

**CITY OF MADISON**  
***INTER-DEPARTMENTAL***  
**CORRESPONDENCE**

DATE: November 10, 2016  
TO: Natalie Erdman  
FROM: Tom Conrad, Interim Director  
SUBJECT: Smoke-free policy update  
Cc: CDA board

HUD published the proposed rule “**Instituting Smoke-Free Public Housing**” one year ago in November 17, 2015. The policy will take effect 18 months after publication of the “**Final Rule.**” The final rule has yet to be published.

Nevertheless, CDA plans to implement a smoke-free policy to take effect January 1, 2018 to provide our residents with the most advance warning of this change. The effective date of the policy will be included in the renewal leases beginning January 1, 2017.

CDA staff is working with the Dane County and Madison Health Department to develop the policy and educate residents in advance of the effective date. A resolution to adopt a policy will be presented at the December board meeting.

The basic outline of the proposed policy is as follows:

- Smoking on all CDA-owned property would be prohibited, including multi-family properties and adjacent commercial properties
- The ban would include all tobacco products including smokeless tobacco and e-cigarettes
- A complaint process would be created for residents who observe others who violate the ban
- A long series of warnings would apply to violators with the goal of achieving compliance rather than eviction
- Referrals to smoking cessation resources would be provided prior to the effective date and would be provided with any warnings once the ban becomes effective.