

**CITY OF MADISON**  
***INTER-DEPARTMENTAL***  
**CORRESPONDENCE**

**Date:** February 11, 2016  
**To:** CDA Housing Subcommittee and CDA Board  
**From:** Agustin Olvera, Housing Operations  
**Subject:** Director's Monthly Report

**Low Rent Public Housing (LRPH)** – The goal established by HUD is 98%. The occupancy rate for January is 95.5%. Section 8 Vouchers being given out to Public Housing residents continue to make our occupancy rate a little lower than normal. Staff has proposed a policy change to address this issue. See Discussion Item below.

Public Housing 2015 Preliminary Year End Financial Report – see attached

**Housing Choice Voucher/Section 8** – Total of 1682 Vouchers in use in January. There are 33 households with vouchers looking for apartments. Staff has been monitoring the use of vouchers. The fear was that with the City's low vacancy rates that program participants would not be able to use their vouchers. The information to date indicates that persons with vouchers are able to find units to lease though the search and lease up time is taking a little longer.

Homeownership Program – 36 homes have been purchased; 32 remain in the program.

Family Unification Program (FUP) Voucher – Placement is by referral from Dane County Human Services; 82 of 100 vouchers in use.

Veterans Assistance Supportive Housing (VASH) Vouchers – Placement is by referral from the VA. With this year's award 154 VASH vouchers are available; 114 are currently in use. The balance of vouchers have been issued.

The CDA received an award of 25 PBV VASH vouchers. CDA, CDBG, Dane County Human Services, VA and Heartland staff have been meeting to plan and coordinate lease up efforts. Tentative opening of the Rethke project is April of 2016. Heartland staff will be housed in Housing Operations offices in March to begin outreach and leasing operations prior to Rethke opening.

**Resolution 4167** – This is to authorize the submission of the final revision and close out documents related to the 2012 Capital Fund grant.

**Resolution 4168**– Authorizing the execution of a Lease with Meridian Group, Inc. for 28 units of former public housing, to be used to house homeless families under the Rapid Re-Housing Program.

**Discussion Item** – See attached memo regarding proposed Agency Annual Plan Revision