



PERMIT FOR THIS PERMIT MUST BE ON THE JOB SITE AT ALL TIMES

# City Of Madison Street Occupancy Permit

Start Date 06 / 04 / 2020

Expiration Date 10 / 25 / 2020

Street Address of Job Site 122 West Mifflin Street Days Requested 144

Use of Occupancy:  Dumpster  Storage Container  Other Outdoor Dining Cafe

Street 100 Block West Mifflin Street Length 38.5 ft Width 7.9 ft

Type of Occupancy Requested:  Sidewalk  Protected Sidewalk  Terrace  Bike Lane  Travel Lane  Parking Lane

Street \_\_\_\_\_ Length \_\_\_\_\_ ft Width \_\_\_\_\_ ft

Type of Occupancy Requested:  Sidewalk  Protected Sidewalk  Terrace  Bike Lane  Travel Lane  Parking Lane

### Applicant Information:

Company Name	Cento, LLC
Applicant Name	Jordan Bright
Company Address	122 West Mifflin Street
City, State, Zip Code	Madison, WI 53703
Telephone Number	651.331.9009
Applicant Signature	<i>Jordan Bright</i>
Insurance Company	Hausmann-Johnson Insurance Inc
Insurance Expiration Date	01/01/2021

### Special Requirement for Occupancy - For Office Use Only

- An alternate sidewalk is available for pedestrians.
- Bulk materials will be placed on the sidewalk (i.e. sand, gravel, mulch).
- Heavy equipment will be driven over the curb or sidewalk.
- Material will be hoisted over public sidewalk. Height: \_\_\_\_\_ ft.
- Excavation depth of \_\_\_\_\_ ft. will take place next to the street or sidewalk.
- Protection measures required.
- "Sidewalk Closed Use other Side" signs are required at each end of the block.
- "No Parking Anytime" signs are required along the occupancy area of the street. Qty: \_\_\_\_\_
- Parking meter hoods must be purchased from the Madison Parking Utility for all meters effected by this occupancy. Qty: as shown in in special requirements
- Reflective yellow sheeting, steady burn lights and/or cones are required on each corner of a dumpster / obstruction that is in the street.
- Corner vision clearances are to be maintained.
- No work will be performed between \_\_\_\_\_ am/pm and \_\_\_\_\_ am/pm.
- Illuminated enclosed sidewalks are required and must be in compliance with Madison General Ordinance (MGO) 10.055
- All materials shall be removed from right-of-way at the end of each day.
- Install barrier around excavation.
- Permit holder is responsible for all snow removal incidental to the conditions granted by the permit, including final cleanup to previous permit conditions per MGO 10.28
- Occupancy shall not obstruct parking or travel lanes.
- Other \_\_\_\_\_

Description or special requirements  
stalls 1611 and 1612 to expand café

Applicant shall comply with the conditions set forth in the City of Madison Streatery Program (current and future).

### General Requirements of and for Street Occupancy

- a) Walkways open to the public must be in compliance with the most current ADA (American Disabilities Act) guidelines.
- b) Construction machinery, equipment and vehicles loading or unloading is permitted in the occupancy area.
- c) Parking of personal vehicles is prohibited within occupancy area.
- d) All signing, barricading and associated traffic control measures shall be placed in conformance with Federal Highway Administration "Manual on Uniform Traffic Control Devices" and City of Madison standards.
- e) The conditions of this occupancy permit are subject to change at any time due to varying traffic and pedestrian conditions, changes in scheduling, and public safety concerns relating to use of occupancy.
- f) The occupancy permit fee shall be doubled for untimely renewals or applications made after the occupation has already begun.

### FOR OFFICE USE ONLY

Approval by Traffic Engineering

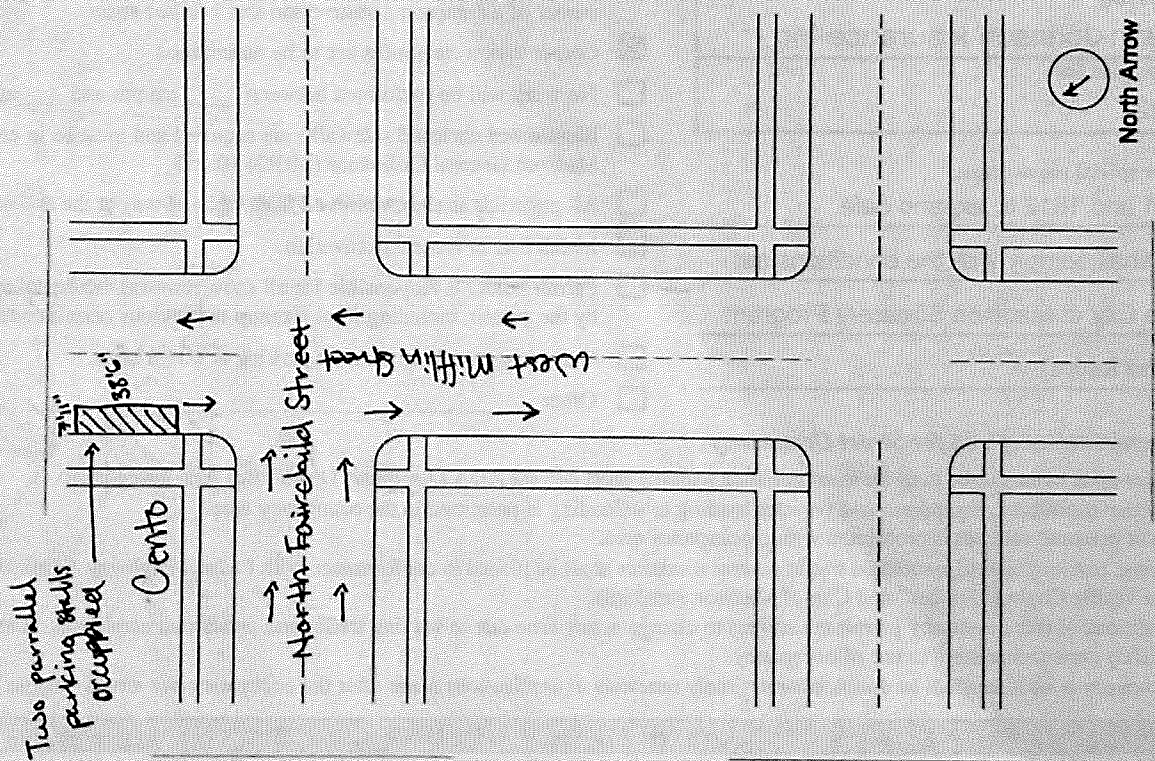
Michael Duhr

Issued by Board of Public Works

Permit Fee \$ fee waived

### Plan

Draw a plan of the street, sidewalk and show the area that will be occupied below.



# **STREET OCCUPANCY**

# **PERMIT**

**CITY OF MADISON**

<b>NOTICE OF NONCOMPLIANCE</b> This issuing jurisdiction shall notify the applicant in writing of any violations to be corrected. All cited violations shall be corrected within time specified by inspector.	<b>ADDRESS</b>	122 W Mifflin St
	<b>DATES</b>	06/04/20 - 10/25/20
<b>This permit card must be displayed in a conspicuous location unobstructed from public view.</b>	<b>INSPECTOR</b>	M Duhr
	<b>ISSUED TO</b>	Cento
	<b>ISSUED BY</b>	Traffic Engineering
	<b>USE</b>	Streatery
<b>TRAFFIC ENGINEERING OFFICE:</b>		266-4761

## Jordan Bright

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**From:** Blake-Horst, Meghan <MBlake-Horst@cityofmadison.com>  
**Sent:** Thursday, June 18, 2020 9:37 PM  
**To:** Street Occupancy Permits; Duhr, Michael  
**Cc:** Winter, Mark; Jordan Bright; Putnam, William  
**Subject:** Cento Street Occupancy Permit - Streatery  
**Attachments:** Cento\_StreetOccupancyPermitApplication.pdf; Cento Change of Premise Image.jpg

Hello,

Attached is the Street Occupancy Permit application for Cento. They are requesting using stall 1611 and 1612 to expand their café.

Protective Equipment Requirements:

Curb Stops: 5

Delineators: 4

I have included Jordan on this email if there are any questions. I know they would like to get started soon. Can we shoot for a Monday or Tuesday date to have the meters covered as long as the approvals are complete?

Thanks,



**Meghan Blake-Horst**  
Street Vending Coordinator  
Economic Development Division  
Office of Business Resources  
215 Martin Luther King Jr Blvd. 3<sup>rd</sup> floor  
P.O. Box 2983  
Madison, Wisconsin 53701-2983  
Tel 608-261-9171 • Fax (608) 261-6126  
[mblake-horst@cityofmadison.com](mailto:mblake-horst@cityofmadison.com)  
[www.cityofmadison.com/business/streetvending](http://www.cityofmadison.com/business/streetvending)

***The 2020 Census is here! As we practice social distancing, take the opportunity to complete the census now from the comfort of your own home. You can fill it out online at [my2020census.gov](http://my2020census.gov), by phone, or by mail.***

***#MadisonCounts #2020Census***

In compliance with State public records law, the City of Madison retains copies of ALL email messages to and from this mailbox. Email messages may be released in response to appropriate open record requests.

Please consider the environment before printing this email.

**Verbick, Jim**

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**From:** Blake-Horst, Meghan  
**Sent:** Tuesday, June 23, 2020 4:29 PM  
**To:** licensing; Jordan Bright  
**Cc:** Duhr, Michael; Verveer, Michael  
**Subject:** APPROVED - Streatery Cento  
**Attachments:** Streatery Mifflin St W 122\_060420.pdf; NOTICE Signage for Streatery Restaurant Recovery Program.pdf; Cento LICSWC-2016-00148.pdf

Hello,

Your request to expand your sidewalk café for **Cento, 122 W. Mifflin St.** has been approved on **6/23/20** by the Street Vending Office. Your Street Occupancy Permit has also been approved by Traffic Engineering. You are able to begin setting up your café within the approved expansion area and serving food.

**Before you can serve alcohol in the expanded area, you will need to submit a Temporary Premises Extension Permit application to the Clerk's Office. This email will serve as notification that your expansion is approved.**

Once this application is submitted and approved, by the Clerk's Office, you will be able to begin service into the expanded patio area on a provisional approval and forward to the Alcohol License Review Committee for final approval recommendation. See Temporary Premises Extension permit application for insurance requirements and details.

Attached you will find a NOTICE sign. **This sign is required to be printed and displayed on the café, facing outward.** Having one on each end of the café would be preferred. I would encourage you to laminate or place in a protective plastic sheet to maintain the sign and limit the need to reprint.

***Under no circumstances is this program meant to promote gathering or social spaces, and are only to allow food & beverage patrons to be seated in accordance with physical distancing requirements to increase capacity.*** This program and approvals can be changed or additional requirements can be placed at any time.

**Public Health Madison-Dane County (PHMDC) Resources and Guidelines:**

- COVID-19 Restaurant Toolkit: <https://publichealthmdc.com/coronavirus/forward-dane/requirements#toolkit>
- Sign-up for the Public Health Madison-Dane County newsletter. This is the best way to keep up to date on Public Health information you need to know to operate a safe and healthy restaurant: <https://bit.ly/2XWJJ2N>

**We will be flexible as we work with you and your staff but we ask that you:**

- Follow all Public Health orders
- Maintain a clear 6' pedestrian path at all times between the sidewalk and the café.
- Keep chairs, tables and umbrellas within the enclosures at all times
- Place tables and chairs according to the current Public Health orders (6' distance for the seating area is measured from back of chair to back of chair).
- Be mindful of your neighbor café and that the same distancing applies between seating at adjacent cafes.
- Ensure customers are not moving tables together
- Clean café furniture and enclosures frequently and according to Public Health guidance
- Customers are to be seated when consuming food and/or drinks
- A covered garbage can is available at all times
- You must still bring in your furniture and enclosures nightly

- If you are in the Mall/Concourse and you set up your café before 9:30a, you must clean the area before you place your café out.

Please contact our office if you have any additional questions or need assistance. The Streatery Restaurant Recovery Program ends on October 25, 2020, or when restaurants are able to operate at full indoor capacity, whichever comes first. Feedback on this program is welcome. Best of luck as you reopen.



**Meghan Blake-Horst**  
Street Vending Coordinator  
Economic Development Division  
Office of Business Resources  
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