

Accomplished:

- Blog update (planned)
 - Staffing constraints (down 3)
 - drupal
- Incoming email adjustments
- PIO feedback

In progress:

- Survey results
- Social media
- Weekly Update Template

Other priorities:

- Calendaring
 - Weekly meeting schedule
 - Use of calendaring for alders
 - For public
 - Outlook/Google/Other Integration
- Legistar
 - Legislative information processes
 - Recommendations on improving transparency
 - Hybrid/Virtual Meetings
 - Equity for virtual meetings - CCEC or TFOGS
- Outreach
 - Digital Ads
 - How we put info out
 - How we gather opinions
 - Polco
 - Nextdoor
 - Crossover with TFOGS recommendation for Resident Engagement
- Communication work following final report
- Report writing including recommendation for moving work forward

New stuff:

- All alder emails - public comments
 - Include Kwasi
- Registration for public meetings
 - Sorting for alders
- Digital Ads (in addition/in place of postcards)
- Use of alder budget for outreach

Thursday, July 9 - survey results & weekly update template (send out in advance)

Thursday, July 16 - social media (algora pulse)

Thursday, July 23 - all alder email public comment

Thursday, August 13 - alder calendars

Thursday, August 20 - Finish up initiatives/Draft report

Thursday, August 27 - Finish up initiatives/Draft report

Thursday, September 3 - Finish up initiatives/Draft report

Thursday, September 10 - Draft report

Thursday, September 17 - Draft report