



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL ORGANIZATIONAL COMMITTEE

Tuesday, June 1, 2010

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 5 -
Mark Clear; Lauren Cnare; Shiva Bidar-Sielaff; Marsha A. Rummel and
Tim Bruer

Excused: 3 -
Bryon A. Eagon; Chris Schmidt and Michael Schumacher

Others Present: Mario Mendoza (Mayor Assistant), Bill McClenahan (Martin Schreiber & Associates), Annie Early (Martin Schreiber & Associates), Maribeth Witzel-Behl (City Clerk), Michael May (City Attorney), & Brenda Konkol

Ald. Mark Clear, Chair, called the meeting to order at 4:35 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Marsha Rummel, to approve the minutes from the April 20, 2010 Common Council Organizational Committee meeting. The motion passed by the following vote:

Excused: 3 -
Bryon A. Eagon; Chris Schmidt and Michael Schumacher

Ayes: 4 -
Mark Clear; Shiva Bidar-Sielaff; Marsha A. Rummel and Tim Bruer

Abstentions: 1 -
Lauren Cnare

PUBLIC COMMENT

There was no public comment.

Ald. Chris Schmidt arrived at 4:36 p.m. and Ald. Bryon Eagon arrived at 4:43 p.m.

Present: 7 -
Mark Clear; Lauren Cnare; Bryon A. Eagon; Shiva Bidar-Sielaff; Marsha A. Rummel; Chris Schmidt and Tim Bruer

Excused: 1 -
Michael Schumacher

UPDATES

[18653](#)

Update: City Clerk's Office - Maribeth Witzel-Behl, City Clerk

Attachments: [June 2010 Report](#)
[City Meetings Survey](#)

Maribeth Witzel-Behl, City Clerk, was present to provide the update.

She is in the process of filling two (2) Municipal Clerk 1 positions. She distributed a handout entitled "City Clerk's Office Quarterly Update for the CCOC, June 1, 2010".

Council:

Conducting surveys on how the public finds out about Council meetings. Elena Berg will continue to staff the Council meetings.

Licensing:

Currently processing 9,000 city and county license renewals. Noted that alder notification of new license applications could come from anyone in the Clerk's office, not just one person.

Elections:

31 city employees worked the polls on April 6. City of Madison passed the federal audit on election equipment documentation and security Working on a presentation on the election process for August (suggested by Ald. Satya Rhodes-Conway)

Ald. Tim Bruer asked about the turnover in the office and the need for continuity. Ms. Witzel-Behl stated that she is addressing turnover by cross-training employees. She also noted that the recent turnover may have been caused by her decision to cross-train.

Ald. Bruer asked if there was any discussion with the Mayor's office to overfill a position. She indicated that only cross-training has been discussed with the Mayor's office. Ald. Bruer asked how long it took to train someone in the Clerk's Office. Ms. Witzel-Behl indicated that it takes approximately two (2) years.

Ald. Bruer asked if she collected demographic information on poll workers.

Ms. Witzel-Behl indicated that she did not bring that information with her (they have been collecting that information for the last two elections) and that she would email that information out. She noted that the city is below their minority goals. Her ultimate goal is to have polling places be reflective of their neighborhoods. She also noted that 2/3 of the election officials are 60 or older. Ald. Bruer suggested to Ald. Mark Clear that he may want to bring the issue of minority recruitment of election officials back to CCOC in the future.

Ald. Rummel said that she was concerned that the licensing clerk and the alcohol policy coordinator are vacant (or soon to be vacant). Ms. Witzel-Behl noted that the office will no longer have a position titled licensing clerk. The office now has a career ladder (Municipal Clerk 1, Municipal Clerk 2, etc.) and the employees would be assigned duties that align with their strengths.

Ald. Rummel asked about Council agenda issues (large addendums, etc.) and Council meeting registration issues. Ms. Witzel-Behl noted that people come into register to speak after the consent agenda is presented and that necessitates reconsideration. The issue of the large addendum was the result of a problem with an agency's legislative files. Ald. Rummel agreed with Ald. Bruer on overfilling positions in the office.

Ald. Bruer noted that morale in the office appears to have improved and that having the City Clerk provide quarterly updates to CCOC provided a sounding board to resolve any issues.

Ald. Mark Clear asked if the survey could be used for other committee meetings other than Council meetings. Ms. Witzel-Behl said that her office has used it for an ALRC meeting but if other committees would like to use the survey and get the information back to the Clerk, they would compile the results.

18673

Update: City Legislative Governmental Affairs Activity - Mario Mendoza, Assistant to the Mayor & Annie Early, Martin Schreiber & Associates, Inc.

Attachments: [Bills and Rules Lobbied City of Madison](#)
[Martin Schreiber Legislative Overview 09-10](#)
[4/21/10 Letter to Gov Doyle re Veto AB 260](#)
[4/28/10 Letter to J Bauman WDOT re NR 102 and NR 217](#)

Mario Mendoza, Legislative Analyst, Annie Early and Bill McClenahan from Martin Schreiber & Associates, were present to discuss recent legislative activity on behalf of the City of Madison.

Handouts were distributed (attached to legislative file):

1. Bill and rules lobbied for City of Madison (WI Government Accountability Board)
2. Legislative overview – 2009-2010 Regular Session (Martin Schreiber & Associates)
3. Letter to Jim Baumann, WDNR dated April 28, 2010 from Mayor Cieslewicz re: NR 102 & NR 217
4. Letter to Governor Doyle dated April 21, 2010 from Mayor Cieslewicz re: Veto of AB 260

Mr. Mendoza reviewed the handouts with CCOC members. The first handout

provided a broad view of legislative activity (including budget related items). The second document provided a more concise review of legislative activity and he asked Ms. Early and Mr. McClenahan to review those items with the CCOC members. Mr. Mendoza noted that he missed a portion of the legislative session due to family leave but stayed as connected as he could during that time period.

Mr. McClenahan reviewed the following legislative issues they lobbied on behalf of the city with CCOC members (see attachments to legislative file):

- ~ Billboard Legislation
- ~ ARRA bonding bill
- ~ Extraterritorial Plat Approval (letter to Gov. Doyle)
- ~ Phosphorus Rules NR 102 & 217 (letter to Jim Baumann)
- ~ Online Voting Registration
- ~ Qualification-based consultant requirement
- ~ Moped Parking Regulation
- ~ PEG Legislation

Ald. Marsha Rummel asked about Senate Bill 412 (Administrative procedures under TIF program). Mario Mendoza noted that this legislation didn't really affect the city but that the city supports more flexibility for communities involving TIF.

Ald. Tim Bruer asked about the impact of Gov. Doyle's signing of SB 172 would have on the city (Senate Bill 172 limits city and village use of direct annexation and authorizes limited town challenges to an annexation.) He was surprised that the city did not lobby on this issue. Mr. Mendoza stated he would look into that.

Ald. Bruer also asked if the legislative team could look into (either DPI or Legislative) changes to the State's approach to balloon payments for TID's resulting in less money for the school district. He noted that this would become a disadvantage for our school district. Ald. Bruer asked that the Mayor contact the Superintendent, their governmental lobbyist and president of the School Board about this issue.

Ald. Bruer requested Mario Mendoza to report back to CCOC on the annexation issue.

[18685](#)

March 2010 - May 2010 Staff Report - Lisa Veldran, Common Council Administrative Assistant

Attachments: [March 10 thru May 10 Staff Report](#)

Lisa Veldran, Administrative Assistant, reviewed the March – May 2010 Staff Report with CCOC members: office training, staff meetings and security door in the office.

Bids for the construction of the security door have been received and City staff are double-checking that everything in the construction requirements is in the lowest bidder's proposal. Construction tentatively would start end of June or July. The construction should take approximately 2 weeks. Staff may be off-site for a day (or two) due to noise may be necessary.

Ald. Tim Bruer asked if there was a floor plan for emergencies. Lisa said that a process was developed with the mayor and county executive offices on procedures after a bomb scare in the Council office occurred.

ITEMS REFERRED BY COUNCIL

17976

Amending Section 33.01(9)(b) of the Madison General Ordinances to require all sub-units to follow Section 2.21 on motions for reconsideration.

Sponsors: Lauren Cnare, Marsha A. Rummel and Michael Schumacher

Attachments: [Version 1](#)

Ald. Chris Schmidt requested the City Attorney to draft a substitute with the following language change:

“(b)Sub-units shall follow the procedure set forth in Sec. 2.21, MGO, on motions for reconsideration....

ADDED language: ...and shall not modify this rule. A motion to reconsider shall not be in order before any sub-unit when the matter approved has been partially or fully carried out, including actions by City employees, or by the Council or another sub-unit of the City, by acting upon a recommendation made to the body.....”

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Tim Bruer, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER** the Substitute Ordinance. The motion passed by voice vote/other.

ADJOURNMENT

Ald. Marsha Rummel requested that a work group be created or a report or briefing by the Mayor's office for the Common Council be made on the high speed rail issue. Ald. Chris Schmidt thought a monthly update at the CCOC meetings would be helpful on this issue.

Ald. Mark Clear asked if there were any other future agenda items. Ald. Marsha Rummel stated that Ald. Pham-Remmele's issue of the Council's role in the appointment process would be a topic for discussion.

A motion was made by Ald. Tim Bruer, seconded by Ald. Shiva Bidar-Sielaff, to adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:40 p.m.