STREET USE (SPECIAL EVENT) PERMIT APPLICATION

<u>Applicant</u>	Contact During Event
Andrea Vandeberg	Andrea Vandeberg
Badger Challenge	Badger Challenge
1111 Highland Ave. Wimr 3157 Madison, WI 53705 Email: Andrea.Vandeberg@humonc.Wis Phone: (608) 263-6359	1111 Highland Ave. Wimr 3157 Madison, WI 53705 Email sc.Edu Andrea.Vandeberg@humonc.Wisc.Edu Phone: (608) 263-6359
1 Hone. (000) 203-0339	1 Hone. (000) 203-0339
Event Information	
Name of Event: Badger Challe	nge Event Type: One Day
Estimated Attendance: 32	50 Is this a new event:
Event Additional Information	1
Run/Walk:	Music/Concert: □
Festival:	□ Rally: ☑
Parade:	☑ Posting no parking signs or bagging meters? ☑
Other:	
If other, please describe:	
Site Map	
Accessible paths for wheeDumpstersEmergency vehicle accesEvent Perimeter	ude a detailed event site map with the following items a applicable: elchairs as well as disabled parking spaces as lanes (minimum of 20') cleanup and trash/recycling plans are required with the site map
A helpful online resource for rou	te mapping is: Map My Run
Lunderstand I must attach site	man and route man with this application, if applicable:

Capitol S	quare:							
State Str	eet Mall (70	0/900):						
30 on the	Square:							
Other:								
Street Na	mes and B	lock Numb	46 51 S I N I Ta	00 American F 00-5000 Eastp 00-5200 E Ter Biltmore Ln Biltmore Ln ncho Dr epker Rd	ark Blvd			
Event Da	ates							
Setup Date	Setup Time	Event Start Date	Event Star Time	rt Event End Date	Event End Time	Cleanup Completed Date	Cleanup Completed Time	Rain Date
09/23/2023	7:00am	09/24/2023	7:00am	09/24/2023	6:00pm	09/24/2023	10:00pm	
Tempora	ry (Picnic	/Beer) Lice	enses					
Visit the C	city of Madis	on City Cler	k's Office	website under	heading "T	emporary Pic	nic/Beer Licer	se" to apply.
Will beer/	wine be so	ld?(\$):	Yes					
Will beer/	wine be se	rved (Free	of charge)	?: No				
	and that a C adison as a			ce with liquor required: *	liability, n	naming the	Ø	
	and I must a wine for thi		emporary	(Picnic/Beer)	License to	o serve or	Ø	
If the Ter	nporary (Pi	cnic/Beer)	License is	denied will t	he event o	occur?:	Yes	
Street U	se Event V	ending Li	cense					
If food will	be sold plea	ase visit the	Public He	alth - Madison	& Dane Co	ounty website		
	and a Speci # is require		cense Ap _l	olication listin	ng the ven	dors and the	ir ☑	
Will food	and/or mer	chandise b	e sold?(\$)) :	Yes			
Estimate	number of	vendors:	2					

Location Information

Public Amplification Permit

If public amplification is needed it must be kept to a reasonable level at all times and must end by 11 pm.

Will there be Public Amplification?(\$):

Start Date	Start Time	End Date	End Time	Rain Date
09/24/2023	7:00am	09/24/2023	6:00pm	

SAFETY AND SECURITY

- Complete the Emergency Action Plan (EAP) template below to provide information about the safety plan for your event.
- For large events, contact <u>Madison Fire</u> prior to submitting the street use permit application, so they can review and make recommendations for additional emergency plan requirements.
- At the review of the street use permit application, Police and Fire Department representatives may
 also require <u>Special Duty Police Officers</u> or Fire Inspector staffing at your event. If MPD designates
 an event as a District Event, the organizer must
 contact <u>Central District MPD</u>, (608) 266-4482, regarding Madison Police requirements for the event.

Emergency Action Plan PDF/ MS Word

RUN/WALK EVENTS

For run/walk events, organizers are strongly encouraged to contact <u>Police</u>, <u>Traffic Engineering</u> and <u>Madison Metro</u> prior to submitting an application so these agencies can review and make recommendations on the proposed route(s).

I understand that I must	submit the Eme	rgency Action Plan:	☑	
Equipment Rental - Do	owntown event	ts only.		
Will you need equipment	t rental from the	City of Madison?(\$):	No	
Trash Barrels:	0			
Recycling Barrels:	0			
Dumpsters:	0			
Electrical Adaptors:	0			

Marketing

Conditional approval of the event is required before promoting, marketing or advertising the event.

Do you want this included in the Madison Parks calendar of events?:

Yes

Event Website: www.badgerchallenge.org

Notes: Badger Challenge is a walking, running, and biking fundraising event that powers cancer research at the University of Wisconsin. With distances for people of all skill levels this event is well suited for a family, a casual walker, runner, or biker, as well as someone more experienced. It is an incredibly inspiring and fun filled day bringing the community together to help fund the brightest minds and technologies at UW with the goal to turn more patients into survivors. It is because of the community that we have been able to raise \$2.6 million since 2016 and make incredible breakthroughs and discoveries in cancer research and patient treatment initiatives.

Acknowledgement

If a street use permit is issued for the event, the Applicant agrees to comply with all permit conditions, and understands that failure to comply with any condition or any violation of law may result in the immediate cancellation of the event

Further, the Applicant is legally responsible and financially liable to the City of Madison for all city fees and costs associated with the overall organization, management, and implementation of the event and its related activities and maintains ultimate liability for payment of all fees and costs assessed by the City of Madison.

I have read the Acknowledgement:

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Indemnification

THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY, DEFEND, AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH THE PERMIT IS GRANTED.

I have read the Acknowledgement:

Signature

By initialing, I/we waive the 21-day decision requirement:

SM

Signature: Sarah Martin

Date: 05/16/2023



EMERGENCY ACTION & COMMUNICATION PLAN

Updated April 2023



BADGER CHALLENGE

EVENT STAFFING

EVENT STAFFING

BADGER CHALLENGE STAFF

- Andrea VandeBerg, Director of Operations (Main Contact)
 - o Cell: 608-444-7944
 - o Office: 608-263-6359
 - o Email: andrea.vandeberg@humonc.wisc.edu
- Victoria Rouse, Director of Marketing and Community Engagement
 - o Cell: 608-807-6662
- Tammy Yambor, Volunteer Coordinator
 - o Cell: 262-844-1251
- Karen Steiner, Department Administrator
 - o Cell: 608-395-8021
- Deric Wheeler, Ride Director
 - o Cell: 608-216-6368

BADGER CHALLENGE AUXILIARY STAFF

- Brian Hamilton, Technical/Project Manager
 - o Cell: 608-235-1222
 - o Office: 608-316-5755
- Andrew Rose, Course Communications
 - o Cell: 608-512-5361
- Todd Busteed, Site Communications
 - o Cell: 630-514-1310

ON-SITE VENDORS

- Antsy Pants Paints Face Painting
- Celebrations Entertainment
- Event Essentials
- Focal Flame Photography
- Pop Art Entertainment
- RaceDay Events
- Wisconsin Union



TRANSPORTATION & TRAFFIC

TRANSPORTATION & TRAFFIC

PARKING

All cycling participants, volunteers and staff will have access to park on the event grounds in the two (2) multi-level parking garages. To access parking, all vehicles will enter from American Family Drive and travel a one-way road to enter either parking structure. No vehicle parking on American Family Drive or the private drive within the American Family Insurance grounds. Overflow parking is located at Alliant Energy (4902 N. Biltmore Ln).

The left lane of the one-way drive will be coned off to act as a walking path in order to access the main event site in surface parking lots 3 & 4. Badger Challenge volunteers will direct vehicle traffic to use the right lane only beginning at parking lot 4.

All run/walk participants will park at Alliant Energy and either walk to the main event site or take the looping shuttle.

(See site map for parking structure locations)

ACCESSING EVENT SITE

Patrons

From either of the two multi-level parking garages, riders will access the main event site (parking lots 3 & 4) from the sidewalk on the west side of the ramps or the coned off driving lane on the east side of the parking ramps. All riders must walk their bikes while on the main event site and sidewalks.

Vendors

Load-in and accessing the main event site will take place between the hours of: Friday, September 23: 9:00 am-6:00 pm Saturday, September 224: 6:00 am-7:00 pm Sunday, September 25: Before 5:45 am and after 6:00 pm

Vendors will not be allowed to access the main event site (parking lots 3 & 4) during the event from 6:00 am – 6:00 pm due to participant and pedestrian traffic. All vendors will park in one of the main reserved vendor parking spots. Vendors will receive a parking pass the week prior.

Emergency Service vehicles

Police, Fire and EMS will have two access points to the main event site (parking lots 3 & 4) at all times prior to, during and after the event. Vehicles can access the site from American Family Drive and using the one-way vehicle entrance.

STREET & ROAD CLOSURES

BIKE ROUTE: All routes will take place on open roads and riders must obey traffic signs and laws. Road closures will only take place if deemed necessary by city and/or county police. Any expenses incurred for street/road closure staffing will be the responsibility of Badger Challenge.

HALF MARATHON ROUTE: Center coning will allow for runners to use the full right lane with road staying open to traffic. Police support at specific intersections determined by City of Madison PD, City of Sun Prairie PD and Badger Challenge Operations Director.

5K RUN/WALK: This route takes place within American Family Insurance on American Family Drive. Run/Walkers will have full access to both lanes as this route will be closed off to vehicle traffic.



BADGER CHALLENGE

WEATHER

WEATHER

Badger Challenge will take place in rain or shine but may be delayed or canceled in the event of severe weather. Every effort will be made to conduct the event including shortening routes to finish within the allotted event time.

In the case that the cycling portion cannot take place, bikers can join the run/walk.

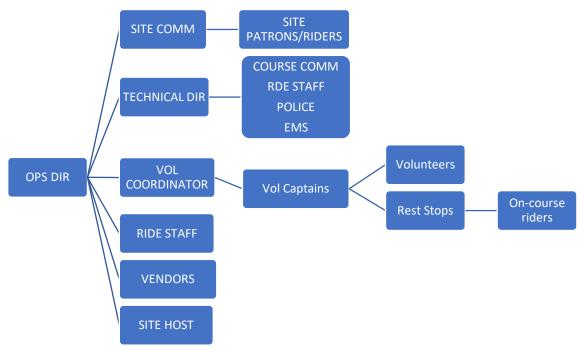
MONITORING

Director of Operations will begin monitoring weather the Wednesday prior to the event to confirm the communication plan and messaging to all participants, volunteers and staff. Prior to the event, Operations Director will work in tandem with the Director of Marketing and Community Engagement to communicate with participants and volunteers via email and social media. During the event, the communication plan will be as follows:

Operations Director will meet Technical Director and Site Communications at 4:00 am on the day of the event for a weather call.

COMMUNICATION

During the event all communication regarding delays, cancellations or changes will be communicated via email, social media and on-site announcement. The Ops Director, Technical Director, Course Comm, Site Comm and Volunteer Coordinator will meet in the Communications Tent in parking lot 3 to confirm communication plan and messaging. The following communication chart will be used to disseminate information.



PROCEDURE

- In the case of rain, event will go on as scheduled. Participants will be cautioned that roads may be slippery and to use their judgment if they feel comfortable to bike, run or walk. Participants may change routes.
- In the case of lighting/severe weather
 - o Route start time(s) will be delayed to at least 30 minutes after the last lightning strike in the area. Course Comm will monitor this via radar.
 - o Any participants on course will be rerouted to the nearest shelter, regardless if shelter is on the bike route.
 - Course Comm will radio all bike rest stop captains and relay that rest stop volunteers should assist riders in getting to the nearest shelter. Course Comm will radio all run/walk aid stations that shuttle buses will be picking up participants on the route to take them to the nearest shelter.
 - RaceDay Events, SAG and other on-course support will sweep all routes to relay to participants the need to take shelter and can also assist in getting participants to the nearest shelter or back to site. In the event that runners/walkers need to get back to site, the parking shuttle buses will be used.
 - Course Comm and the Volunteer Coordinator will let rest stop and aid station captains know when participants have returned to the course.
 - Ops Director will meet with Site Host and on-site buildings will be opened for shelter. All Badger Challenge staff and volunteers will assist in getting participants and spectators to this location (Building A).

- In the case of prolonged severe weather, the Ops Director, Technical Director and Course Comm will determine if any routes need to be adjusted or shortened to get all participants back on-site no later than 6:00 pm. Routes will be shortened to one of the pre-marked courses of lesser distance. In the case that the cycling portion cannot take place, bikers will be encouraged to join one of the run/walk courses.
- Courses may also be shortened in the case of extreme heat or cold.



BADGER CHALLENGE

FIRE

FIRE

In the case of a fire in the main event site (parking lots 3 & 4), Ops Director will call 911 while Badger Challenge staff and volunteers assist in getting all participants and patrons to a safe location.

In the case of fire in one of the host buildings, Ops Director will call 911 and then the Site Host.

The food tent, dining tents, gear check tent and kids' activity area tent will all have fire extinguishers (5lb ABC). No on-site grills or open flames will be used.



MEDICAL EMERGENCIES

MEDICAL EMERGENCIES

In the case of any life-threatening emergency, all participants, staff, volunteers, spectators and vendors should call **911**.

All medical issues will be relayed to Course Comm to log. In the case of a serious accident, Director of Operations will relay information to the Public Relations representative in case of media inquiries. No participant/patient information should be given to the media and only the PR representative will issue any statements either written or verbal.

SITE

- (2) licensed medical professionals will be on-site throughout event to handle minor medical issues.
- American Family Security will assist in routing EMS/Ambulance to the designated location.

BIKE COURSE

- (1) licensed medical professional will be located at each rest stop to provide minor medical issues.
- (5) roaming support and gear volunteers will assist riders in getting to the nearest rest stop, back to site or call 911 for EMS.
- (3) contracted EMS will be in zones to respond to medical emergencies and transport riders to the nearest hospital.

RUN/WALK COURSE

- Each rest stop will have a medical kit to handle minor injuries.
- Contract EMS will provide support for medical emergencies and transport to the nearest hospital.



COVID-19 PROTOCOLS

COVID-19 PROTOCOLS AND MITIGATION STRATEGIES

Due to the changing nature of the pandemic and subsequent policies, we will follow all University, County and State guidelines at minimum.

We will continue updating participants and volunteers about the necessary protocols to participate in the event and will use the current protocols set from the below organizations and their resource materials. Participants will be informed via email and social media until event day.

- Wisconsin Department of Health Services: https://www.dhs.wisconsin.gov/covid-19/index.htm
- Madison and Dane County Public Health: https://publichealthmdc.com/coronavirus
- University of Wisconsin-Madison https://covidresponse.wisc.edu/campus-operations/

Badger Challenge may also enact further mitigation strategies to be in compliance with event protocols

- Cap the number of total participants
- Participants assigned to staggered starting groups
- Wave starts for all routes
- Pre-packaged, individualized food and drink
- Mask requirements



CRISIS/EMERGENCY DESIGNATIONS

CRISIS/EMERGENCY DESIGNATIONS

Crisis and emergency situations will fall under one of three categories, each of which classifies the level and urgency of a crisis and how the team will respond to each event.

LEVEL 1: Minor incident or issue with little to no impact on the event

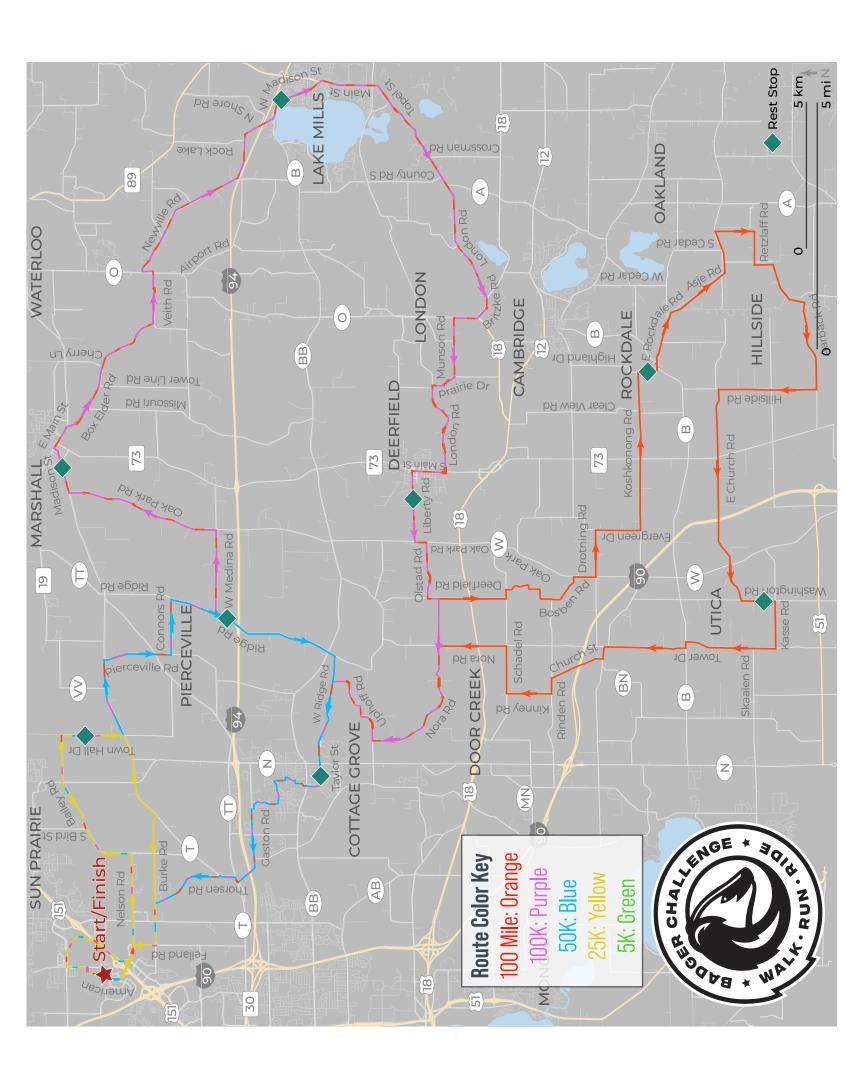
LEVEL 2: Developing event that could cause more serious event impacts

LEVEL 3: High priority that requires immediate action and may have serious event

impact

SITUATION	DESCRIPTION	EVENT IMPACT	DESIGNATION
Weather (non-severe)	Rain, thunder, high winds, cold and/or heat.	May cause temporary event delay and/or change in route(s).	Level 1
Road conditions	Dangerous or unsuitable road conditions due to weather, construction or other damage	May cause temporary event delay and/or change in route(s).	Level 1
Power Loss	On-site generators and/or power source loses power.	May cause temporary event delay or suspension of some services.	Level 1
SAG vehicle problem	Accident or operation issue with SAG vehicle which causes delay in participants being transferred back to site or a rest stop.	May cause switching of remaining SAG vehicles and/or delay in transportation times.	Level 1
Course signage/routing inconsistency/mistake	Participants are routed incorrectly due to misplaced signage or route arrows or signage was moved resulting in misdirection.	RDE to fix signage. May result in participants returning later and a SAG vehicle being dispatched to re-route participants.	Level 2
Participant Injury	Participants is injured on- course	Transport/rest stop staff may be asked to prioritize participant over previously assigned duty. This could cause a delay in service.	Level 2

Lost Child	Child participant lost or not in contact with their guardian	May cause event delay if halting event would aid in locating the child. May cause SAG or Comm to have delay in responding to other participant needs of less severe nature.	Level 2
Weather (severe)	Lightning, hail, strong winds, tornado watch or warning	Event will be delayed until given the 30 min clear. Potential for changes to routes, start times or event cancellation.	Level 3
Participant Fatality	Participant dies due to accident, natural causes or illness.	May cause event delay or cancellation depending on location and effects of fatality. UW Health PR to be contacted immediately.	Level 3
Threat to event/participants	Phone, verbal or written threat against event or any participant that would impact safety including, but not exclusive to bomb threats, gun threats, etc.	May cause event delay and/or cancellation depending on the type of threat and severity. Will work with Madison police to make final decision.	Level 3



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W RIDGE RD

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WEALD BRIDGE RD AID STATION 7 SOUTHING GRANGE

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CONNORS RD

PIERCEVILLE RD

RIDGE RD

TURN RIGHT ONTO

25K ROUTE

PIERCEVILLE RD

AID STATION #1

5551 Town Hall Dr., Sun Prairie

AID STATION #2

623 Madison St., Marshall (Marshall HS)

AID STATION #3

1200 W. Madison St., Lake Mills (Tyranny Park)

AID STATION #4

972 Liberty St., Deerfield (Savannah Park)

AMERICAN PKWY

31.2

BIKEPATH HOEPKER RD

29.1 30

28.7

28.2

FINISH AT AMFAM!

AID STATION #5

208 Benton St., Cambridge (Jones St. Park)

AID STATION #6

1606 Washington Rd., Stoughton

AID STATION #7

504 Weald Bridge Rd., Cottage Grove (Community Park)

AID STATION #8

4774 Ridge Rd., Deerfield

ON COURSE NON-EMERGENCY ASSISTANCE

608-316-5755

FINSH AT AMFAM!

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		40.9	7	LONDON RD
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		56.9	_	W PARKVIEW ST
		57.2	_	MOURNING DOVE DR
		27.7	œ	SANDPIPER TRAIL
		28.1	_	BLUEBIRD LN
		58.4	_	GASTON RD
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MOURNING DOVE DR

SANDPIPER TRAIL

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23.4

GASTON RD

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BLUEBIRDLN

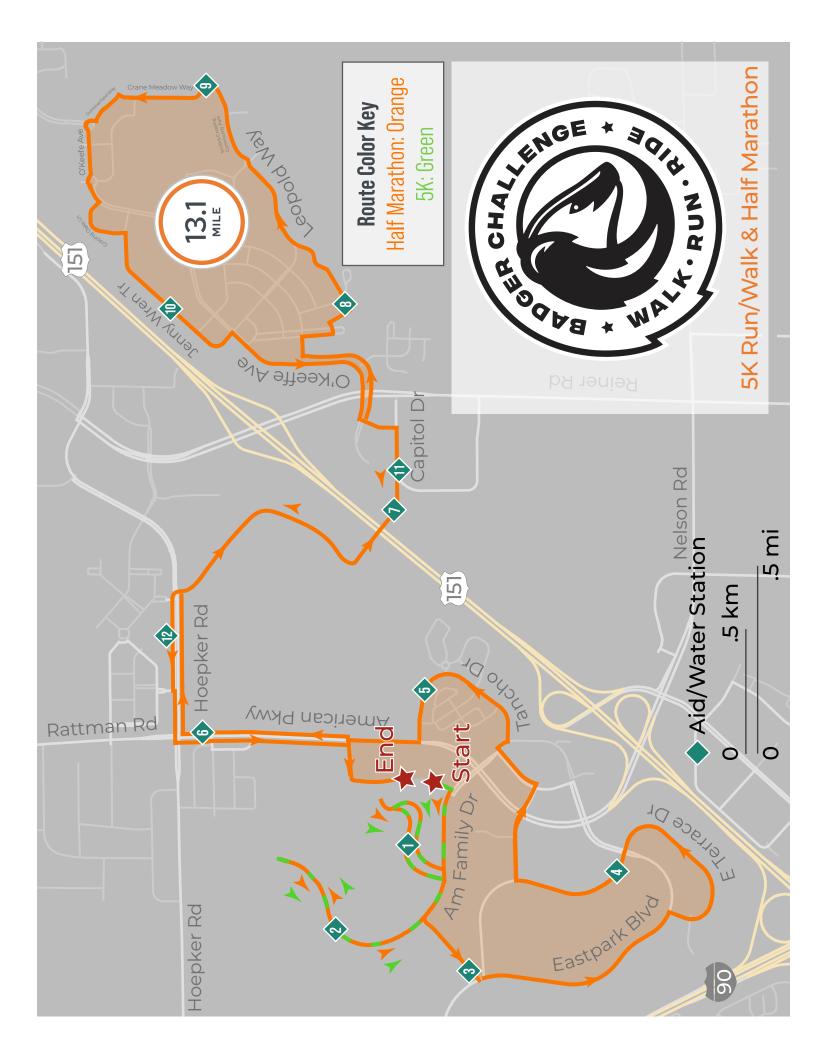
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- All roads are open to car traffic.
- Obey all traffic signs and signals.
- Ride as far to the right of the road as is safely possible, except to pass.
- Helmets must be worn at all times while
 - Use proper hand signals when turning.

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- using proper cycling terms such as "on Communicate with your fellow riders your left," "car back," etc.
 - Challenge staff and volunteers and pay attention to information posted on Obey instructions from the Badger Badger Challenge road signs.
- If you need to stop somewhere along the well off the road so you don't interfere course that is not at a rest stop, move with traffic.
- While water, electrolytes, food, gels, etc. make sure you are adequately prepared or proper fuel and hydration outside of bottles to start the ride and then refuel are offered at the rest stops, please those areas. Bring your own water at rest stops if needed.



						A	
	9	물	2.5			DRIVEWA	
5K	ONTO	START AT AMERICAN FAMILY INSURANCE HO	AMERICAN FAMILY DR	AID STATION #1	AID STATION #2	HALF MARATHON: RIGHT ONTO AMFAM DRIVE EXIT DRIVEWAY	FINISH AT AMFAM!
	99	ART AT AMERI	œ			ATHON: RIGHT	_
	MILE	SI	0.1	1.0	2.0	HALF MAR	2.6

	991			0.7	9:0	0.4		0.2	0.2	0	9.0		0.7		0.3	0.9	0		0.2	0.1	0.3	0.2	0.1	0.2		0.3	0.1	0.3		0.2	0.1	0.3	0.2	0.4
																																		Ĺ
HALF MARATHON	ONTO		AID STATION #3	EASTPARK BLVD	W TERRACE DR	S BILTMORE LN	AID STATION #4	BUTTONWOOD DR	AMCENTER DR	AMERICAN FAMILY DR	TANCHO DR	AID STATION #5	AMERICAN PKWY	AID STATION #6	HOEPKERRD	BIKE PATH	TERRA CT	AID STATION #7	CAPITOL DR	CREMER DR	O'KEEFFE AVE	WILD IRIS ST	SKY BLUE DR	BIKE PATH	AID STATION #8	LEOPOLD WAY	BROWN BEAR WAY	BIKE PATH	AID STATION #9	CRANE MEADOW WAY	SUMMERFIELD WAY	O'KEEFFE AVE	GRACING DAKS LANE	JENNY WREN TRAIL
HALF	09	ROUTE		1	~	S		~	_	8	_		8		~	8	1		7	1	Я	В	R	7		В	1	В		В	7	1	~	~
	MILE	CONTINUED FROM 5K ROUTE	2.6	2.6	3.3	3.9	3.9	4.3	4.5	4.7	4.7	5.1	5.3	5.9	9	6.3	7.2	7.2	7.2	7.4	7.5	7.8	8:0	8.1	8.1	8.3	8.6	8.7	8.8	0.6	9.2	9.3	9.6	9.8

RUN/WALK REMINDERS:

FEG

ONTO

09

MILE

- All roads are open to car traffic on HALF
 MARATHON only.
 Police support at major intersections on HALF MARATHON.
 While water, electrolytes, bananas, and gels are offered at the aid stations, please make sure you are adequately prepared for proper fuel and hydration outside of those areas.
 If you need non-emergency assistance on course, call 608-316-5755.

0.1

CREMER DR

0.1

CAPITOL DR AID STATION #11

1.0 9.0

LEOPOLD WAY O'KEEFFE AVE

AID STATION #10

10.1

10.2 10.3 10.9 11.0 11.0

HALF MARATHON CONTINUES

0.1 0.9

TERRA CT BIKE PATH 0.3

HOEPKER RD

AID STATION #12

12.1

11.2 12.1

0.7

FINISH AT AMFAM! **AMERICAN PKWY**

13.1 12.4



