





City of Madison Building Inspection Division
 215 Martin Luther King Jr Blvd, Suite 017 PO Box 2984 Madison, WI 53701-2984
 608.266.4551 <http://www.cityofmadison.com/dpced/bi/>

Temporary Outdoor Seating Application

BE SURE TO INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

- ✓ Site Plan showing location of outdoor seating. If you do not have a site plan, please email Zoning@cityofmadison.com to request a PDF copy.
- ✓ Property owner's approval

OFFICE USE ONLY	
Permit Number: LND	<u>SPR-2020-00040</u>
Application Date	<u>6-9-20</u>
Issued Date	<u>6-12-20</u>
Approved by	<u>MWT</u>
Zoning District	<u>PD</u>

Location Address 2611 Monroe Street
 Business Name Fairchild
 Contact Person Istara Nagano
 Telephone 608-213-0218 Email istara.nagano@gmail.com

Which of the following best describes the Use?

- Brewpub
 Coffee shop or Tea House
 Restaurant (You do NOT have an alcohol license)
 Restaurant-nightclub (You have an entertainment license)
 Restaurant-tavern (You have an alcohol license)

Do you have an existing outdoor seating Conditional Use approval? Yes No

Do you have an existing liquor license? Yes No

Your capacity limit set by Building Inspections: 50

I understand the temporary outdoor eating area requirements as listed on the following page and understand once this application is approved, it is only valid until October 25, 2020. Any violations of the temporary accessory outdoor eating area approved by the Zoning Administrator shall be enforceable by the Zoning Administrator as ordinance violations under Chapter 28, Madison General Ordinances.

Applicant signature: Istara Nagano Date: 5/29/2020
 Owner's signature*: J. Kennedy Date: 5/29/2020

* Or attached separate letter of approval from owner

*** Please see following page for temporary outdoor seating requirements and Site Plan requirements ***



City of Madison Site Plan Verification

PROJECT: LNDSPR-2020-00040

Address: 2611 Monroe ST

Current Revision #: 0

Submitted by: Fairchild

Contact: Itaru Nagano
(608) 213-0218
itaru.nagano@gmail.com

Project Type: Permitted Use Site Plan Review

Description: Temporary Outdoor Seating in parking lot for Restaurant-tavern, valid until October 25, 2020

Status: Approved

Revision History: [0](#)

Review	Status	Reviewer	Reviewed
Fire Review	Approved	William Sullivan	Jun 12 2020
Traffic Engineering Review	Approved	Timothy Stella	Jun 11 2020
Zoning Review	Approved	Matthew Tucker	Jun 12 2020

TRAFFIC ENGINEERING

Supplement Accepted

Comment Date: 06/09/2020

Email a revised electronic copy of the site plan, .pdf preferred, to Tim Stella - tstella@cityofmadison.com

Supplement Accepted

Comment Date: 06/09/2020

Applicant shall keep the sidewalk from the right-of-way by the seating area open at all times.

Temporary Outdoor Seating Requirements

All temporary outdoor eating areas approved through this review are subject to the following requirements:

1. Hours of Operation
 - New Outdoor Eating Areas: between 7am – Dusk, as approved by the Zoning Administrator
 - Expanded existing Outdoor Eating Areas: Hours shall be set as provided in existing Conditional Use approval.
2. No outdoor amplified sound in new or expanded outdoor seating areas.
3. Additional Exterior lighting required for any expanded existing seating areas operating after dusk shall comply with Code requirements.
4. The Zoning Administrator, Traffic Engineer, and City of Madison Fire Department shall approve any outdoor seating under this order.
5. The site must be operated in conformance with all City of Madison Fire requirements for building accessibility, and regulations from Public Health Madison & Dane County.
6. Tables, chairs, barricades, and fencing shall be safely secured on site when not in use.
7. If alcohol is served, signs shall be displayed for patrons stating that alcohol must stay within the seating area.
8. This temporary approval shall expire on October 25th, 2020.

More information and guidelines for the Streatery Restaurant Recovery Program can be found [here](#).

Site Plan Review Requirements

The site plans shall be drawn to scale and shall accurately reflect the location and layout for the temporary facility. Temporary outdoor eating areas may be located in parking spaces or other paved areas on the zoning lot immediately adjacent to the tenant space, and must be designed to be accessible for persons with disabilities. The amount of parking replaced with seating will be approved on a case by case basis. Under no circumstance may the combined indoor and proposed outdoor seating exceed maximum capacity of persons, as established by the Building Inspection Division.

The site plan shall identify the tenant space and layout of the outdoor seating located on the site. Seating areas in parking lots shall be located behind traffic barriers, such as cones, type 3 barricades, portable fencing, etc., which shall be identified on the site plan. Seating areas for establishments with liquor licenses must secure the seating area with "light fencing". Seating areas may not impede any vision triangles or accessible routes. If tents will be used, show location and dimensions of tents on the site plan. Additionally, no parking for disabled persons may be repurposed for outdoor eating areas, unless those spaces are relocated elsewhere on the property, which will need to be shown on the site plan, to confirm the location and width meets code requirements.

No permanent structures may be erected under this temporary approval. Tents that are 10 feet by 10 feet in size or smaller may be erected in parking spaces to provide shade for the dining area. The City of Madison Fire Department requirements are listed under "Madison General Ordinance (MGO) 29.355 - Use of Tents for Merchandising and Display; Wisconsin Administrative Code Chapter COMM 62; and 14, International Fire Code Chapter 24." If you have any questions regarding the above requirements telephone the Fire Prevention Division at 266-4420. [Link to requirements.](#)

If you do not have a site plan of your lot, please email Zoning@cityofmadison.com to request a PDF copy.

The completed application, property owner approval letter, and site plan are to be emailed to Zoning@cityofmadison.com for agencies review. Any questions regarding this temporary outdoor seating application can be sent to Zoning@cityofmadison.com.

6/16/2020

Fairchild use of patio - itaru.nagano@gmail.com - Gmail



Search mail



1 of 13,105

Fairchild use of patio inbox x

Shanda Kennedy

shanda.kennedy@j.michaelreal.com

11:18 AM '20 (4 days ago)

We authorize Fairchild to have temporary use of the patio at 2005-2013 Monroe Street for outdoor dining seating.

Shanda Kennedy
J. Michael Real Estate
2607 Monroe St
Madison, WI 53711
608-233-4440

Reply

Forward