



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved POLICE AND FIRE COMMISSION

*Consider: Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

---

Monday, July 11, 2022

5:30 PM

Virtual Meeting via Zoom

---

The City of Madison is holding the Police and Fire Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. Written Comments: You can send comments on agenda items to [pfc@cityofmadison.com](mailto:pfc@cityofmadison.com)

2. Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. Watch the Meeting: If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. Listen by Phone:

(877) 853-5257 (Toll Free)

Webinar ID: 814 5581 0031

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:35pm. All attendees participated via Zoom.

Present: 3 - Kevin C. Gundlach; Mary Schauf and Jacquelyn L. Boggess

Absent: 2 - Veronica Figueroa Velez and William Greer

### APPROVAL OF MINUTES

A motion was made by Gundlach, seconded by Boggess, to Approve the Minutes of June 13, 2022. The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [72536](#) Public Comment for the Police and Fire Commission meeting of July 11,

2022

There was no public comment.

## DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

## FIRE DEPARTMENT DISCUSSION ITEMS

Assistant Chief Tracy Burrus gave the report of the Madison Fire Department.

2. [72538](#)

Consider Final Recommendation of Fire Chief for Promotions following successful completion of probation:

- i. Philip Ruscetti, Lieutenant, effective July 25, 2022
- ii. David Bridges, Lieutenant, effective July 25, 2022
- iii. Jan Hesslink, Lieutenant, effective July 25, 2022
- iv. Kevin McDonald, Lieutenant, effective July 25, 2022
- v. Jacob Conner, Lieutenant, effective July 25, 2022
- vi. David Trieloff, Apparatus Engineer, effective July 25, 2022
- vii. Patrick Burns, Apparatus Engineer, effective July 25, 2022
- viii. Robert O'Hagen, Apparatus Engineer, effective July 25, 2022
- ix. Paul Bowers, Apparatus Engineer, effective July 25, 2022

Attachments: [2022 July PFC Packet \(MFD\).pdf](#)

A motion was made by Schauf, seconded by Gundlach, to Approve the Final Recommendation of the Fire Chief for Promotions to the rank of Lieutenant following successful completion of probation of Philip Ruscetti, David Bridges, Jan Hesslink, Kevin McDonald, and Jacob Conner, effective July 25, 2022.

The motion passed by voice vote/other.

A motion was made by Boggess, seconded by Schauf, to Approve the Final Recommendation of the Fire Chief for Promotions to the rank of Apparatus Engineer following successful completion of probation of David Trieloff, Patrick Burns, Robert O'Hagen, and Paul Bowers, effective July 25, 2022.

The motion passed by voice vote/other.

3. [72539](#)

Consideration of hiring list

A motion was made by Gundlach, seconded by Schauf, to Approve the recommendation of the Fire Chief to make conditional offers of employment to the final 15 candidates hire from the existing eligibility list.

The motion passed by voice vote/other.

4. [72540](#)

General Status Report on Disciplinary Matters

There is one ongoing personnel investigation regarding potential misconduct.

#### POLICE DEPARTMENT DISCUSSION ITEMS

Assistant Chief John Patterson gave the report of the Madison Police Department.

5. [72541](#) Schedule Personnel File Review for Promotional Candidate (Chanda Dolsen)

**Attachments:** [2022 July PFC Packet \(MPD\).pdf](#)

Commissioner Gundlach volunteered to review the file.

6. [72542](#) Consider Final Recommendation of Police Chief for Promotion of the following Candidates following Completion of Probation:

- i. Brian Austin, Assistant Chief, effective 8/8/22
- ii. Stephanie Drescher, Captain, effective 8/8/22
- iii. Harrison Zanders, Captain, effective 8/8/22

**A motion was made by Gundlach, seconded by Schauf, to Approve the final recommendation of the Police Chief to promote upon successful completion of probation**

- i. Brian Austin, Assistant Chief, effective 8/8/22
- ii. Stephanie Drescher, Captain, effective 8/8/22
- iii. Harrison Zanders, Captain, effective 8/8/22

The motion passed by voice vote/other.

7. [72543](#) Status Update regarding Recruiting and Hiring

2022 Fall Accelerated Academy Hiring Process Timeline  
2022-23 Pre-Service Academy Hiring Process Timeline

Chief Patterson provided an update on the upcoming academies. There is an August 8 deadline for the Accelerated Academy, which will begin in late November with between 6 and 14 candidates.

Applications will close on October 17 for the Spring Pre-Service Academy.

9. [72545](#) Consider policy regarding residents versus non-residents serving on interview panels.

Chief Patterson presented the request of the Police Department to be able to recruit civilians who are not Madison residents but do maintain significant ties to the community to serve on interview panels.

Commissioners discussed the values involved in the composition of the panels.

PFC Counsel reported that the PFC rules are silent on the matter, although it is within the jurisdiction of the Commission.

**A motion was made by Gundlach, seconded by Boggess, to Approve the request of the Police Department to be able to recruit civilians who are not Madison residents but do maintain significant ties to the community to serve on interview panels.**

The motion passed by voice vote/other.

8. 72544 General Status Report on Disciplinary Matters

There were no updates to present.

#### CLOSED SESSION

**A motion was made by Gundlach, seconded by Boggess, to Convene into Closed Session. The motion passed by voice vote/other.**

**The Commissioners convened into closed session at 6:07pm.**

10. 72546 Contemplated closed session pursuant to Wis. Stat. § 19.85(1)(c) to discuss and take action, if appropriate, regarding employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically:

- i. Consider Preliminary Recommendation of Police Chief for Promotion of David Schon from Police Officer to Detective effective 5/29/22
- ii. Consider Preliminary Recommendation of Fire Chief for Promotion of four (4) Candidates to Apparatus Engineer and Report on Personnel File Reviews (Sean McGinnis; David Schrimpf; Jason Wiese; Matthew Anliker).

**These items were discussed in closed session and voted on in open session.**

11. 72552 Reconvene into open session to consider any remaining agenda items and to take action, if appropriate, regarding the items discussed in closed session.

**A motion was made by Gundlach, seconded by Boggess, to Reconvene into open session. The motion passed by voice vote/other.**

**The commissioners reconvened into open session at 6:14pm.**

**A motion was made by Schauf, seconded by Gundlach, to Refer consideration of the Preliminary Recommendation of Police Chief for Promotion of David Schon to the August meeting due to the absence of the commissioner who reviewed the file.**

**The motion passed by voice vote/other.**

**A motion was made by Gundlach, seconded by Boggess, to Accept the Preliminary Recommendation of Fire Chief for Promotion of Sean McGinnis, David Schrimpf, Jason Wiese, and Matthew Anliker to Apparatus Engineer. effective July 10, 2022.**

**The motion passed by voice vote/other.**

#### ADJOURNMENT

A motion was made by Gundlach, seconded by Boggess, to Adjourn. The motion passed by voice vote/other.

The meeting adjourned at 6:16pm.