



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft VENDING OVERSIGHT COMMITTEE

Wednesday, December 14, 2016

5:00 PM

Water Utility
119 East Olin Ave, Madison WI
Conference Room A

CALL TO ORDER / ROLL CALL

Miller called the meeting to order at 5:13 p.m. with a quorum present.

Present: 8 - Michael E. Verveer; Zach Wood; Marlys M. Miller; Rena Gelman; Saran Ouk; Sean Lee; Peter J. McElvanna and Aaron D. Collins

Excused: 2 - Chaitannya K. Agni and Maureen K. O'Grady

APPROVAL OF MINUTES

A motion was made by Wood, seconded by Ouk, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

1. [39420](#) Election of VOC Chair and Vice Chair

A motion was made by Ouk, seconded by Gelman, to nominate Marlys Miller to be Chair of the Vending Oversight Committee. The motion passed by voice vote/other.

A motion was made by Miller, seconded by Gelman, to nominate Saran Ouk to be Vice Chair of the Vending Oversight Committee. The motion passed by voice vote/other.

DISCUSSION ITEMS

2. [44887](#) Results of 2016 Food Cart Review

A motion was made by Wood, seconded by Verveer, to Approve Version 4 of the 2016 Food Cart Review scores. The motion passed by voice vote/other.

Overview by Miller:

Version 1 Duplicated entries corrected.

Version 2 Adjustments made to correct a vendor's seniority points.

Version 3 Adjustment for seniority point was made to version 2 vs. version 1 thus making version 2 incorrect.

Version 4 (the version within the motion to approve at this meeting) has correct seniority and adjusted averages and no duplicates. Thus, version 4 is on the agenda for approval this evening.

Verveer inquired how the second appeal by El Grito was going to be addressed. Assistant City Attorney Lara Mainella explained legal advice was requested from Warren Hansen, Street Vending Coordinator and the Economic Development Division, because it was unclear how to deal with a second appeal since it was unprecedented and there was nothing to compare it to. The appeal was regarding Version 3 of the Food Cart Review scores and not Version 4 that was before the committee this evening. The appeal by El Grito was done in a timely manner but it is unclear how to proceed. Verveer questioned why the Second Appeal by El Grito was not being discussed and it was answered that the appeal was not on tonight's agenda due to the Open Meetings Law.

Wood questioned the number of applicants. Hansen explained that there were originally 62 applicants but two dropped out before the review took place so only 60 carts were reviewed. The two that dropped out were not reviewed by any of the reviewer's. $60 \times 80\% = 48$. Ouk was the required member of the Vending Oversight Committee on the review panel, and she reviewed 49 carts. This was one more than the minimum required amount.

Members had questions regarding the number of reviewers. Hansen confirmed that there were originally 22 reviewers, three dropped out and three did not review 80% and/or turned in their sheets so six reviewers scores were not used in the final calculations.

3. [44889](#) Consider Allowing Mall/Concourse Food Vendors to Use Queue System

More information needs to be gathered regarding cost and who would be able to or required to use this type of equipment. The ordinance would have to be amended to allow this to happen since currently only the cart and a garbage can are allowed within the footprint of the allotted space. More discussion, product research and recommendations will be made at a future VOC meeting.

REPORTS

[43853](#) Street Vending Coordinator's Report, including enforcement activity, licensing and permitting numbers

ANNOUNCEMENTS

Saran Ouk announced that she started a nonprofit called Connexions geared to supporting young adults to find success within their community.

ADJOURNMENT

A motion was made by Wood, seconded by Ouk, to Adjourn at 6:30 p.m. The motion passed by voice vote/other.

The next Vending Oversight Committee Meeting will be held on Wednesday, January 25, 2017 at 5:00 PM at Madison Central Library (201 W Mifflin St) room 104.