



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved CITY-COUNTY HOMELESS ISSUES COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, December 5, 2022

5:30 PM

Virtual Meeting

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### A. CALL TO ORDER / ROLL CALL

Linda Ketcham called the meeting to order at 5:32 p.m. with a quorum present.

Staff present: Kristina Dux, Johnneisha Prescott, Melissa Mennig, Linette Rhodes, Sarah Lim

**Present:** 8 - Brian Benford; Yannette Figueroa Cole; Justine Harris; Katherine S. Kamp; Michele Doolan; Sarah Smith; Linda J. Ketcham and Sarah Baldwin

**Excused:** 2 - Ulysses Williams and Jacob Wright

roll call

Jacob Wright joined the meeting at 5:37pm.

**Present:** 9 - Brian Benford; Yannette Figueroa Cole; Justine Harris; Katherine S. Kamp; Michele Doolan; Jacob Wright; Sarah Smith; Linda J. Ketcham and Sarah Baldwin

**Excused:** 1 - Ulysses Williams

### B. CONSIDERATION OF MINUTES

A motion was made by Harris and seconded by Kamp to approve the minutes of November 7, 2022. Doolan and Wright abstained. Approved with no opposition.

### C. DISCLOSURES AND RECUSALS

None.

### D. PRESENTATIONS

1. [74880](#) Regional Housing Strategy & Affordable Housing options outside the City of Madison

Presenter was not able to join. Presentation will be rescheduled.

roll call

Ulysses Williams joined the meeting at 5:42pm.

**Present:** 10 - Brian Benford; Yannette Figueroa Cole; Justine Harris; Ulysses Williams; Katherine S. Kamp; Michele Doolan; Jacob Wright; Sarah Smith; Linda J. Ketcham and Sarah Baldwin

2. [74881](#) City-County Homeless Issues Committee: 2022 Year in Review and 2023 Work Plan

**Kristina Dux presented the summary of the committee's work in 2022, 2023 meeting dates, and potential 2023 work plan items.**

**Committee members provided feedback on the 2023 committee work plan, including additional items to add.**

**A motion was made by Benford and seconded by Figueroa-Cole to take a 10 minute recess to allow staff to run the public comment registration report again. Motion passed unanimously.**

**A motion was made by Doolan and seconded by Figueroa-Cole to move the public comments ahead of action items. Motion passed unanimously.**

**E. ACTION ITEMS**

1. [74884](#) Meeting format starting in January 2023: Virtual or in-person

**A motion was made by Benford and seconded by Doolan to continue with the virtual meeting format starting January 2023. Motion passed unanimously.**

2. [74734](#) SUBSTITUTE Authorizing the City of Madison, on behalf of the Madison/Dane County Continuum of Care (CoC), to accept an aggregate Youth Homelessness Demonstration Program (YHDP) grant award of up to \$2,293,291 from the U.S. Department of Housing and Urban Development (HUD); authorizing the Mayor and City Clerk to execute agreements with specific Madison/Dane County CoC agencies selected by the CoC's Youth Action Board (YAB) to receive the YHDP funds; and amending the Community Development Division's 2022 2023 Adopted Operating Budget as appropriate.

**Linette Rhodes, City of Madison Community Development Supervisor, and Kayla Every, YHDP Youth Coordinator, provided background information on the resolution and project plans for the YHDP grant and answered the committee members' questions.**

**A motion was made Benford and seconded by Williams to adopt the resolution. Motion passed unanimously.**

3. [74741](#) Authorizing the allocation of up to \$150,000 from Community Development Division's 2022 Operating Budget to The Center for Common Concerns, Inc. (DBA Homebase) to support the costs of a consultant-led effort to update the Community Plan to Prevent and End Homelessness, and authorizing the Mayor and the City Clerk to enter into a Purchase of Service Agreement.

**Attachments:** [Homebase Proposal RFP 2022-11073.pdf](#)

**Linette Rhodes provided background information on the resolution.**

A motion was made Kamp and seconded by Smith to adopt the resolution.  
Motion passed unanimously.

**F. REPORTS TO COMMITTEE**

1. [74882](#) Men's Shelter Update

Linette Rhodes provided updates on the permanent men's shelter development.

2. [74883](#) Covid-19 Response Updates

Attachments: [CCHIC Board Dec 2022 COVID revised.pdf](#)

Kristina Dux, Melissa Mennig and Sarah Lim provided updates on COVID-19 Isolation and Quarantine Center, Hotel to Housing Program, and congregate shelter utilization and answered the committee members' questions.

**G. FUTURE MEETING ITEMS AND DATES**

The next CCHIC meeting is scheduled Monday, January 9, 2023 at 5:30pm.

**H. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

- [75145](#) Public Comment

Attachments: [Registant Report Second pull at 6 20 pm.pdf](#)

**I. SUCH OTHER BUSINESS AS ALLOWED BY LAW**

None.

**J. ADJOURN**

A motion was made by Benford, seconded by Wright to adjourn at 7:30 p.m.  
Motion passed unanimously.

Minutes respectfully submitted by Kristina Dux and Sarah Lim, pending committee approval.

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LUS CIM: Yog tias koj xav tau tus neeg txhais lus, tus neeg txhais lus, cov ntaub ntawv ua lwm hom lus lossis lwm yam kev pab cuam kom nkag mus rau ib qho kev pabcuam, kev ua haujlwm lossis kev pabcuam Thov hu rau email hauv qab no tsawg kawg peb hnuab ua haujlwm ua ntej lub rooj sib tham.

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