

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, May 12, 2011

5:30 PM

Madison Water Utility  
119 E. Olin Avenue  
Conference Room A and B  
Madison WI 53713

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**1. CALL TO ORDER / ROLL CALL - The Chair called the meeting to order at 5:31 p.m.**

**Present:** 7 -

Ald. Matthew J. Phair; Denise Duranczyk; Susan J. Zahner; Judith M. Wilcox; Patricia A. Lasky; Lori Kay and Alan I. Schwartzstein

**Excused:** 1 -

Frances Huntley-Cooper

OTHERS PRESENT: Tom Schlenker, Pamela Abel (recorder), David Caes, Doug Voegeli, Cheryl Robinson, Jeff Golden

**2. APPROVAL OF MINUTES**

A motion was made by Lasky, seconded by Schwartzstein, to Approve the Minutes. The motion passed by voice vote/other.

**3. PUBLIC COMMENT - 5 minutes per speaker - NONE**

**4. CHAIR'S REPORT - Susan Zahner - 5 minutes**

The Chair reports that the director performance evaluation letter was sent to the city and county executives. Frances Huntley-Cooper has chosen not to be reappointed. A welcome was extended to Alder Matt Phair. Volunteers for the Personnel Committee, to assist the Chair Pat Lasky are Lori Kay and Alan Schwartzstein. Elections for board officers will be held in June and current officers will be listed on the agenda.

**5. DIRECTOR'S REPORT - Tom Schlenker - 5 minutes**

[22403](#)

Director's Report for May 12, 2011 Board of Health Meeting

**Attachments:** [May BOH Director Report.pdf](#)

Schlenker is leaving June 17 to become Director of Public Health in San Antonio, Texas. Ken Loving, MD and Director of Access Community Health Center, is interested in filling in as Medical Advisor until a new director begins. The medical director signs orders, consults on difficult cases and signs off on clinical policy. Our new liaison in the County Executive's Office is Jeff Kostelic, Executive Assistant ,who used to serve on this board.

**6. COMMUNITY HEALTH DIVISION - Janel Heinrich - 5 minutes**

- 6.a. [22404](#) Community Health Division Newsletter April 2011

Attachments: [April 2011 CH Newsletter\\_Health Equity.pdf](#)

Robinson is the program manager for immunizations, STI and HIV. She described a project staff is currently involved in working on disparities of Chlamydia infection rates in Dane County. They are looking at data over the last ten years which shows that in 2010, the incidence rate for African Americans was 10.7 times that of whites. The department is doing the following to decrease the inequity; talking with young African American men to learn more, talking with community leaders to understand the issues, increasing Chlamydia screening, talking to staff in youth groups, and talking to community leaders and community partners. CDC stresses increased screening and treatment. A suggestion was made about working with schools. Our approach will be to teach people to teach about this issue. The Chair complimented the division on another nicely done newsletter.

**7. ENVIRONMENTAL HEALTH DIVISION - Doug Voegeli - 15 minutes**

Voegeli reports that the Well and Septic program is half way through the scanning project. With the onset of spring, there are a number of dangerous animal declarations. Corporation Counsel is looking into extending our enforcement throughout the county. There are increased restaurant closures recently. Madison Kipp Corporation has been in the news and staff will meet with the Mayor tomorrow and with the neighborhood in June to work on the PCE contamination. The coal tar ordinance amendment, which increases the fines, is going through county committees. Kennedy Little League is now being allowed to put in a well if it can deliver safe water. The goose management plan was approved last night at a meeting of the Parks Commission. The two highlights of waterfowl management are oiling the eggs and the round up of geese for harvesting. Kirsti Sorsa, our Laboratory Supervisor, is a member of the committee looking at this issue. It is a public health problem as it causes high bacteria levels and beach closures. The goal is to reduce the number of geese. The board may get calls about this issue so staff will forward the management plan.

**8. OPERATIONS DIVISION - David Caes - 5 minutes**

We expect the transition to last 3-6 months, depending on recruitment, which will be done locally and nationally. The recommendation of the executive team is to rotate the Health Officer duties, probably by month, among the three division directors. The preference of the county is to not hire an interim director. A resolution will come to the June meeting recommending transition management. The position description is being developed by Travis Myren, County Administrator, and will involve review by the director, and the board, via the Personnel Committee. The board will prepare a recommendation to the executives on the transition period leadership. The board is in agreement that any one or all three remaining members of the executive team are qualified to fill in temporarily. Discussion followed on whether a rotating schedule would be the best choice since it may be confusing to people to not have one person identified as leading the department in the interim. Caes explained that one person would be the primary contact for the team to triage where the issue should go. Schlenker sees the big issue is who makes the decision when needed. It has not been discussed if one person among the executive team is open to be named Health Officer. It was decided that the Executive Committee will meet soon to make a recommendation for the transition plan. They would like a recommendation from the director on the transition plan prior to their meeting. It would be good to also get staff input on hiring qualities. The board also wants to be an integral part of the final interview process. It was decided that the Personnel Committee will meet soon and provide input on the recruitment, qualifications, and hiring process.

**OLD BUSINESS - 60 minutes - ACTION ITEMS**

9. [22406](#) Public Health Madison Dane County Strategic Plan 2011-2013

Attachments: [Strategic Plan April2011.pdf](#)

Schlenker offers this for board approval. This is not meant to be a comprehensive statement but a selection of areas that we want to focus on over the next three years. The department will continue to do all of what we are currently doing. ACTION – Wilcox/Duranczyk moved to endorse the plan as written. AMENDED MOTION – Wilcox accept the friendly amendment that the department provide a work plan that address these actions with timelines so the board has a basis of measurement. Endorsed unanimously. Duranczyk recommend that these be presented to County’s Health and Human Needs Committee as part of their process of having divisions present their work plan. It is important for public health to be on their agenda on a regular basis

10. [22421](#) Board of Health Budget Statement Draft May 5, 2011

Attachments: [BoH Budget Statement draft 4 05-05-11.pdf](#)

ACTION - Kay/Schwartzstein moved to endorse the statement and move it forward, passed unanimously. The Chair will sign on behalf of the board.

11. [21481](#) To approve the Madison Sustainability Plan.

**Attachments:** [Sustainability Plan\\_02-22-11.pdf](#)  
[Studies on Pesticides and Health.pdf](#)  
[BID\\_SustainPlan\\_Input.pdf](#)  
[Mikolajewski Sustainability Plan Comments 3-10-11.pdf](#)  
[Sustainability Plan Memo-CDBG\\_03-31-11.pdf](#)  
[Engineering comments](#)  
[BID\\_SustainPlan\\_Input.pdf](#)  
[Registration Statement Sustainable Design CDBG April.pdf](#)  
[GMCoc Sustainability Plan Memo\\_04-11-11.pdf](#)  
[Klafka Comments on Madison Sustainability Plan dated October 281nov10.p](#)  
[Widstrand Comments.pdf](#)  
[Planning Division Memo 042811.pdf](#)  
[ped bike .pdf](#)  
[SustainabilityReport042711.pdf](#)  
[MyMemoonCitySustainPlan.docx](#)  
[Green roofs requirement in Madison Sustainability Plan.htm](#)  
[Madison Sustainability Plan.txt](#)  
[sustainability plan for Union Corners.txt](#)  
[Madison Food Systems.htm](#)  
[Madison Sustainability Plan Comments 5-10-11.doc](#)  
[MadisonSoilVolume.pdf](#)  
[SDE\\_SWAC Meeting\\_110512.pdf](#)  
[Sustainability Plan recommendations APPROVED 5 12 2011 by BOHMDC.p](#)  
[Paul Abramson comments.pdf](#)  
[Comments emailed2.pdf](#)  
[Comments emailed3.pdf](#)  
[Peak Oil.pdf](#)  
[Peak Oil 2.pdf](#)  
[Si Widstrand Comments.pdf](#)  
[Comments emailed.pdf](#)  
[DannaOlsenEmail.pdf](#)  
[BIDSustainPlanInputUpdated.pdf](#)

**This Resolution was Table**

- 11.a. [22407](#) Suggestions and Recommendations for the Madison Sustainability Plan from the Board of Health

**Attachments:** [Sustainability Plan BOHMDC 2011 050411.pdf](#)

**NEW BUSINESS - 15 minutes - ACTION ITEMS**

12. [22416](#) Board Resolution #2011-04 for Environmental Health and Communicable Disease Management on the UW Madison Campus
- Attachments:** [Board Resolution#2011-04 EH and CD Management on UW Madison Camp](#)
- A motion was made by Duranczyk, seconded by Kay, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
13. [22409](#) Board Resolution #2011-05 Recognizing Eleanore Ninemeier for 36 Years of Service
- Attachments:** [Board Resolution #2011-05 EllieNinemeier Years of Service.pdf](#)
- A motion was made by Wilcox, seconded by Duranczyk, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
14. [22411](#) Board Resolution #2011-06 Recognizing Wendy Fjelstad for 23 Years of Service
- Attachments:** [Board Resolution#2011-06 WendyFjelstad Years of Service.pdf](#)
- This Board of Health Resolution was Grant Final Approval by the Board of Health**
15. [22417](#) Board Resolution #2011-07 for Medical Director
- Attachments:** [Board Resolution Medical Officer 2011-07.pdf](#)
- This Board of Health Resolution was Grant Final Approval by the Board of Health**
16. **ADJOURNMENT - Wilcox/Phair moved to adjourn at 7:26 p.m.**