

# STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event USA Cycling National Championships Capitol Square Criterium

Event Organizer/Sponsor USA Cycling, Team Sports Events LLC

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number \_\_\_\_\_

Address 3618 W. Pierce St.

City/State/Zip Milwaukee, WI 53215

Primary Contact Tom Schuler FAX 414 - 543 - 1920

Work Phone 414 - 899 - 9048 Phone During Event 414 - 899 - 9048

E-mail tjsplow@aol.com

Website USACycling.org

Secondary Contact Becky Hall

Work Phone 920 - 539 - 1896 Phone During Event 920 - 539 - 1896

E-mail ~~brkhal@wisc.edu~~ rkhal@wisc.edu

Annual Event? 2013 & 2014 only  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance ~ 600 participants, 1000 spectators (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 8 AM to 8 PM  Yes  No

## EVENT CATEGORY

Run/Walk  Music/Concert  Festival  Rally  Parking (i.e., bagging meters)

Other Bicycle Race

## LOCATION REQUESTED

Capitol Square (note specific blocks below) (map enclosed)  Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street)  Other (specific blocks/streets requested below)

Street Names and Block Numbers: \_\_\_\_\_

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) July 7, 2013 Rain Date(s) None

Event Start Date(s)/Time(s) July 6, 8 AM Set-Up Date(s)/Time for Event 5 AM

Event End Date(s)/Time(s) July 8, 8 PM Take-Down Time 10 PM

Take-Down Time: start to streets reopened

## APPLICATION SIGNATURE

I/We waive the 21-day decision requirement.

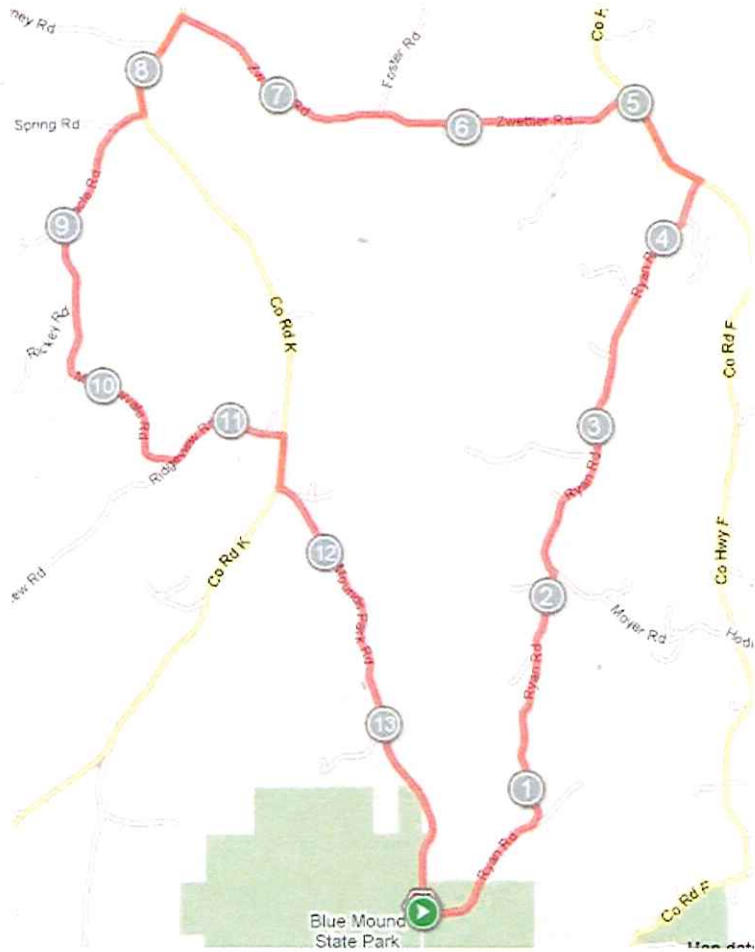
TS (PLEASE INITIAL)

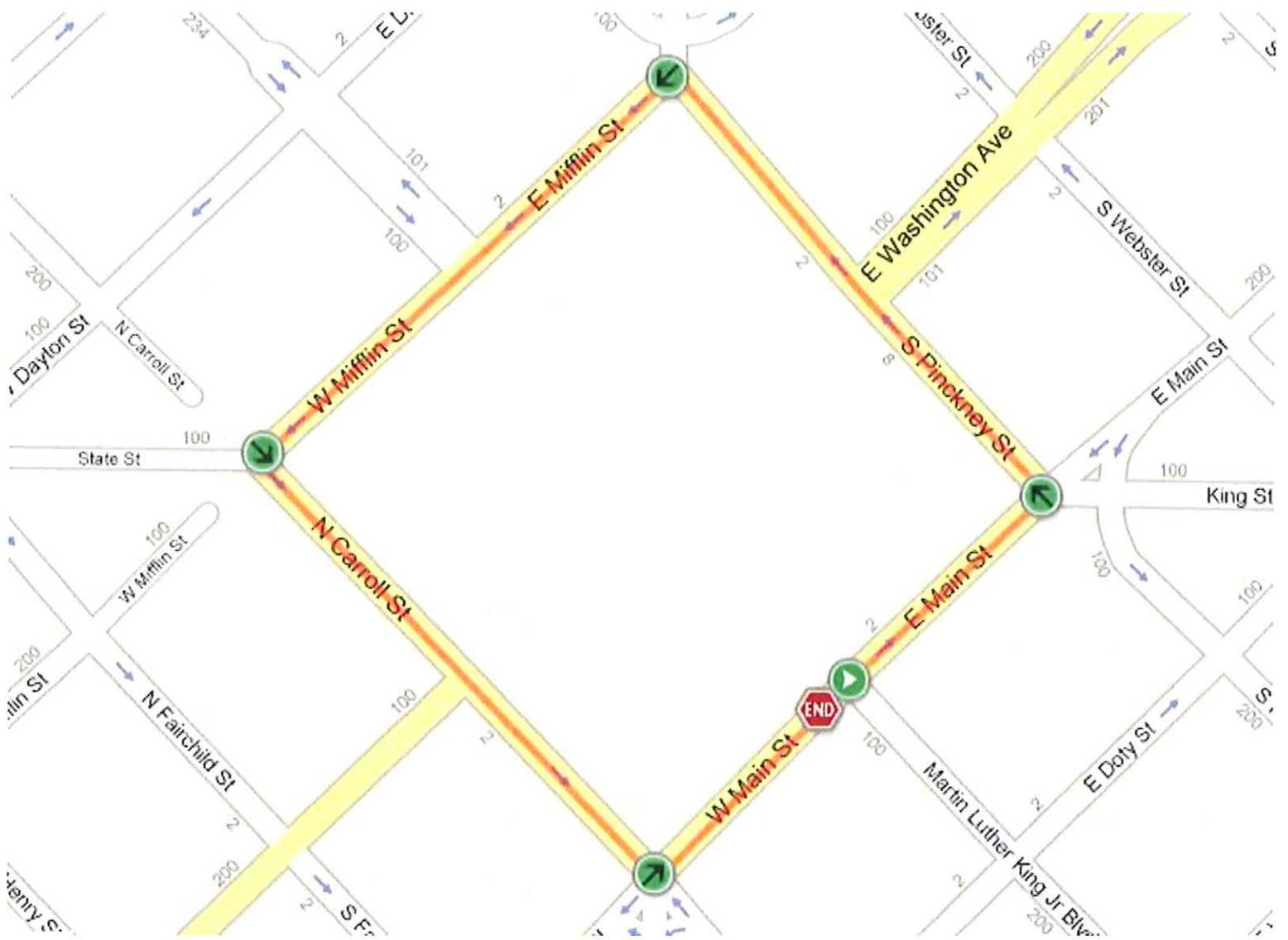
Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statutes and laws.

Signature Thomas J. Schuler Date 4/24/2013

# Courses





DATE	TIME	EVENT	DISTANCE	NOTES
	10:35 a.m.	Road Race - Women 17-18	60-85 km	Blue Mound State Park
	10:45 a.m.	<b>Awards (Para)</b>		Blue Mound State Park
	1:30 p.m.	Road Race - Men U23 (Cat. 1-2)	140-180 km	Blue Mound State Park
	<b>To Follow</b>	<b>Awards (M 15-16, W 17-18, M U23)</b>		Blue Mound State Park
	6:30 p.m.	Men Cat. 1, Women U23 RR Manager/Driver Meeting		Madison Concourse Hotel
<b>Friday 7/5</b>	7:00 a.m. - 1:00 p.m.	Registration/Packet Pick-Up		Blue Mound State Park
	8:00 a.m.	Road Race - Men 17-18 (Cat. 1-3)	80-120 km	Blue Mound State Park
	8:10 a.m.	Road Race - Women U23 (Cat. 1-3)	75-140 km	Blue Mound State Park
	1:00 p.m.	Road Race - Men Cat. 1	140-180 km	Blue Mound State Park
	<b>To Follow</b>	<b>Awards (M 17-18, W U23, Men Cat. 1)</b>		Blue Mound State Park
<b>Saturday 7/6</b>	8:00 a.m. - 2:00 p.m.	Registration/Packet Pick-Up		TBD
	9:00 a.m.	Road Race - Women 10-12	10-20 km	TBD
	10:00 a.m.	Road Race - Men 10-12	10-20 km	TBD
	11:00 a.m.	Road Race - Women 13-14	15-30 km	TBD
	1:00 p.m.	Road Race - Men 13-14	15-30 km	TBD
	2:30 p.m.	Road Race - Women 15-16	30-60 km	TBD
	<b>To Follow</b>	<b>Awards</b>		TBD
<b>Sunday 7/7</b>	7:00 a.m. - 3:30 p.m.	Packet Pick-Up ONLY		Downtown Madison
	8:00 a.m.	Criterium - Women 10-12	15 km	Downtown Madison
	8:45 a.m.	Criterium - Men 10-12	15 km	Downtown Madison
	9:30 a.m.	Criterium - Women 13-14	20 km	Downtown Madison
	10:15 a.m.	Criterium - Men 13-14	20 km	Downtown Madison
	11:00 a.m.	Criterium - Women 15-16	20 km	Downtown Madison
	<b>To Follow</b>	<b>Awards (M/W 10-12, 13-14, W 15-16)</b>		Downtown Madison
	12:00 p.m.	Criterium - Paracycling bicycles M/W C1-5		Downtown Madison
	1:00 p.m.	Criterium - Men 15-16 (Cat. 1-3)	25 km	Downtown Madison
	1:45 p.m.	Criterium - Women 17-18	20 km	Downtown Madison
	2:30 p.m.	Criterium - Men Cat. 1	80 km	Downtown Madison
	<b>To Follow</b>	<b>Awards (M 15-16, W 17-18, Men Cat. 1, Para)</b>		Downtown Madison
	4:30 p.m.	Criterium - Women U23 (Cat. 1-3)	35 km	Downtown Madison
	5:30 p.m.	Criterium - Men 17-18 (Cat. 1-3)	50 km	Downtown Madison
	7:00 p.m.	Criterium - Men U23 (Cat. 1-2)	60 km	Downtown Madison
	<b>To Follow</b>	<b>Awards (M 17-18, M/W U23)</b>		Downtown Madison



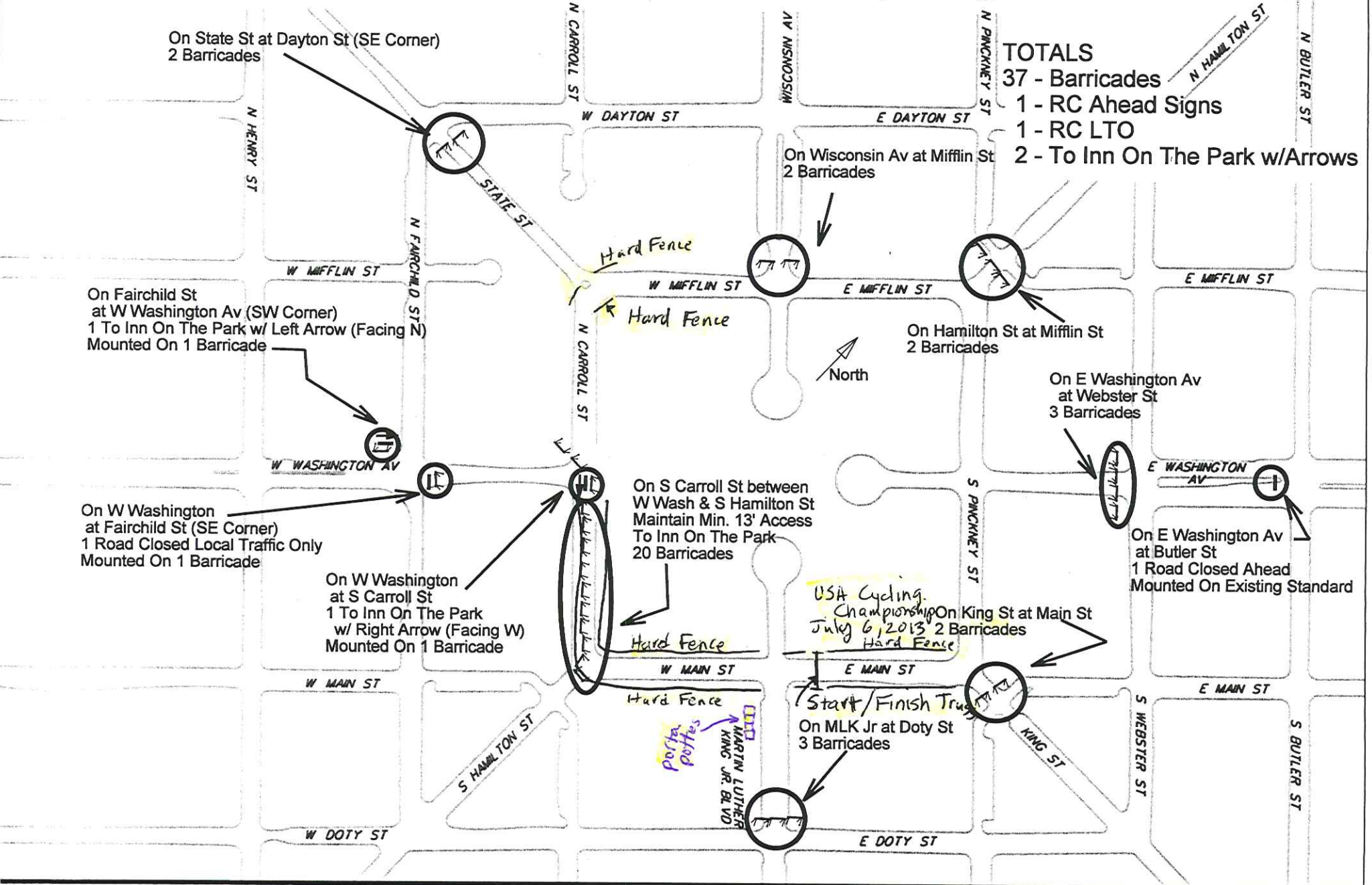
UnitedHealthcare



Das Auto.



# Square Closure Barricade Plan -UW Cycling Club Criterium



**TOTALS**  
 37 - Barricades  
 1 - RC Ahead Signs  
 1 - RC LTO  
 2 - To Inn On The Park w/Arrows

USA Cycling  
 Championship  
 July 6, 2013  
 Hard Fence  
 On King St at Main St  
 2 Barricades

Start/Finish  
 On MLK Jr at Doty St  
 3 Barricades

On S Carroll St between  
 W Wash & S Hamilton St  
 Maintain Min. 13' Access  
 To Inn On The Park  
 20 Barricades

On State St at Dayton St (SE Corner)  
 2 Barricades

On Fairchild St  
 at W Washington Av (SW Corner)  
 1 To Inn On The Park w/ Left Arrow (Facing N)  
 Mounted On 1 Barricade

On W Washington  
 at Fairchild St (SE Corner)  
 1 Road Closed Local Traffic Only  
 Mounted On 1 Barricade

On W Washington  
 at S Carroll St  
 1 To Inn On The Park  
 w/ Right Arrow (Facing W)  
 Mounted On 1 Barricade

On Hamilton St at Mifflin St  
 2 Barricades

On E Washington Av  
 at Webster St  
 3 Barricades

On E Washington Av  
 at Butler St  
 1 Road Closed Ahead  
 Mounted On Existing Standard

# **USA Cycling Capitol Square Criterium**

## **Emergency Action Plan**

**Brief description:** The USA Cycling National Championship Capitol Square Criterium is planned for Sunday July 7, 2013. It is day 5 out of five days of bike races that are part of the USA Cycling National elite road championships July 3-7, 2013. The Capitol Square event will consist of multiple competitive bike races (see Race Schedule below) on a closed circuit course around the Wisconsin State Capitol. The Start/Finish and area will be near Starbucks on East Main St (map enclosed). An estimated 600 bicycle racers and 1000 spectators are expected to attend throughout the course of the day.

### **Contents**

**Emergency Action Plan**

**Severe Weather Policy**

**Assessment of USA Cycling Capitol Square Criterium**

**Emergency Phone Tree**

### **Emergency Action Plan**

An emergency situation may arise during the Capitol Square Criterium and this is an outline of responses for those situations. Race-assigned radios and cell phones will be the primary form of communication between race staff, medical staff, and community officials (Police and Fire departments will be present, their number and locations at the discretion of the Police and Fire Chiefs)

### **Emergency Action Plan Personnel**

Course Marshalls (volunteers) provided by Great Dane Velo Cycling club

Official Race Staff (including Team Sports Race Staff and USA Cycling race officials)

First Aid/EMT coverage to be provided by UW Health and the Midwest Mountain Bike Patrol.

Madison Fire Department Ambulance (TBD)

Madison Fire and Capitol Police

## **Roles of the Emergency Staff Personnel**

**Course Marshalls:** Alert Chief Referee and medical staff of an injury/accident via the phone/radio and determine the appropriate action with respect to ongoing race status. Course Marshalls will be assigned to intersections and course crossings for crowd control and safety during the Capitol Square Criterium (see diagram on last page for course marshall stations).

**Team Sports Race Staff:** Help direct crowd control in the event of a significant emergency situation.

**First Aid staff:** Assess injury or illness and treat the minor scrapes and bruises that go along with bike racing (providing first aid, wound care, etc.), as well as evaluation/handling of any major injuries that might occur and determine if more medical care is needed which may include activating the 911 system and/or calling for an ambulance for emergency medical transport.

**Madison Fire Department Ambulance:** Standby either at a central location or at the Fire Stations per Shift Commander. [private ambulance provider under consideration]

**Fire and Police Officers:** Capitol Police will be positioned per Shift Commander. In the event of any major emergency situations the National Incident Command System will be implemented.

## **Basic guidelines for Emergency Team:**

**Immediate care of athlete:** Most qualified individual on the scene should provide direct acute care.

- Life threatening: The first responders provide immediate care i.e. CPR, spinal stabilization, control severe bleeding, etc, and makes the call for an ambulance.
- Orthopedic: The first responders assess severity of injury and appropriate transport method i.e ambulance, ATV cart to medical tent, athlete able to ride/walk, etc.
- General medical: Transport to UW Health medical tent located near the corner of MLK and East Main St.

**EMS Activation:** This should be done as soon as the situation is deemed life threatening in any emergency situation. Either medical staff person or a Race official should make the call to EMS.

The person calling should remain calm and have the following information:

- Callers name, phone number and exact location
- Severity of injuries, number of people involved.
- What care is being provided
- Instructions to reach the scene

The communication to EMS will be made by race radio or cellular phone. Once the call is made either a medical staff person or a Race staff person shall meet the emergency medical at the designated location. **Note: in no circumstances should EMS personnel or ambulance enter onto the racecourse without the Chief Referee's consent! This is to avoid injury to other race participants.**

### **Emergency Communication Equipment:**

The main form of communication will be race assigned radios and cellular phones. They will be checked for level of reception/signal on the day of the race by medical staff touring the course.

**Emergency Equipment:** Emergency medical supplies such as splints, slings, irrigation and bandages will be kept in the vehicle used by medical staff to go to the scene of the emergency. A designated car (licenced vehicle) or ATV cart will be used.

**Spectators, Media, Family Members:** Event staff will maintain spectators at a distance to allow medical staff to provide care and give emergency personell access to the location. Team Sports information/marketing personel will direct media to an appropriate site until a statement is available. Event officials (and local Police, if needed ) will escort family members to a private area until medical staff is able to communicate the plan of care and give information about the incident.

**Overall:** The importance of being properly prepared cannot be stressed enough to insure the best possible care for a rider in the event of an emergency. Copies of the racecourse map with numbered turns, locations of the First Aid tent, emergency personell, etc. will be distributed to all Course Marshalls and Official Race Staff prior to the event.

### **Severe Weather Policy**

#### **Lightning/Tornado:**

The Official Race Staff (ie, USA Cycling race officials and Team Sports event staff), in consultation with the Fire and Police Officers, will monitor weather conditions and weather alerts that may arise primarily through the use of smart phone technology. The Official Race Staff will keep the Course Marshalls informed of the weather conditions and alerts. The Official Race Staff, in consultation with the Fire and/or Police department, will make the determination as to the race being delayed, postponed, etc.

**In the event of a weather interruption, the Official Race Staff will work with the race announcers and Course Marshals to direct riders and spectators to available shelter and pre-designated emergency evacuation locations.**

## **Capitol Square Criterium/USA Cycling National Championships – July 7, 2013**

### **Event medical Staff**

Coverage times 7:30- to 8:30 pm.

**Event Medical Tent – UW Health and Midwest Mountain Bike Patrol**



## **STREET USE PERMIT APPLICATION – TRASH AND RECYCLING PLAN**

Include plans for collection and disposal of materials during and after event - number and location of garbage/recycling containers and dumpsters; number/schedule of volunteers/staff assigned to collection and clean up.

City containers are available for use:

Trash or recycling barrels, minimum of 8 @ \$10.00 each

If City containers are not used, please provide name of collection agency providing equipment and service for the event.

**Any group that leaves the area in a condition that requires special clean up by park crews will be charged the full cost of clean-up.**

If you need assistance with your recycling plan, please contact the City of Madison's Recycling Office, via [email](#) or at (608) 267-2626.

### **DETAIL TRASH AND RECYCLING PLAN:**

We will provide 20 plastic matching trash barrels for the event. We will pack out all of our garbage