



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Agenda - Approved

BOARD OF PARK COMMISSIONERS

Wednesday, April 9, 2008

6:30 PM

1625 Northport Dr. (Warner Park Community
Recreation Center)

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Если Вам необходима помощь устного или письменного переводчика, а также если Вам требуются материалы в иных форматах либо у Вас имеются особые пожелания в связи с доступом к данной услуге, мероприятию или программе, пожалуйста, позвоните по указанному ниже телефону и сообщите об этом не менее чем за три рабочих дня до соответствующей встречи.

Please contact the Parks Division at 608-266-4711, TDD #866-704-2315.

I. CALL TO ORDER / ROLL CALL

II. APPROVAL OF MINUTES

Minutes of Regular Meeting of March 12, 2008
RECOMMEND APPROVAL

III. PUBLIC COMMENT

3-minute limit for items not on Agenda

IV. REPORTS

A. Habitat Stewardship Committee

- Minutes of February 7, 2008 meeting*
 - Minutes of March 11, 2008 Meeting*
- RECOMMEND ACCEPTANCE

B. Olbrich Botanical Society Minutes of February 19, 2008 Meeting

RECOMMEND ACCEPTANCE

C. Warner Park Community Recreation Center

1. *Minutes of January 24, 2008 meeting*
RECOMMEND ACCEPTANCE
2. *Report from March 27, 2008 Meeting of Warner Park Community Recreation Center Advisory Committee*
 - a. *The WPCRC Advisory Committee encourages the WPCRC to provide one hour per week (Monday – Thursday) for new North/Eastside Senior Coalition (NESCO) services. This is not mandatory for the Center. The Advisory Committee will revisit the issue in one year. MOTION CARRIED ON VOICE VOTE*
RECOMMEND APPROVAL
3. *Appointment of NESCO representative, Paul Van Rooy*
RECOMMEND APPROVAL

D. PRESIDENT OF THE PARK COMMISSION

1. *Garver Mill Reuse Committee Recommendation*
2. *Appointments to Habitat Stewardship Committee*
3. *Appointment to Long Range Planning Committee*

E. SUPERINTENDENT OF PARKS

1. *Written Report of Supervisor's Activities*
RECOMMEND APPROVAL
2. *Informational Items*
 - a. *Update on new Superintendent of Parks.*
 - b. *Update on LaFollette Batting Cage*
 - c. *Change November 12 meeting date – possible conflict with budget deliberations*
PLEASE BRING CALENDARS
 - d. *Annual Park Tour – August 8*

V. COMMUNICATIONS

- A. [09721](#) To declare the week of April 21 through April 25 as ARBOR WEEK 2008.
RECOMMEND APPROVAL
- B. [09823](#) Proclaiming April 19, 2008 Earth Day Clean-up Day and endorsing and encouraging citizen participation in the clean-up events at City of Madison Parks.
RECOMMEND APPROVAL
- C. [09824](#) To extend the closing hours at Garner Park to 11:30 p.m. on Saturday, July 26, 2008 for the 6th annual Opera in the Park event post-concert reception for donors.
RECOMMEND APPROVAL

1. Request from Karra Liddicoat to host Opera in the Park post-concert reception for donors on July 26, 2008

RECOMMEND APPROVAL

- D [09835](#) Authorizing the Mayor and City Clerk to enter into a Purchase Agreement with the Natural Heritage Land Trust, Inc. for Phase 1 of the City's acquisition of

lands for the planned expansion of the Cherokee Marsh Conservation Park and amending the 2008 Capitol Budget to authorize the expenditure of \$605,000 for this acquisition.

RECOMMEND APPROVAL

- E. [09836](#) Authorizing the Mayor and City Clerk to enter into a Purchase Agreement with the Natural Heritage Land Trust, Inc. for Phase 2 of the City's acquisition of lands for the planned expansion of the Cherokee Marsh Conservation Park and amending the 2008 Parks Capital Budget to authorize the expenditure of \$180,000 for this acquisition.

RECOMMEND APPROVAL

- F. [09878](#) Request of Ann Brickson dated March 31, 2008 to discuss the Effigy Tree sculpture in Hudson Park.

GENERAL DISCUSSION AND RECOMMENDATION

- G. [09879](#) Request of Dustin Maher dated March 24, 2008 to host Bootcamps in Elver and James Madison Parks throughout the summer on Monday-Wednesday-Friday mornings at 6:00 a.m. and Monday-Wednesday-Thursday evenings at 6:00 p.m. as well as Saturday mornings at 9:00 a.m

STAFF RECOMMENDS THE FOLLOWING CONDITIONS THAT INCLUDE ORGANIZER'S COMPLIANCE WITH THEM:

1. *Organizer will provide the Parks Division with the first day and last day the bootcamp will occur.*
2. *The event organizer shall do aldermanic notification.*
3. *The organizer will review all park site plans with the East and West Field Supervisors at least one week prior to the first class and agrees to comply with any and all site recommendations made by them.*
4. *A Certificate of Insurance that names the City of Madison as an additional insured shall be provided no less than one week prior to your first date.*
5. *If a fee is charged (other than canned goods) then an annual Vending Permit of \$800 will be required, and paid prior to the start of the first class.*
6. *Organizer to provide written confirmation that no fee will be charged and, if organizer asks for donations of food items, will indicate where they will be donated by the organizer.*
7. *Organizer acknowledges that the hosting of events for remuneration on City of Madison parkland does require the payment of a programmed event fee.*
8. *Event organizer agrees to pick up all trash and litter around this event area immediately after each date has been completed.*
9. *No parking on the grass by anyone at anytime.*
10. *Organizer will post a \$1,000 cash deposit at the Park office prior to the first event with the understanding that it will be responsible for any and all actual park restoration costs, which may be necessary as a result of any of the events on any municipal parklands.*
11. *Organizer understands that the marketing and sale of any event related merchandise on municipal parkland must be pre-approved by the Parks Division including the location and set-up of the vending sites. Further, any food and/or beverage vendors will comply with all City Health Department regulations. Commensurate vending fees and insurance must be resolved one week prior to the event.*
12. *Organizer understands he will not acknowledge the City of Madison or the Parks Division as a co-sponsor or co-organizer in any promotional materials for these events*

without the prior written approval of either the City of Madison or the Parks Division.
13. Organizer understands that he cannot penetrate the ground with any apparatus without prior notification to One Call and will provide the Parks Division with that call ticket number if it is necessary.

GENERAL DISCUSSION AND FINAL RECOMMENDATION

- H. [09880](#) Request of Eric Schreiber of Saint Paul's Tijuana Fundraiser dated March 26, 2008 to host a softball tournament at Vilas Park on April 26, 2008 (rain date April 27, 2008).

STAFF RECOMMENDS THE FOLLOWING CONDITIONS THAT INCLUDE ORGANIZER'S COMPLIANCE WITH THEM:

1. No selling of any kind will take place.
2. Aldermanic notification is required by the event organizer no less than one week prior to the event.
3. No parking on the grass is allowed.
4. No glass containers are allowed in the park.
5. Immediately after event, all trash and litter will be picked up. Please bring extra trash bags with you.
6. Organizer will meet on site with the West Parks Supervisor 1-3 days before the tournament to review the site plans and assess the conditions of the fields before the onset of the games.
7. Organizer has reviewed the City of Madison special event park policies and procedures and will be responsible for their conveyance to event participants and assure that they will be upheld during the tournament.
8. Organizer will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that his organization will be responsible for any and all actual field renovation costs which may result from this event. Further, if field restoration will be necessary the organizer understands that the Parks Division will develop and administer all renovation plans for the fields which were used during the event.
9. Organizer understands that the Park closes at 10:00 p.m.
10. No amplification is allowed for this event.
11. No temporary structures are allowed for this event.
12. Event organizer is aware that the Wingra Sprints regatta is taking place the same day in Wingra Park and on Lake Wingra, and agrees to cooperate with that event.
13. Event organizer is responsible for providing own bases, and agrees to use the softball fields "As Is".

GENERAL DISCUSSION AND FINAL RECOMMENDATION

VI. NEW BUSINESS

- A. [09550](#) Adopting the Stoughton Road Revitalization Project Plan and the goals, recommendations, and implementation steps contained therein as a supplement to the City's Comprehensive Plan.

Introduction Only - Action in May

- B. [09881](#) Request for Expansion of Waunona Park Community Garden

1. E-mail from Jane Sadusky
RECOMMEND APPROVAL

VII. OLD BUSINESS

A Brittingham Park Issues

1. *Presentation by Joel Plant, Mayoral Aide*
GENERAL DISCUSSION and POSSIBLE RECOMMENDATION

VIII. ADJOURNMENT