



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Amended

MONONA TERRACE COMMUNITY AND CONVENTION CENTER BOARD

Thursday, February 15, 2018

4:00 PM

One John Nolen Drive
Hall of Fame Room

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below immediately.

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Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntauv, cov ntaub ntauv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Monona Terrace Community & Convention Center
608/261-4000 TTY: 711 (Local) or 800/947-3529

CALL TO ORDER / ROLL CALL

Alice O'Connor and Judy Karofsky will be attending by teleconference.

APPROVAL OF MINUTES

January 18, 2018: <http://madison.legistar.com/Calendar.aspx>

PUBLIC COMMENT

DISCLOSURES AND RECUSALS

A quorum of the Room Tax Commission may be present.

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

[50147](#)

SUBSTITUTE - Authorizing the Mayor and City Clerk to enter into a sole source agreement with StageRight, Inc., in an amount not to exceed \$106,100 for the purchase of "stage decking, base supports, stairs and an ADA ramp", for use by Monona Terrace.

Attachments: [Version1.pdf](#)

2. [50501](#) Catering 2017 Year-End Report: Wendy Brown-Haddock, CPCE, General Manager, Monona Catering

3. [50504](#) Finance Committee Report: Alice O'Connor, Chair
 - A. 2019 Base Room Rental and 2019 Equipment and Services Pricing (Action Required)

4. [50503](#) Monona Terrace 2017 Year-End Finance Report (Unaudited): Jeff Boyd, Business Manager

5. [50505](#) Booking Pace Update: Bill Zeinemann, Associate Director - Marketing and Event Services
Attachments: [booking_pace_1-2018.pdf](#)

6. [50506](#) Director's Report: Gregg McManners, Director
 - A. Administration
 - B. Operations
 - C. Community Relations
 - D. Gift Shop
 - E. Sales and Marketing
 - F. Event Services
 - G. Business Office/Human Resources
 - H. Catering**Attachments:** [report_02-15-18.pdf](#)

7. [50507](#) Announcement from the Chair: Glenn Krieg, Chair
 - A. Nominating Committee needs to meet before the next Board Meeting on March 15.

ADJOURNMENT