

Service Coordination and Collaboration Plan Independent Facilitator Overview

The City of Madison Education Committee recommends hiring a facilitator – independent of the City of Madison, County of Dane, or the Madison Metropolitan School District – to develop a coordinated and collaborative model of practice that integrates services for low-income individuals and families. The time period necessary for this exploration is anticipated to be between 6-9 months.

After a model is developed, it would be piloted in a specified geographic area identified through the independent facilitator's work. An evaluation component, conducted by an outside partner, will also be essential to this project. The goal would then be to expand and implement the model in other areas of the city. In addition to development of the model, there will need to be efforts to coordinate funding streams and strategies.

Core skills for this position would include:

- Community engagement
- Research and analysis
- Group facilitation
- Team building and collaboration

Responsibilities for this position would include

- Assembling, facilitating, and leading groups
- Providing community outreach and engagement
- Asset mapping
- Collecting an inventory on what services are being funded now and what other related initiatives are underway
- Synthesizing existing data on disproportionate minority contact and confinement, education, housing, poverty, and other data sets
- Researching similar initiatives instituted in other regions
- Assessing how families interface with current services
- Assessing three geographic areas to determine a location for pilot project
- Synthesizing collected data and information to develop a model for service coordination and collaboration
- Developing an implementation plan