



City of Madison

Meeting Minutes - Final

PERSONNEL BOARD

City of Madison
Madison, WI 53703
www.cityofmadison.com

Wednesday, November 8, 2006

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

Others Present: Enis Ragland, Ariel Ford, Lorie Olsen, Lucia Nunez, Eric Kestin, Dean Brassler, Nancy Birmingham, Roger Goodwin, Larry Oaks, Sherry Severson

CALL TO ORDER

ROLL CALL

Present: Susan M. Vilbrandt, Christopher M. Patton, Eric D. Hands and Michele R. Last

Excused: Kristen E. Balistreri

PUBLIC COMMENT

APPROVAL OF MINUTES

A motion was made by Vilbrandt, seconded by Last, to Approve the Minutes.
The motion passed by acclamation.

NEW BUSINESS ITEMS

- 1 Amending Section 3.38(1)(b) of the Madison General Ordinances by creating the class of Police Public Information Specialist in Compensation Group 18, Range 08, thereof.

Sponsors: Common Council By Request

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 2 That the vacant position #4021 of Police Records Service Clerk in Compensation Group 20, Range 08, in the permanent salary detail of the Police Department budget is repealed and recreated as a position of Police Public Information Specialist in Compensation Group 18, Range 08, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 3 Amending Section 3.38(1)(d) of the Madison General Ordinances by deleting the classification of Tire Repair Worker in Compensation Group 15, Range 05, and creating the class of Fleet Tire Technician in Compensation Group 15, Range 06, thereof.

Sponsors: Common Council By Request

A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 4 That the position #1173 of Tire Repair Worker in Compensation Group 15, Range 05, occupied by T. Wilson in the permanent salary detail of the Fleet Services budget is repealed and recreated as a position of Fleet Tire Technician in Compensation Group 15, Range 06, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

Sponsors: David J. Cieslewicz

A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 5 Amending Section 3.38(1)(b) of the Madison General Ordinances by deleting the classification of Risk Manager in Compensation Group 18, Range 11, and recreating said class in Compensation Group 18, Range 12, thereof.

Sponsors: Common Council By Request

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 6 That the vacant position #787 of Risk Manager in Compensation Group 18, Range 11, in the permanent salary detail of the Comptroller's Office budget is repealed and recreated as a position of Risk Manager in Compensation Group 18, Range 12, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 7 Amending Section 3.38 (1)(b) of the Madison General Ordinances by creating the class of Overture Center Marketing Manager in Compensation Group 18, Range 12, thereof.

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 8 Be it hereby resolved that the position tentatively identified as a Communications Director (no Compensation Group/Range specified) in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Overture Center Marketing Manager in Compensation Group 18, Range 12, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 9 Amending Section 3.38(1)(b) of the Madison General Ordinances by deleting the classification Overture Center Financial Officer in Compensation Group 18, Range 10, and recreating said class in Compensation Group 18, Range 12,

thereof.

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 10 That the vacant position of Overture Center Financial Officer in Compensation Group 18, Range 10, in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Overture Center Financial Officer in Compensation Group 18, Range 12, thereof.

Sponsors: David J. Cieslewicz

A motion was made by Last, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 11 That the position #786 of Accountant 3 in Compensation Group 18, Range 10, (occupied by C. Franklin) in the permanent salary detail of the Comptroller's Office budget is repealed and recreated as a position of Accountant 4 in Compensation Group 18, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

Sponsors: David J. Cieslewicz

A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 12 That the position #868 of Administrative Clerk 2 in Compensation Group 17, Range 11 (occupied by D. Pilsner) in the permanent salary detail of the Human Resources budget is repealed and recreated as a position of Program Assistant 2 in Compensation Group 17, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to said position.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Last, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 13 Amending Section 3.38(1)(b) of the Madison General Ordinances by creating the classes of Equal Opportunities Manager and Affirmative Action Manager in Compensation Group 18, Range 13, thereof.

Sponsors: Common Council By Request

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 14 That the position #68 of Contract Compliance Officer in Compensation Group 18, Range 12, (occupied by N. Davis) and the position #891 of EOC Investigation Supervisor (occupied by A. Ford) in the permanent salary detail of the Department of Civil Rights budget are repealed and recreated as a position of Affirmative Action Manager in Compensation Group 18, Range 13, and a position of Equal Opportunities Manager in Compensation Group 18, Range 13, respectively. Be it further resolved that the former positions shall not be deleted until the new positions are filled.

Sponsors: David J. Cieslewicz

A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval. The motion passed by acclamation.

- 15 Notice of Appeal of the Appeal Examiner's determination regarding Mary E. Brown v. City of Madison, pursuant to M.G.O. 3.35(16)(b)(4).

The Personnel Board was briefed on the appeal process. The Board awaits the written record to take further action.

ADJOURNMENT

A motion was made by Vilbrandt, seconded by Hands, to Adjourn. The motion passed by acclamation.