



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

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Tuesday, February 22, 2011

5:00 PM

Room 108, City-County Building  
(Parks conference room)  
210 Martin Luther King, Jr., Blvd.

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### Call to Order/Roll Call

The meeting was called to order at 5:04 p.m.

Present - 6 Gary A. Weber; Joseph P. Kunz; Duane F. Hinz; William J. Tangney; Joanne Wagner and Fayth E. Kail

Kail arrived at 5:34 p.m.

1. **Approval of Minutes - January 18, 2011.**

A motion was made by Tangney, seconded by Wagner, to Approve the Minutes. The motion passed by voice vote/other.

2. **Public Comment - None**

3. **Disclosures and Recusals - None**

4. **Discuss any actions to take in response to the passing of Karla Smith**

Kail and Weber will work on the resolution and provide a revision for the next meeting. This item will remain on the agenda.

5. **Report by Madison Police Department representative Aileen Seymour regarding the operations of the Disabled Parking Enforcement Assistance Council**

There were nineteen submitted requests for citations as of January. Police Department staff did not write as many tickets as they would have if it were not for the large snowfall, and used the opportunity to help educate the motorists in question.

There were three citations written: one for an access aisle violation and two were for not displaying a tag. On one of the requests, a location was not indicated and therefore could not be followed up on. Another request listed vehicle license plate information which could not be verified.

Weber asked if there is a back-up person when the regular staff is on vacation. Niesen responded that someone else can write a citation, but with current staffing levels and the winter storms, staffing resources are stretched. Kail

noted there are some people who blatantly violate the access aisle restriction. Niesen responded that writing citations for access aisle violations is based on what will hold up in court. Weber asked if it would be easier for PD to write a citation if it is noted that there is no snow blocking the stall or aisle. Niesen replied that would be helpful information. Locations are reviewed usually within 24 hours to see if the access aisle is snow covered.

Seymour noted that education is the first priority, with enforcement the second, so writing letters is helpful. Weber stated that most people knowingly violate the disabled stall restriction. Seymour noted that a citation will be issued if it is likely to stand up in court. Niesen stated a lot of other cities in different states have the access aisle signed as no parking, with a dual mount sign, one for the disabled stall, one for the access aisle. Weber stated that it was his understanding that disabled stalls taken out of service would be covered, so he asked for clarification. Putnam explained the process for replacing a disabled stall taken out of service.

**6. Discussion with Cindy Wick, Department of Civil Rights, regarding taking needs of disabled community into consideration when designing streets, and placement of newspaper boxes and other street furniture that block access to stalls reserved for persons with disabilities.**

Weber stated that some design features, such as chains between bollards, can make access with wheelchairs difficult. Other locations have a planter wall or elevated terrace that blocks wheelchair access. Another impediment to access is that disabled stalls are frequently blocked with snow. Tangney noted there needs to be space for a side lift to come out of a vehicle. This space required is eight feet, leading to a clear path to the sidewalk. Wick said if it is a designated disabled space, that the city attorney could draft an ordinance to ensure there are no obstructions. They do not have that ability for spaces that are not designated for persons with disabilities. If there is already a permanent obstruction, their options are limited and an alternative spot should be sought. Wick said she could form a task force to look at specific spaces and look at criteria to be established. Hinz asked whether there is a person in the city that can review plans when streets are reconstructed so that the needs of persons with disabilities are taken into account. Hinz asked if Wick would be given that responsibility. Wick replied that it is most likely to be under the purview of Engineering, but that does not mean it could not happen in the future. Hinz asked if this role would be appropriate for her position. Wick said yes, or it is possible that there might be someone in Building Inspection or within Engineering. Wick will research this issue and discuss with the Commission on People with Disabilities as well.

Kail asked why the Goodman Center does not have an elevator. Wick replied that the Goodman Center is a private facility and has different regulations. Kail stated that they can have meeting rooms upstairs, but if the public is invited, the meeting should be held in an accessible location. Wick will check on and let Kail know. Wick's contact info is 267-4900 [cwick@cityofmadison.com](mailto:cwick@cityofmadison.com) Room 523 City County Building.

**7. [20218](#)**

Distribution list for Parking for Persons with Disabilities brochure

Weber and Kail have no additions at this time. Putnam will provide copies of the brochure to Cindy Wick. This item will remain on the agenda.

8. [19936](#) PCFPWD Function- Discussion of task list

There is no new information on this item.

9. Putnam to report on potential standard alternative locations for disabled parking during events.

Putnam said he has not had an opportunity to review this item. Tangney suggested that during a special event such as Concerts on the Square, flyers be distributed to provide information on disabled stalls in ramps and lots. Niesen stated that the response she hears from the public who park with a disabled hang tag is that they do not want to pay for parking. Tangney asked Putnam to research what other spaces might be able to be reserved, such as a section of the Brayton lot, or a block face. Putnam will bring this to staff as a request. Tangney asked if there were always standard locations that could be put on the website. This item will be on the next agenda.

10. State legislative changes related to Dis/Vet parking (Status report by Hinz)

Hinz said that the legislature will be working on this shortly. Niesen will be talking with the Chief of the Police Department about adding language that would add identification information on the hang tags. Niesen will report on the response from the Chief of the Police Department.

11. Federal guidelines regarding on-street parking requirements for Dis/Vet stalls (Status report by Hinz)

Hinz stated that there has been no action requiring a certain number of on street dis/vet stalls since the last meeting. This item will remain on future agendas.

12. Other business for referral

Putnam will report on CA response on requirements for dis/vet signing.

13. Assignments

Wick will review how the needs of persons with disabilities are considered in the current planning process for street design. Wick will research the requirements for an elevator at the Goodman Center and provide this information to Kail. Putnam will provide Wick with copies of the disabled parking brochure. Putnam will review the potential for establishing standard alternate parking for persons with disabilities when regular disabled stalls are temporarily out of service. Niesen will discuss requiring owner description information to be put on disabled hang tags with the Police Chief.

#### Adjournment

A motion was made by Tangney, seconded by Wagner, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:33 p.m.