



Department of Planning & Community & Economic Development
Planning Division

Website: www.cityofmadison.com

Madison Municipal Building
215 Martin Luther King, Jr. Boulevard
P.O. Box 2985
Madison, Wisconsin 53701-2985
TDD 608 266-4747
FAX 608 266-8739
PH 608 266-4635

May 25, 2010

Patrick O'Loughlin
St. Thomas Aquinas Roman Catholic Parish
602 Everglade Drive
Madison, WI 53717

RE: Conditional Use approval to increase the student capacity limit at an existing parochial school at 602 Everglade Drive.

Dear Mr. O'Loughlin:

At its May 24, 2010 meeting, the Plan Commission, meeting in regular session, approved your conditional use application to increase the student capacity limit from 60 to 140 students at an existing parochial school located at 602 Everglade Drive. In order to receive final approval of the conditional use, the following conditions must be met:

Please contact John Leach, Traffic Engineering Division, at 267-8755 if you have questions about the following item:

1. The applicant shall provide a school traffic operations plan demonstrating school drop off and pick up operations, to include operations on the adjacent public streets.

Please contact Scott Strassburg, Madison Fire Department, at 261-9843 if you have questions regarding Fire Code conformance issues related to this project.

2. The Madison Fire Department does not object to this proposal provided the project complies with all applicable fire codes and ordinances.
3. Any future alterations would require expansion of the partial sprinkler system.

Please now follow the procedures listed below for obtaining your conditional use:

1. Please revise your plans per the above and submit seven (7) copies of a complete plan set to the Zoning Administrator for final review and comment. Also be sure to include any additional materials requested by these departments for their approval prior to sign off.
2. This property is not in a Wellhead Protection District. All wells located on this property shall be abandoned if no valid well operation permit has been obtained from the Madison Water Utility. The Water Utility will not need to sign off the final plans, and not need a copy of the approved plans.
3. This letter shall be signed by the applicant and property owner to acknowledge the conditions of approval and returned to the Zoning Administrator when requesting demolition and/or building permit approval.

- 4. No alteration of this proposal shall be permitted unless approved by the Plan Commission, provided, however, the Zoning Administrator may issue permits for minor alterations. This approval shall become null and void one year after the date of the Plan Commission unless the use is commenced, construction is under way, or a valid building permit is issued and construction commenced within six months of the issuance of said building permit. The Plan Commission shall retain jurisdiction over this matter for the purpose of resolving complaints against the approved conditional use.

If you have any questions regarding obtaining the conditional use approval, please contact the Zoning Administrator at 266-4551. If you have any questions or if I may be of any further assistance, please do not hesitate to contact my office at 267-1150.

Sincerely,

Kevin Firchow, AICP
Planner

cc: John Leach, Traffic Engineering
Scott Strassburg, Madison Fire Department
Patrick Anderson, Assistant Zoning Administrator

I hereby acknowledge that I understand and will comply with the above conditions of approval for this conditional use.

Signature of Applicant

Signature of Property Owner (if not the applicant)

For Official Use Only, Re: Final Plan Routing			
<input checked="" type="checkbox"/>	Planning Div. (Firchow)	<input checked="" type="checkbox"/>	Engineering Mapping Sec.
<input checked="" type="checkbox"/>	Zoning Administrator	<input type="checkbox"/>	Parks Division
<input type="checkbox"/>	City Engineering	<input type="checkbox"/>	Urban Design Commission
<input checked="" type="checkbox"/>	Traffic Engineering	<input type="checkbox"/>	Recycling Coord. (R&R)
<input checked="" type="checkbox"/>	Fire Department	<input type="checkbox"/>	Other: