

## Meeting Minutes - Draft

### BOARD OF HEALTH FOR MADISON AND DANE COUNTY

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, May 28, 2024

5:00 PM Meeting: Attend in person at the City County Building  
Room 351; attend virtually via Zoom

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The City of Madison and County of Dane are holding the Board of Health for Madison and Dane County meeting in a hybrid format. The public can attend the meeting in person at 210 Martin Luther King Jr. Blvd. Rm. 351, or virtually via Zoom.

1. **Written Comments:** You can send comments on agenda items to [PHBOHSupport@cityofmadison.com](mailto:PHBOHSupport@cityofmadison.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

3. **Watch the Meeting:** If you would like to join the meeting virtually as an observer, please visit <https://www.cityofmadison.com/watchmeetings>. You can also attend in person at 210 Martin Luther King Jr. Blvd. Rm. 351

4. **Listen by Phone:**

(887) 853-5257 US Toll-free

**CALL TO ORDER / ROLL CALL**

The Chair called the meeting to order at 5:30PM.

### APPROVAL OF MINUTES

1. [83617](#) Minutes for the Board of Health for Madison and Dane County on May 1, 2024

**Attachments:** [May 1, 2024 Meeting Minutes](#)

**A motion was made by Lankton, seconded by Musser, to Approve the minutes.  
The motion passed by voice vote/other.**

### PUBLIC COMMENT

2. [83618](#) Public Comment before the Board of Health for Madison and Dane County on May 28, 2024

**Registrants = 1  
Support = 1  
Oppose = 0**

### DISCLOSURES AND RECUSALS

### PRESENTATION

3. [83616](#) Funding for Community Response and Preparedness Presentation

**Attachments:** [Funding for Community Response and Preparedness \(2024\).pdf](#)

**A motion was made by Musser, seconded by Figueroa Cole, to Receive the presentation. The motion passed by voice vote/other.**

### NEW BUSINESS

#### Dane County Board Resolutions

4. [83607](#) Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to Support Immunizations and Outreach Efforts

**Attachments:** [Dane County 2024 RES-021 Fiscal Note](#)

**A motion was made by Lankton, seconded by Jenkins, to Forward to County Personnel and Finance Committee with the Recommendation for Approval.  
The motion passed by voice vote/other.**

5. [83608](#) Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager

**Attachments:** [Dane County 2024 RES-022 Fiscal Note](#)

A motion was made by Lankton, seconded by Figueroa Cole, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

6. [83609](#) Authorizing the Reclassification of a .50 FTE Clerk I-II to a .50 FTE Public Health Aide & Merge with Existing .50 FTE Public Health Aide for Public Health Madison & Dane County

**Attachments:** [Dane County 2024 RES-034 Fiscal Note](#)

A motion was made by Lankton, seconded by Figueroa Cole, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

7. [83610](#) Authorizing an Agreement between Dane County and Public Health for Madison and Dane County for Violence Prevention Initiatives

**Attachments:** [2024 RES-013 Fiscal Note.pdf](#)  
[2024 RES-013 CONTRACT 15475.pdf](#)

A motion was made by Lankton, seconded by Figueroa Cole, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.

#### Common Council Resolutions

8. [83451](#) Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Bilingual Dietetic Specialist and a 1.0 FTE WIC Program Manager

A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

9. [83453](#) Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to Support Immunizations and Outreach Efforts

A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

10. [83455](#) Authorizing a non-competitive service contract with LanguageLine Solutions (LLS) for over the phone interpretation, video remote interpretation, and translation of documents to support Public Health Madison & Dane County

**Attachments:** [Non-Competitive Selection Request](#)

A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT. The motion passed by voice vote/other.

11. [83458](#) Authorizing a non-competitive service contract with YWCA Madison Inc for

tenant resource services to support tenant capacity building

**Attachments:** [Non-Competitive Selection Request](#)

**A motion was made by Figueroa Cole, seconded by Lankton, to RECOMMEND TO COUNCIL TO ADOPT. The motion passed by voice vote/other.**

### **Board of Health Resolutions**

12. [83611](#) Board of Health for Madison and Dane County Resolution #2024-18 Authorization to Accept NARCAN® from the Wisconsin Department of Health Services for Overdose Education & NARCAN® Distribution  
**A motion was made by Figueroa Cole, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
13. [83612](#) Board of Health for Madison and Dane County Resolution #2024-19 Acceptance of American Rescue Plan Funds for the Maternal, Infant, and Early Childhood Home Visiting Program  
**A motion was made by Figueroa Cole, seconded by Lankton, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
14. [83613](#) Board of Health for Madison and Dane County Resolution #2021-20 Authorization to Enter into Contract with and Distribute funds to Selected Applicants from the 2024 Funding for Community Response and Preparedness RFP  
**A motion was made by Figueroa Cole, seconded by Lankton, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
15. [83614](#) Board of Health for Madison and Dane County Resolution #2024-21 Authorization to Enter into Contract with and Distribute funds to Selected Applicant from the 2024 Overdose Prevention Center Assessment RFP  
**A motion was made by Figueroa Cole, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
16. [83615](#) Board of Health for Madison and Dane County Resolution #2024-22 Authorization of Budget Transfers  
**A motion was made by Figueroa Cole, seconded by Musser, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

### **REPORTS TO COMMITTEE**

Chair - Jerry Halverson

Department Updates

### **NEXT MEETING**

Monday, July 15, 2024 at 5:30pm at 2300 S. Park St.

**ADJOURNMENT**

**A motion was made by Figueroa Cole, seconded by Lankton, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:50PM.**