



# City of Madison

## Meeting Minutes - Final

### PERSONNEL BOARD

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

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Wednesday, February 8, 2006

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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**Others Present: Richard Jerdee, JoAnn Terasa, Sherry Severson, Larry Oaks**

## CALL TO ORDER

### ROLL CALL

**Present:** Susan M. Vilbrandt, Christopher M. Patton and Eric D. Hands

**Absent:** Kristen E. Balistreri

## PUBLIC COMMENT

## APPROVAL OF MINUTES

**A motion was made by Vilbrandt, seconded by Hands, to Approve the Minutes.  
The motion passed by acclamation.**

## NEW BUSINESS ITEMS

- 1     [02815](#)     That the vacant position #1783 of Administrative Assistant, in Compensation Group 20, Range 14, in the permanent salary detail of the Water Utility budget is repealed and recreated as an Administrative Clerk 2 in Compensation Group 20, Range 11, thereof.  
  
**A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
  
- 2     [02818](#)     SUBSTITUTE - That position (#1192) of "Program Assistant 1", in Compensation Group 17, Range 11, (occupied by T. Woodward) in the permanent salary detail of the Traffic Engineering budget is repealed and recreated as an "Program Assistant 2" in Compensation Group 17, Range 12, thereof. Be it further resolved that the incumbent shall be reallocated to said position.  
  
**A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation to Approve as Substituted to the BOARD OF ESTIMATES. The motion passed by acclamation.**

- 3      [02819](#)      That the new position tentatively identified as Stage Laborer in Compensation Group 16, Range 07, in the permanent salary detail of the Overture Center budget is repealed and recreated as a position of Facilities Maintenance Worker in Compensation Group 16, Range 09, thereof.
- A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 4      [02820](#)      That the position #485 of Librarian Supervisor in Compensation Group 18, Range 10, occupied by A. Michalski in the permanent salary detail of the Library budget is repealed and recreated as a position of Librarian 3 in Compensation Group 18, Range 08, thereof.
- A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 5      [02825](#)      That the new position tentatively identified as a Treasury Operations Manager in Compensation Group 18, no Range specified, in the permanent salary detail of the Clerk/Treasurer budget is repealed and recreated as a position of Treasury Operations Manager in Compensation Group 18, Range 12, thereof. Further, that the new position tentatively identified as a Clerks Office Supervisor in Compensation Group 18, no range specified, in said agency budget is repealed and recreated as a Clerks Office Supervisor in Compensation Group 18, Range 08, thereof.
- A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 6      [02826](#)      That the position tentatively identified as City Assessor in Compensation Group 21, no Range specified, in the permanent salary detail of the new City Assessor's Office budget is repealed and recreated as a position of City Assessor in Compensation Group 21, Range 17, thereof.
- A motion was made by Hands, seconded by Vilbrandt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**
- 7      [02876](#)      Amending Section 3.38 (1)(i)2, of the Madison General Ordinances by deleting the class of City Assessor in Compensation Group 21, Range 20, and recreating said class in Compensation Class 21, Range 17; and amending Section 3.38 (1)(b) of said Ordinances by creating the classes of Treasury Operations Manager in Compensation Group 18, Range 12, and Clerks Office Supervisor in Compensation Group 18, Range 08, thereof.
- A motion was made by Vilbrandt, seconded by Hands, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.**

## ADJOURNMENT

A motion was made by Hands, seconded by Vilbrandt, to Adjourn. The motion passed by acclamation.