



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved FACILITIES PROGRAMS AND FEES SUBCOMMITTEE (Parks)

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, September 18, 2023

4:00 PM

Parks Division Lakeside Offices  
330 E. Lakeside St.

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### CALL TO ORDER / ROLL CALL

A meeting of the Facilities, Programs and Fees Subcommittee was held at 4:00 PM on September 18, 2023 at the Parks Division Lakeside Offices. The meeting was called to order at 4:00 PM. A quorum was present and the meeting was properly noticed.

**Members Present:** Carrie Braxton; Bob Dye; Rob Lewis; Chandra Miller Fienen; Kyle Sydow; and Amber Wiza.

**City Staff Present:** Terrence Thompson; Nicole Miller; Joanne Austin; Kevin Goke; Jason Vroman; Tracey Hartley; and Shane Martin.

#### 79795

Approval of the Minutes of the March 20, 2023 Facilities, Programs and Fees Subcommittee meeting.

**Motion made by Wiza, seconded by Miller Fienen, to Approve the Minutes of the March 20, 2023 Facilities, Programs and Fees Subcommittee meeting.  
Motion passed by voice vote/other.**

#### 79796

Public Comment

There were no registrants for Public Comment.

### DISCLOSURES AND RECUSALS

None.

### NEW BUSINESS

**Motion made by Wiza, seconded by Miller Fienen, to Approve by Consent Agenda No. 6, Legislative File No. 3779834; No. 7, Legislative File No. 79841; No. 8, Legislative File No. 79839; No. 9, Legislative File No. 79835, No. 8, Legislative File No. 79839; No. 9, Legislative File No. 79835; No. 10, Legislative File No. 11, Legislative File No. 79838; No. 12, Legislative File No. 79836; and No. 15, Legislative File No. 79840. Motion passed by voice vote/other.**

[79834](#)

2024-2025 Proposed Olbrich Botanical Gardens Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79841](#)

2024 Proposed Shelter Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79839](#)

2024 Proposed Park Division Fees - Mooring; Watercraft Storage; Violation Ranges; Disc Golf, Dog Park, Lake Access, and Cross Country Ski Permit

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79835](#)

2024 Proposed Athletic Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79837](#)

2024 Proposed Aquatics Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79838](#)

2024 Proposed Forest Hill Cemetery Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79836](#)

2024 Proposed Golf Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79840](#)

2024 Proposed Recreation Services Fees

**Motion made by Wiza, seconded by Miller Fienen, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.**

[79843](#)

2024 WPCRC Fees

Wiza asked why the 2024 Non-Resident Gymnasium rates did not increase like the Resident rate. Customer Service Manager Terrence Thomas stated that was an error and should be \$105. The form will be updated.

Motion made by Wiza, seconded by Braxton, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL with the update to the proposed fees. Motion passed by voice vote/other.

[79533](#)

Request to make Classes in Parks & Day Camps in Parks permits permanent.

Park and Street Use Supervisor Kelly Post presented the request and answered questions. Post will provide the Park Commission an addendum separating out the numbers of each kind of class or camp held.

Motion made by Miller Fienen, seconded by Dye, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.

[79842](#)

2024 Proposed Special Event Fees

Miller Fienen asked why the application fee for any event after their first, for NA, CO, NRT and Inter-Agency events was listed as \$75 and not \$60 like other application fees. Post indicated there was an error and it should be \$60. The form will be updated.

Motion made by Miller Fienen, seconded by Braxton, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL with the update to the proposed fees. Motion passed by voice vote/other.

[77881](#)

Request from staff to approve the Parks Guidelines for Closure Policy

Motion made by Dye, seconded by Wiza, to REFER TO THE 10/11/23 BOARD OF PARK COMMISSIONERS MEETING WITH THE RECOMMENDATION FOR APPROVAL. Motion passed by voice vote/other.

[77883](#)

Aquatics Informational Presentation

Aquatics and Parks Program Coordinator Shane Martin presented and answered questions.

[79846](#)

Ranger Informational Presentation

Ranger Supervisor Jason Vroman presented and answered questions.

[79797](#)

Parks Alive Coordinator Informational Presentation

Thompson asked that this item be moved to the October meeting.

**ADJOURNMENT**

Motion made by Dye, seconded by Wiza, to Adjourn at 5:25 PM. Motion passed by voice vote/other.