



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

Thursday, March 7, 2013

4:30 PM

Senior Center
Rm. 3, 330 W. Mifflin St.

CALL TO ORDER / ROLL CALL

Present: 6 -

Larry Palm; Nancy L. Kieraldo; Rissel Sanderson; David L. Wallner;
Theodore C. Widder, III and Gregory Markle

Excused: 3 -

Barbara J. Karlen; Tracy K. Kuczenski and Sheri Carter

Also Present: Greg Mickells, Tana Elias, Conor Moran, Margie Navarre Saaf, Tom Campbell, Deb Lehnerr, Alice Oakey, Mark Benno, Carol Froistad, Susan Lee, Michael Spelman, Bryan Cooper

Tripp Widder called the meeting to order at 4:31p.m. A quorum was present and the meeting was properly noticed.

APPROVAL OF MINUTES

A motion was made by Markle, seconded by Kieraldo, to Approve the Minutes.
The motion passed by voice vote/other.

PUBLIC COMMENT

There was none.

DISCLOSURES AND RECUSALS

Gregory Markle disclosed that due to his employment with Operation Fresh Start he would abstain on the approval of the lease for Meadowridge Branch Library.

BOARD INFORMATION EXCHANGE

There was none.

ACCEPTANCE OF DIRECTOR'S REPORT

[29252](#) March 2013 Director's Report

A motion was made by Wallner, seconded by Sanderson, to Approve. The motion passed by voice vote/other.

APPROVAL OF FINAL 2012 OPERATING BUDGET

[29325](#) Final 2012 Library Operating Budget

A motion was made by Wallner, seconded by Sanderson, to Approve. The motion passed by voice vote/other.

APPROVAL OF REVISED 2013 OPERATING BUDGET

Deb Lehnherr gave an overview of the 2013 budget. One final transaction of \$ 542.57 within inter-dept. charges caused the 2012 final expenditures amount to increase from the shown \$ 13,753,614.88, up to \$ 13,754,157.45. This will balance the 2013 Revisions to the Library's Adopted Budget by reducing the encumbrance column, and therefore the final 2013 REVISED BUDGET column changes from \$ 15,377,174.77 to \$ 15,376,632.20.

[29326](#) Revised 2013 Operating Budget

A motion was made by Wallner, seconded by Markle, to Approve. The motion passed by voice vote/other.

REFERRAL FROM COMMON COUNCIL

[29292](#) Authorizing the execution of two leases with MLG Capital Meadowood LLC for the relocation and expansion of the Meadowridge Branch Library and the Meadowood Neighborhood Center, which are both located at the Meadowood Shopping Center on Raymond Road.

A motion was made by Wallner, seconded by Palm, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES,. The motion passed by the following vote:

Ayes: 5 -

Larry Palm; Nancy L. Kieraldo; Rissel Sanderson; David L. Wallner and Theodore C. Widder, III

Abstentions: 1 -

Gregory Markle

Excused: 3 -

Barbara J. Karlen; Tracy K. Kuczenski and Sheri Carter

[29265](#) Meadowridge Lease Information

Deb Lehnherr advised that a revision was needed to the projected tax and common area maintenance numbers listed in the second section. The revision should read as follows:

Meadowridge Square Footage (gross) = 11,625

Rent @ \$ 7.35/sq ft	85,443.75
Taxes projected @	22,087.56
Common Area Maint projected @	22,087.56

	\$129,618.87

APPROVAL OF THE 2012 DPI PUBLIC LIBRARY ANNUAL REPORT

[29299](#) 2012 DPI Public Library Annual Report

A motion was made by Wallner, seconded by Sanderson, to Approve. The motion passed by voice vote/other.

APPROVAL OF THE MPL MEETING AND STUDY ROOM POLICY

Carol Froistad gave an overview of the draft policy. The objective was to have one policy for use by Central and the branches. Tripp Widder asked about developing a rental schedule. Greg Mickells advised that research is being done on putting together a table and there are plans to do a brief survey of potential users.

Palm advised that the sentence regarding preference given to MPL programs answers availability questions and doesn't belong in the paragraph regarding using meeting rooms without charge. Greg Mickells agreed and will move that statement to the paragraph describing the introduction/purpose of public use of meeting rooms.

Kieraldo asked if consideration was given to the size of the rooms in relation to the maximum use times. Kieraldo also noted that the Fitchburg Library allows meetings to be scheduled before their library opens.

[29329](#) Madison Public Library Meeting and Study Room Policy

A motion was made by Wallner, seconded by Markle, to Approve with Amendment(s). The motion passed by voice vote/other.

UPDATE ON CENTRAL LIBRARY

Bryan Cooper reported that the building will be substantially complete in 12 more weeks. There was an incident 2 weeks ago where a frozen pipe burst in the periodicals room requiring that everything in the area be removed and replaced. A resolution for a contract for conservation of the Bohrod Mural has been completed. Conservation work is scheduled to begin on May 13th. Meetings continue on post-construction planning.

FACILITIES REPORT

Mark Benno reported that the review of maps and site planning documents yesterday was a preview of the April board meeting. The board will be asked to approve a site planning document with 6 general criteria with a varied and detailed scoring sheet.

FRIENDS REPORT

Greg Markle announced that the Pinney Branch Friends book sale is this weekend.

FOUNDATION REPORT

Greg Mickells introduced Conor Moran who has been hired by the Foundation effective March 1st as the Book Festival Coordinator. Conor spoke briefly about his background and preliminary plans for the book festival. The festival will be scheduled for 4 full days featuring approximately 50 events on October 17th through October 20th.

SOUTH CENTRAL LIBRARY REPORT

There was no report.

DANE COUNTY LIBRARY SERVICE REPORT

There was no report.

ADJOURNMENT

A motion was made by Markle, seconded by Palm, to Adjourn. The motion passed by voice vote/other.

The meeting was adjourned at 5:35 p.m.