(2) that indicates the voting membership of the MPO Policy Board shall consist of:

- a. Local elected officials;
- b. Officials of public agencies that administer or operate major modes of transportation in the metropolitan area; and
- c. Appropriate State officials.

Note: Current appointments on the MPO Board that are not in accord with the above conditions will cease to serve on the MPO Board after April 30, 2007 and the positions will become vacant until filled.

When each of the appointing authorities is making an appointment under condition (b) above, the MPO also accepts members in good standing that come from local boards and commissions with a focus on transportation or land use, including mayoral representatives, or representatives of the chief executive officer of any city or village in the MPO Planning area with said focus.

Policy board members representing any local government jurisdiction or collective group of local government jurisdictions (such as Cities and Villages or Towns) must be selected by the elected officials of the local government jurisdiction(s) they represent.

When making an appointment, each of the appointing authorities is encouraged to keep in mind the MPO's commitment to meeting the transportation needs of all citizens, particularly those who have traditionally been under-represented in the transportation planning process and whose reliance on public transportation is high. These groups include transit-dependent, low-income and minority populations, and persons with disabilities. Each of the appointing authorities is also encouraged to consider the desirability of

maintaining geographic balance within the municipality or among municipalities of board members appointed.

C. Future Changes to the Policy Board Composition

The composition of the Madison Area MPO Policy Board will be reviewed periodically to ensure appropriate representation on the MPO Board.

Revising the composition of the Policy Board (e.g. adding membership, changing the number or requirements of members appointed by each appointing authority) or expansion of the metropolitan planning area boundary does not necessarily require redesignation of the MPO. A change to the Madison Area MPO Policy Board can be made following the notification of the appointing authorities, all the local units of government in the MPO Planning Area, a public hearing on the proposed changes, and ratification by those units of government with 75 percent of the population in the planning area, including the City of Madison as the largest incorporated city.

D. Metropolitan Planning Organization Staff

1. **Location.** MPO staff will be provided by the City of Madison.
2. **Matching Contribution.** The City of Madison shall be responsible for providing the local matching contributions. Other units of government within the MPO Planning Area are strongly encouraged to make proportionate contributions to cover a share of local costs in support of the MPO. It is recommended that contributions be based on their proportionate share of the population within the MPO Planning Area.

E. Effective Date and Conditions of the Agreement

1. This agreement takes effect immediately after obtaining signatures of approval by the Governor and representatives of units of government with 75 percent of the population in the MPO Planning Area, including Madison as the largest incorporated city.
2. This agreement supercedes and voids the redesignation agreement entered into by the Governor and City of Madison dated November 29, 1999.

F. Non-Discrimination

In the performance of the services under this Agreement, the parties agree not to discriminate against any employee or applicant because of race, religion, marital status, age, color, sex, handicap, national origin, or ancestry, income level, or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, political beliefs, or student status. The parties further agree not to discriminate against any subcontractor or person who offers to subcontract on this contract because of race, religion, color, age, disability, sex or national origin.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by individuals and officers duly authorized on the dates noted below.

STATE OF WISCONSIN:

By: _____
Jim Doyle, Governor

Date: _____

CITY:
CITY OF MADISON, a Wisconsin Municipal Corporation

By: _____
David J. Cieslewicz, Mayor

Date: _____

By: _____
Maribeth Witzel-Behl, City Clerk

Date: _____

COUNTERSIGNED:

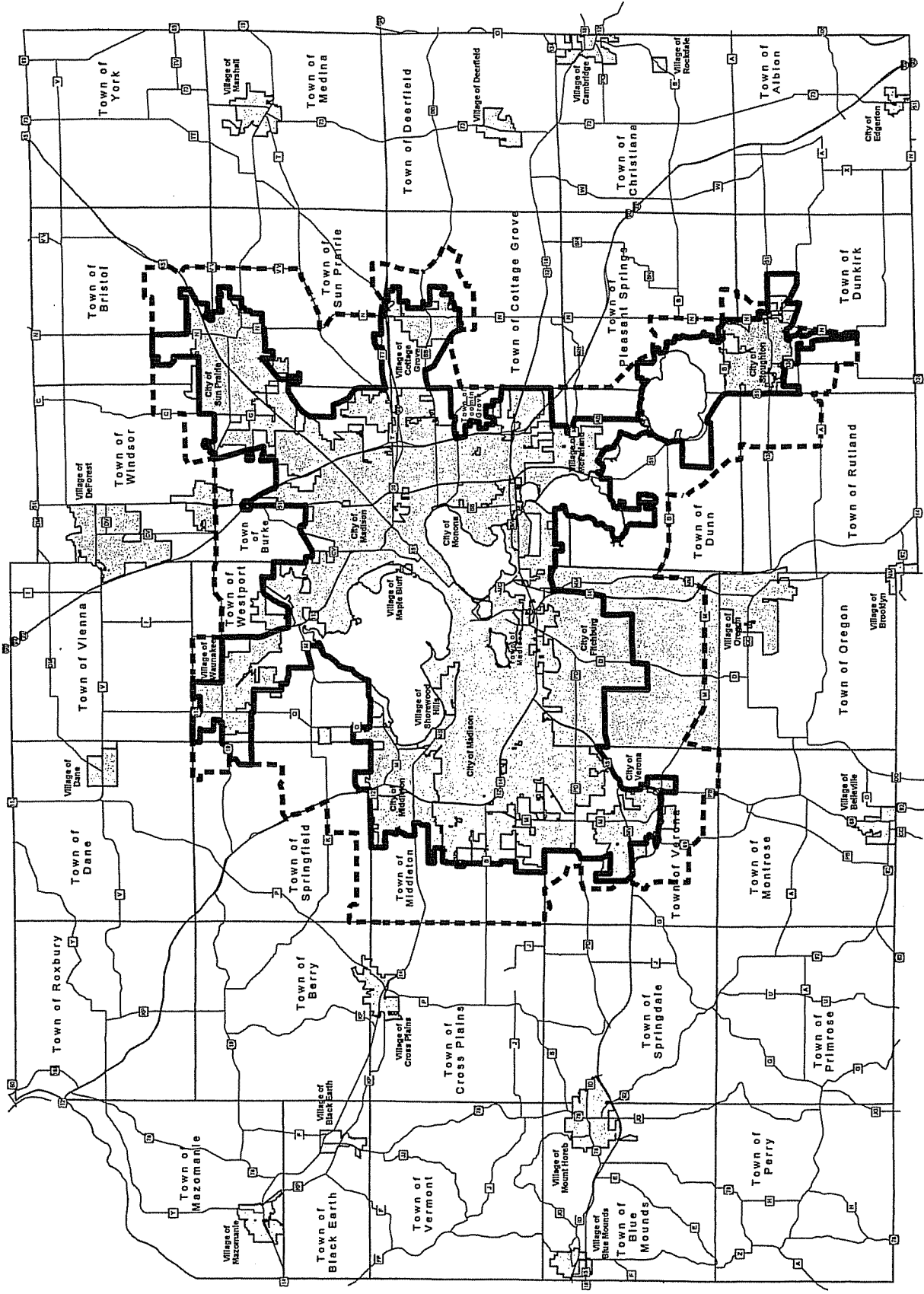
Dean Brassler, City Comptroller

Date: _____

APPROVED AS TO FORM:

Michael May, City Attorney

Date: _____



Madison Area Metropolitan Planning Organization Boundaries (2000)

Madison Urban Area (2004)
 Metropolitan Planning Area Boundary (2000)

Incorporated Area

Prepared by staff to the:

Madison Area Metropolitan Planning Organization

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PRINTED: 9/12/2005



Metropolitan Planning Organization
Transportation Planning Service

Memorandum

To: Jim Doyle, Governor
Kathleen Falk, Dane County Executive
Dave Cieslewicz, Mayor, City of Madison
Mayors, Village Presidents, and Town Chairs in the MPO Planning Area

From: Ken Golden, MPO Board Chair

Date: November 29, 2006

RE: **Intergovernmental Agreement Restructuring and Redesignating the Madison Area MPO**

During the federal recertification process of the Madison Area MPO in 2005-2006, it was determined that the Madison Area MPO policy board structure and membership was not in compliance with federal requirements and that the MPO would need to go through the redesignation process to make the necessary changes to bring the Board into compliance. On June 7, 2006 the Madison Area MPO Policy Board took the first step in the process and approved changes to the structure and membership of the Board to bring the Board into compliance with federal requirements and to better reflect the increase in the population and number of units of government within the metropolitan planning area following the 2000 census.

The next step in the process requires a new agreement that formally redesignates a new Metropolitan Planning Organization (MPO) for the Madison Urbanized Area. The new agreement needs to be approved by the Governor and those units of general purpose local government that together represent at least 75 percent of the population within the MPO Planning Area, including the largest incorporated city. A new agreement has been drafted to reflect the details of the new structure and name for the new MPO and is enclosed with this transmittal letter.

While the agreement describes in detail the requirements and terms of the appointments, in general, the agreement calls for a 14-member board, with the Mayor of the City of Madison making six (6) appointments, the Dane County Executive making three (3) appointments, Cities and Villages in the MPO Planning Area other than Madison making three (3) appointments, the Towns in the MPO Planning Area making one (1) appointment, and the Secretary of the Department of Transportation making one (1)

appointment. All of the appointees shall consist of local elected officials, officials of public agencies, boards or commissions that administer or operate major modes of transportation in the metropolitan area, and/or appropriate State officials.

The Madison Area MPO is requesting that local units of government within the Metropolitan Area pass resolutions supporting the MPO Board's action and authorize their chief elected official and clerk to sign the new agreement redesignating a new MPO for the Madison Urbanized Area.

Enclosed with the draft new agreement is a sample resolution to be used as a guide. If your governing body passes such a resolution, **please sign the resolution and the enclosed signature sheet with the requested signatures and mail back to the MPO office.**

If you have any questions, please contact Robert McDonald, Transportation Planning Manager, at 266-4518 or at rmcdonald@cityofmadison.com.

Thank you for your cooperation in this matter.

cc: Dwight McComb, FHWA
Sandy Beaupre, WisDOT