



Change of Officers

Fee: \$25.00

City of Madison Clerk

210 MLK Jr Blvd, Room 103

Madison, WI 53703

licensing@cityofmadison.com

608-266-4601

LICLIB-2011-00426

(License number)

Class A: ☐ Beer, ☐ Liquor

Class B: ☐ Beer, ☐ Liquor,

☐ Class C Wine

Baldoh, #17

(Alder Name and District Number)

(Legislative File Number)

- o This application is to inform the city of any changes in corporate structure.
- o **The fee** for filing this application is \$25.00.
- o Please include a completed a **Background Investigation Form** and copy of a **picture ID** for each **new officer/member/director** with this application.

Corporate Information

Business Legal Name: Madison High Crossing Lodging Investors II, LLC

Business Address: 1600 Aspen Commons, Ste 200, Middleton

Corporate Contact Name & Position:

Catherine Gillman, General Counsel

Phone & Email: 608-662-3615, cgillman@ncghotels.com

Licensed Premise Information

Business dba Name: Fairfield Inn & Suites - Madison East

Licensed Address: 2702 Crossroads Drive, Madison

Business Contact Name & Position:

Jeff Ryan, General Manager

Phone & Email: 608-661-2700, jryan@ncghotels.com

List New Officers/Members/Directors, if applicable (attach background check form for each):

Name	Title
Judith P. Raymond	MEMBER MANAGER

Officers/Members/Directors who will no longer hold their positions:

Name	Former Title
C.J. Raymond	

Do any of the officers/members/directors possess any interest or control in any other Class A, B or C license?

☐ No ☒ Yes, explain: See attached list.

After this change, how many total officers/members/directors will be in the organization?: 2

Will this change alter your business plan? ☒ No ☐ Yes, please attach new business plan with application.

Judith P. Raymond
Authorized Signature

REV 08/2017



Subscribed and sworn to before me this

22nd day of August

Matthew Van
Notary Public, Dane County, Wisconsin

My Commission Expires May 2, 2020



NCG
NORTH CENTRAL GROUP

Via Regular Mail

September 27, 2018

City of Madison Clerk
210 Martin Luther King Jr Blvd, Room 103
Madison, WI 53703

RE: Change in Members - Liquor Licenses

To Whom it May Concern:

We are writing to inform you that on May 23, 2018, Charles Jeffrey (C.J.) Raymond passed away. Jeff Raymond was a Member, along with David A. Lenz, of the following entities which hold liquor licenses in the City of Madison:

- Madison High Crossing Lodging Investors, LLC (Courtyard Madison East), license #64593-64485
- Madison High Crossing Lodging Investors II, LLC (Fairfield Inn & Suites Madison East), license #LICLIB-2011-00426
- Madison East Lodging Investors, LLC (Hampton Inn Madison East), license #LICLIB-2013-00862
- Madison West Princeton Hotel Investors II, LLC (Hampton Inn & Suites Madison West), license #72709-80665
- Madison West Princeton Hotel Investors I, LLC (Homewood Suites Madison West), license #74215-82996

Judith P. Raymond, Jeff's wife, has replaced him as a Member of these entities. There is no change in the management or ownership of the properties. North Central Management, Inc. continues to manage day-to-day operations at the hotels.

Enclosed please find:

- Change in Officer form and fee for each license
- Background Investigation Form for Judith P. Raymond
 - List of liquor license Ms. Raymond is associated with
 - Copy of Ms. Raymond driver's license

If you have any questions, please reach out to me at (608) 662-3628.

Sincerely,

NORTH CENTRAL GROUP

Christine Hoebel
Legal & Finance Coordinator

cc: Bob Bruni

