



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

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Tuesday, May 15, 2012

5:00 PM

Room 108, City-County Building  
(Parks conference room)  
210 Martin Luther King, Jr., Blvd.

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### Call to Order / Roll Call

The meeting was called to order at 5:04 p.m.

**Present:** 5 -

Gary A. Weber; Kenneth M. Streit; Joanne Wagner; Joseph P. Kunz and  
William J. Tangney

**Excused:** 1 -

Fayth E. Kail

### 1. Approval of Minutes - April 17, 2012

A motion was made by Weber, seconded by Kunz, to Approve the Minutes. The motion passed by voice vote/other.

### 2. Public Comment - None

### 3. Disclosures and Recusals - None

### 4. Report by Madison Police Department representative Aileen Seymour regarding the operations of the Disabled Parking Enforcement Assistance council, and report on what locations parking enforcement council members can write tickets.

Seymour said eight reports were submitted resulting in seven citations; about half were access aisle and half were stall violations. One report was for a violation behind a paid gate, and they could not write a citation for that location. Seymour clarified the guidelines for writing citations on private property. If you are already a guest on the property, you can submit a report. It is important to include whom you are a guest of and why you were there. Weber asked if he can write a report if the management company for a property requested him onto the property. Seymour said yes, unless it is behind a gate. When it is behind a gate, the property owner or manager has to submit a complaint/request that the police write a citation.

Weber asked if he could write a report in a situation where he drove a friend to a clinic and witnessed a violation. Weber said that he had one situation where he called a security guard and asked him to report a violation and the security guard stated that management would not ask for a citation to be written. Seymour suggested that the Parking Council members write the management a letter requesting they change their policy. Weber asked if the Police Department could send a letter. Seymour replied that she could check with her

supervisor, but it is unlikely that this would be something the PD would do; this council is likely the most appropriate body to write the letter. Seymour said she will also check with the officer that reviews fraud cases. The citations that the Parking Enforcement Officers write are \$150 whether it is an access aisle or stall violation. Police officers can write \$200-\$500 citations.

**5. Interviews for new members of the Disabled Parking Enforcement Assistance Council**

Diane Rappe was present to answer questions. A motion was made by Tangney, seconded by Streit that the Parking Council affirm Ms. Rappe's appointment. The motion passed by voice vote/other.

**6. Weber to present concerns with design of disabled stalls at the south Madison branch library**

Seymour will review the situation.

**7. Kail to present concerns with disabled parking at Rocky Rococo's restaurant**

Kail was not present. This item will remain on the agenda until Kail can discuss.

**8. Discuss issue of snow being piled in Disabled stalls**

No discussion at this time. Weber would still like this item to remain on future agendas until further notice.

**9. [20218](#)**

Distribution list for Parking for Persons with Disabilities brochure

No new organizations to add.

**10. Putnam to report on major events downtown and alternative disabled parking during these events**

Putnam mentioned that at the last meeting, members suggested that police officers give guidance to people who are looking for relocated disabled stalls. Seymour said this might not be practical. Weber asked if police officers could open up a barricade to allow a person with a disabled plate or hang tag to access the stall. Seymour replied that this would require that police be provided with information on where the stalls are located, but this may not be practical. Seymour said that it may be possible if the Parking Utility could provide a list of the new stalls. Putnam replied that there is a work order for each event which identifies where the alternate disabled spaces are located for the event. Seymour will check to see if there is a staff member on PD to whom the Parking Utility can provide this information.

**11. Other business for referral - None**

**12. Assignments**

Seymour will review procedures for filing complaints or requests with private businesses regarding disabled parking stall violations. Seymour will review

disabled parking at south Madison branch library. Seymour to check with PD staff to see if alternative disabled stall location info can be distributed to police for every event that displaces disabled parking stalls.

### **Adjournment**

A motion was made by Tangney, seconded by Weber, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:41 p.m.