

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, March 8, 2012

5:30 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

1. **CALL TO ORDER / ROLL CALL - The Chair called the meeting to order at 5:31 p.m.**

Present: 8 -

Matthew J. Phair; Denise Duranczyk; Susan J. Zahner; Judith M. Wilcox;
Patricia A. Lasky; Lori Kay; Renae Sieling and Alan I. Schwartzstein

OTHERS PRESENT: Janel Heinrich, Pamela Abel (recorder), David Caes, Doug Voegeli,
Jeff Golden, Jeff Lafferty

2. **APPROVAL OF MINUTES**

A motion was made by Kay, seconded by Wilcox, to Approve the Minutes. The
motion passed by voice vote/other.

3. **PUBLIC COMMENT - 5 minutes per speaker - None**

4. **PRESENTATION ON ENVIRONMENTAL HEALTH REPORT CARD 2010 Edition - Jeff
Lafferty - 15 minutes**

4.a. [25526](#) Environmental Health Report Card 2010

Attachments: [Environmental Health Report Card 2010.pdf](#)

4.b. [25547](#) Environmental Health Report Card Presentation 2010

Attachments: [Environmental Health Report Card Presentation2010.pdf](#)

This report covers information from 2009 – 2010. It will soon be available in Spanish.

5. **CHAIR'S REPORT - Susan Zahner - 5 minutes**

The County Board Executive Committee is in the process of looking at changing some rules and one is to have the Dane County Health and Human Needs Committee provide oversight to the Board of Health. Zahner was present at their March 1 committee meeting and spoke in opposition to the proposed rule change. This was brought to Heinrich's attention after a discussion by the Executive Committee at their February meeting. She is in contact with County Corporation Counsel and City Attorney regarding the legality of this change to see if it violates the Intergovernmental Agreement. The goal and intent is not clear to the department although mentioned was to be supportive of the Board of Health by having more than one person advocate during the budget process. There are other ways to get additional advocacy, for instance, an additional county board supervisor on the Board of Health. There is already additional oversight in place at the county when the budget goes through the Personnel and Finance Committee. Additional oversight could be a challenge for a merged agency, create barriers and impact programs and policies. One suggestion was to invite the Chair of the County Board to address the Board of Health to help us understand the motivation behind the rule change. Zahner will consider pursuing.

6. INTERIM DIRECTOR'S REPORT - Janel Heinrich - 5 minutes

One of the cornerstones of public health is health equity which is part of our strategic plan for the department. The department now has a staff team representing all sections, with varying levels of knowledge about health equity, to develop a survey for all staff. Another component is an assessment of health equity by the board, perhaps in May.

7. COMMUNITY HEALTH DIVISION REPORT - Janel Heinrich - 5 minutes

8. OPERATIONS DIVISION REPORT - David Caes - 5 minutes

Caes met with Travis Myren, County Administrator, and seven (7) people will be moving to the next round of interviews; four (4) from the first round of phone interviews and three from the latest round of phone interviews. The structure of the interviews is still being worked out. During the hiring process for the last director, the Board Chair sat in on interviews with the Mayor and County Executive. Finances for 2011 have been settled and we are in the red for approximately \$46,000. In previous years, our budget had a surplus.

9. ENVIRONMENTAL HEALTH DIVISION REPORT - Doug Voegeli - 5 minutes

We have a dangerous animal declaration pending. The department continues to work as a liaison between the Department of Natural Resources (DNR) and Madison Kipp Corporation. The DNR will take over and put sampling plan into action as early as next week. There will be changes made to the Ordinance on exotic animals to clarify which animals are exempt. The scanning project will be complete at the end of March and all well and septic files will be electronic. A meeting will be held soon with plumbers so they will have access to electronic files which will improve the flow of information for us and plumbers. Voegeli will be re-evaluating licensing fees in Environmental Health. Operators prefer small, incremental increases in fees. Staff will be working on smoking initiatives at public and private housing units. The new initiative from Water Utility for automatic metering should help further reduce water usage for better water conservation.

NEW BUSINESS - 5 minutes - ACTION Item

10. [25393](#) Authorizing the City of Madison to transfer certain personnel records to Dane County pursuant to the Intergovernmental Agreement creating the Department of Public Health for Madison and Dane County

A motion was made by Wilcox, seconded by Lasky, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

REPORTS OF STANDING AND SPECIAL COMMITTEES - 15 minutes

11. Executive - Susan Zahner
12. Budget - Judy Wilcox
13. Administrative Hearing - Lori Kay
14. Personnel - Pat Lasky
15. Ad Hoc Bylaws - Judy Wilcox
16. Ad Hoc Evaluation - Susan Zahner

Programs will be evaluated over the next few months starting with the Immunization program in April and WIC in May.

17. **ADJOURNMENT - The meeting was adjourned at 6:58 p.m.**