



<https://www.lookforwardmadison.org>



Madison Streatery Program

An Outdoor Eating Recovery Program

Guide 6-16-20

Table of Contents:

This Guide outlines the general parameters of the Madison Streatery Program.

Section A, starting on page 3, gives a brief summary of each type of Café allowed, example illustrations of café types, along with City Staff Contact Information.

Restaurants, taverns, and all eligible businesses according to Resolution #60695, adopted by the City of Madison Common Council on June 16, 2020 that are interested in Streatery Opportunities should look to **Section B**, starting on Page 11, for more detailed guidelines, requirements and application information.

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Section A: Program Overview

The City of Madison has created the following Sreatery program under an Emergency Order, and as approved by the Common Council on June 16, 2020, to temporarily allow restaurants, taverns and other eligible businesses to expand their business footprint onto the public rights-of-way or in privately owned parking facilities if administratively approved by staff. For eligible restaurants, taverns, and other businesses this may also include expanded alcohol license premises.

All administrative approvals are strictly temporary and expire on **October 25, 2020** or the date Public Health Madison & Dane County (PHMDC) allows restaurants and bars to return to normal operations, whichever is sooner. This program is subject to all local, State and Federal Heath Orders, laws and guidelines. Further guidelines and information will be forthcoming as the details of the program become finalized. This document is only a guide for businesses.

Under no circumstances is this program meant to promote gathering or social spaces, and are only to allow food & beverage patrons to be seated in accordance with physical distancing requirements to increase capacity.

City of Madison Staff Contacts:

- Sidewalk Cafes License:** [Meghan Blake-Horst](#)
- Zoning- Private Parking Lots:** [Matt Tucker](#)
- Street Occupancy Permit:** [Michael Duhr](#)
- Alcohol License Permit Extensions:** [Clerks Office](#)

1. Local, State and Federal Regulations Must be Maintained

Public Health guidelines are continually changing and adjusting to meet current needs. Any outdoor seating allowed through this program are subject to the local, state and federal public health orders, local, state and federal laws, and are subject to change and/or revocation at any time. Please refer to PHMDC for the most recent local orders: <https://www.publichealthmdc.com/coronavirus>

2. Sidewalk Café Expansion

Private use of public sidewalks and terraces for outdoor seating requires a Sidewalk Café License (MGO 9.13). This program temporarily suspends some of these requirements, including fees, and allows the City Street Vending Coordinator, or designee, to administratively approve changes to existing licensed sidewalk cafes and allow proprietors without a café to apply for a license, to temporarily create additional outdoor seating.



[LINK to Application for Sidewalk Café License](#)

3. Urban City Plazas

City Plazas are spaces are paved areas of the right-of-way that do not have vehicular traffic. These areas include the non-vehicular areas of Rotary Plaza, Top of State Street, North and South Frances Streets, and the 700-800 blocks of the State Street Mall. City Plazas may be considered as a substitute where adjacent businesses do not have room for a traditional sidewalk café. Sidewalk Cafes within these spaces will approved by the Vending Coordinator on a case-by-case basis.

Additionally, Madison’s Central Business Improvement District may set up, maintain, clean and sanitize, and/or coordinate a shared Café among businesses as part of their 2020 Programming Contract with the City of Madison.

[LINK to Application for Sidewalk Café License for City Plazas](#)

4. Outdoor Dining Activity on Private Parking Lots

This program temporarily suspends ordinances, fees, and formal approval processes to allow restaurants and other eligible establishments with access to private parking to utilize these areas for dining provided the consent of the landlord or property-owner is obtained. A short application is required, and will be reviewed and approved by the City of Madison Zoning Administrator.

[Link to Application for Private Property Outdoor Dining](#)

5. On-street cafes (*Cafes on parallel or angled street parking*)

In an effort to allow expanded outdoor seating for 2020, the City is allowing some café tables and chairs to be placed within on-street parking areas as long as they meet safety conditions as determined by the City Traffic Engineer. These safety requirements are different for streets with very low volumes or high volumes of traffic.

On-street cafes can be used by one or more businesses, and don’t require streets to be closed. The City will be temporarily suspending certain ordinances and fees to allow for private use of on-street parking spaces within the public right-of- way. These cafes will used in conjunction with a sidewalk café license.

[Link to Application for Street Occupancy Permit for Café Use](#)



6. Café Zones

The City has designated several streets that could potentially be considered for a more substantial Café Zones in which the City will close selected portions of an entire street and require detours for vehicles. The street would maintain an emergency vehicle, fire, delivery and bicycle access lane. These zones would close the street for the duration of this program.

Under no circumstances would Café Zones be considered a gathering or social space, and would only allow patrons to be seated in accordance with physical distancing requirements to increase capacity. No vertical drinking is allowed. In the interest of public safety, full street closure locations, traffic plans and hours of operation are approved and deployed by the City of Madison in advance.

It is the responsibility of the business with or without coordination from an existing Business Improvement District, to activate these spaces with temporary materials such as tables and chairs, lighting, umbrellas, 10x10 tents and visual/physical barrier materials.

Streets under consideration for this program include the following. Please note that not all streets under consideration for this program will be administered.

1. 100 Block of East Mifflin Street
2. 100 Block of West Main Street
3. 100 Block of East Main Street (*Access to parking garage must be maintained),
4. 100 Block of South Pinckney Street
5. 100 Block of South Carroll Street
6. 1900 block of Atwood Avenue (Schenk's Corners) in area of angled parking

If a group of Businesses are interested in a Café Zone designation, they should contact The [Traffic Engineering Division](#) and also begin the process of applying for a Street Occupancy Permit.

[Link to Application for Street Occupancy Permit for Café Use](#)

7. Extension of Licensed Premises (Alcohol License)

Once an outdoor eating area is approved under this program, the business can then apply for an extension of Licensed Premises. The City of Madison has temporarily suspend Madison Ordinances to allow the expansion of the licensed premises into private parking, expanded sidewalk areas, or roadway, provided the establishment has filed a temporary expansion of licensed premises form with the Clerk's Office detailing the boundaries of the extension.

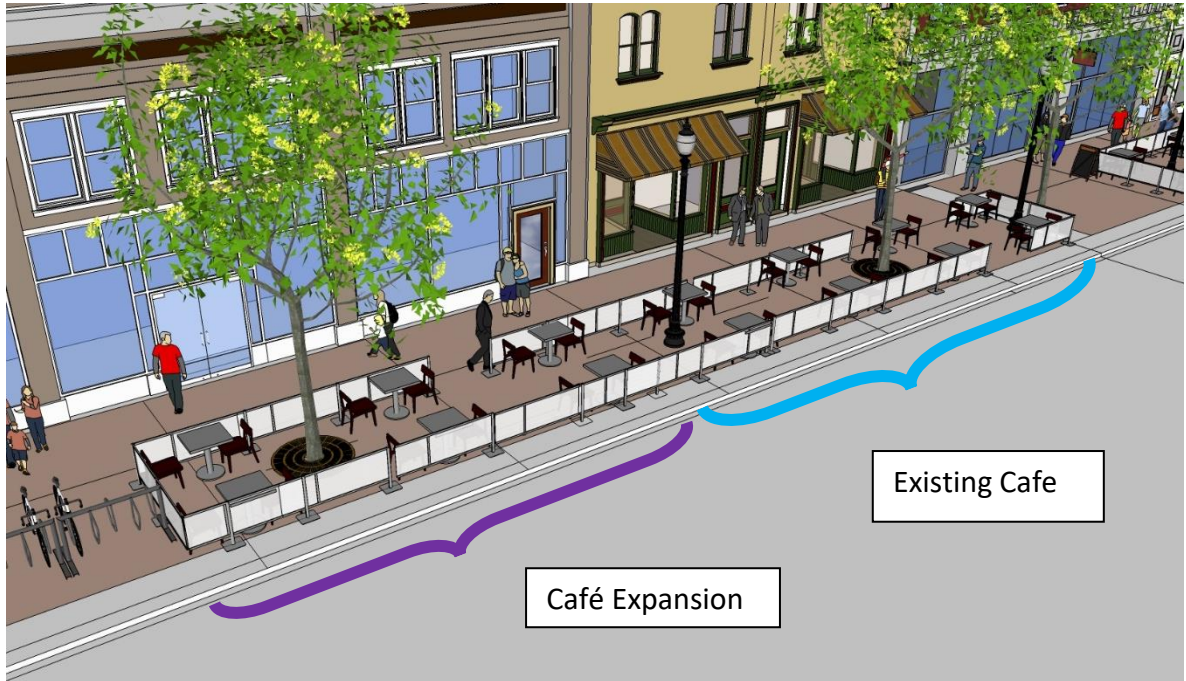
[LINK to Temporary Premises Extension permit](#)



8. Illustrative Diagrams

Images: All diagrams are for illustrative purposes only to help eligible businesses understand some of the limitations and opportunities within this program. Detailed guidelines on street and traffic safety features will be forthcoming.

1. Diagram of a Sidewalk café expansion:



2. Diagrams for both small and large cafés on low-volume streets with angled parking:



3. *Diagrams for both small and large cafés on low-volume streets with parallel parking:*



4. *Diagrams for both small and large cafés on high-volume streets with parallel parking:*



5. **Diagram of Cafe zone that includes a “soft street closure” that allows fire, delivery and bicycle access in a 20’ lane down the middle.**



Section B: Program Details & Requirements

This section describes the general process, guidelines and requirements for eligible businesses wishing to expand their outdoor seating under this program. Please refer to the section below that addresses your request to determine your first steps in implementing your outdoor dining plan. The Streatery Restaurant Recovery Program is intended to aid businesses in the re-opening and recovery process. These guidelines are subject to change and adapted as this program is implemented.

Under no circumstances is this program meant to promote gathering or social spaces, and are only to allow food & beverage patrons to be seated in accordance with physical distancing requirements to increase capacity. In no way can the overall capacity (inside + outside) exceed the establishment's overall occupancy to be in compliance with Public Health Code. No vertical drinking is allowed.

1. Local, State and Federal Regulations Must be Maintained

1) Public Health Orders

- a. Public Health guidelines are continually changing and adjusting to meet current needs. Any outdoor seating allowed through the Emergency Order, and as described in this guidebook are subject to the local, state and federal public health orders, local, state and federal laws, and are subject to change and/or revocation at any time. Please refer to PHMDC for the most recent local orders: <https://www.publichealthmdc.com/coronavirus>

2) ADA Requirements

All ADA requirements must be met for temporary uses. The following additional information will be useful for operators:

- a. There is no requirement to provide a ramp down the curb as long as there is some sidewalk level seating that can be prioritized for a disabled individual.
- b. Detectable warning for curb elevation change: There are several ways that a cafe operator can insure safety for patrons regarding the elevation change of the curb:
 - i. Temporary Curb markings: Staff suggest that striped, reflective or other waring tape be applied to the curb
 - ii. Temporary detectable warning mat
 - iii. Use of café enclosures/fencing/stantions/barriers along length of curb

3) Required Signage:

- a. All new or expanded outdoor eating areas and sidewalk café licenses shall post a sign with language provided by the City directed outward from the seating area to inform the public that the new or expanded sidewalk café or outdoor eating area is intended to help offset the impact of COVID-19 and expires on October 25, 2020, and that maintaining the outdoor area beyond that date will require regular city approvals. The sign shall also contain information related to how residents can submit complaints to the city regarding the operation of the outdoor eating area or sidewalk café license.



2. Sidewalk Café Expansion

Staff Contact: [Meghan Blake-Horst](#)

For the duration of the Emergency Order, City Code requirements regarding certain permitting of sidewalk cafes shall be temporarily suspended. Businesses utilizing City rights-of-way shall comply with the following requirements during this time period, as approved by the City's Vending Coordinator. Operational Requirements for Sidewalk Cafes (per MGO 9.13) shall remain in effect as described below and shall generally apply to all private business operations including retail establishments.

A short application is required, and will be reviewed and approved by the City of Madison Vending Coordinator: [Link to Application for Sidewalk Café License](#)

1) Sidewalk Café expansion for existing sidewalk café operators:

- a. Existing Sidewalk Café License Holders do not need to fill out a new application, they should contact the Vending Coordinator decently to discuss expansion opportunities
- b. After approval of the Cafe Expansion by the Vending Coordinator, businesses must also submit an expansion of alcohol premise license with the Clerk's Office. [LINK to Temporary Premises Extension permit](#)
- c. Allows expansion of existing footprint onto adjacent building frontages, and commercial terraces, if adjacent business or property owners consent.
- d. Adjacent businesses are strongly encouraged to coordinate, and may need to share adjacent available frontages.
- e. Cafes are still required to follow PHMDC guidelines for physical distancing (currently at 6' between backs of chairs)
- f. Adjacent cafes will need to coordinate to maintain correct distancing even among two or more cafes.
- g. Café operators may be able to spread out existing barriers without purchasing new ones
- h. This program allows flexibility for cafe enclosures:
 - i. materials, openings, and aesthetics of café enclosures,
 - ii. cafés will only be required to be enclosed on three sides, leaving open the sidewalk frontage
 - iii. Businesses will still be required to make sure that all tables, chairs and alcoholic beverages stay within the confines of the approved café area.
- i. Tents and umbrellas may be allowed if they fit completely within the café perimeter, weighted, and conform to all Fire Marshall rules, and approved by staff prior to use
- j. Other usual rules sidewalk cafe rules still apply (See 3.c. below)



2) Sidewalk Café expansion for new Sidewalk Café operators

- a. Eligible businesses should begin the application process for a new sidewalk café, and upon approval by the vending coordinator, may be able to include expanded areas beyond what would normally be allowed under pre-COVID circumstances.
 - i. **General Sidewalk Cafe Application steps:**
 - 1) [Submit application \(online preferred\)](#)
 - Application
 - Scale drawing
 - Insurance
 - Images or links to furniture and enclosures - approval required prior to use
 - 2) Application is reviewed and moved through the workflow
 - 3) Application materials are approved and fees are issued
 - 4) ~~Pay fees (fees waived for 2020)~~
 - 5) ~~Final site visit for cafe approval (waived for 2020)~~
 - 6) License issued
 - 7) Café out
 - ii. **Certificate of Insurance Requirements:**
 - 1) Additional Insured box checked and/or in the Description of Operations box near the bottom the write “The City of Madison is listed as an additional insured”
 - 2) The policy number
 - 3) Policy dates (start and expiration date)
 - 4) \$1M coverage
 - 5) In the Certificate Holder box at the bottom of the page the put:

City of Madison
ATTN: Risk Management, Rm 406
210 Martin Luther King Jr Blvd
Madison, WI 53703
 - iii. **Online Application Portal:** <https://elam.cityofmadison.com/citizenaccess/>
IT Help Desk - assistance with your online account if needed:
elamsupport@cityofmadison.com or 608-261-4293

3) General Sidewalk Café Requirements for both expansions and new cafes

a. Sidewalk Cafe Drawing Requirements

- i. Drawings should include the following information:
 - 1) width of the café



- 2) depth of the café
- 3) identify the distance of the café to the building
- 4) identify the distance from the curb edge to the enclosure
- 5) identify any adjacent bus stops or shelters
- 6) include your business name and address on the drawing

b. Summary of Café rules still in effect:

- i. Must hold an Active Sidewalk Café License (and alcohol premises extension if applicable) prior to setting equipment in the right-of-way
- ii. All furniture and enclosures (equipment) must be approved by the Street Vending Coordinator prior to use in the right-of-way
- iii. No furniture or enclosures out overnight in the Downtown Mall/Concourse Area, and Café furniture is required to come in 30 minutes after close
 - 1) This may be waived under certain circumstances with approval.
- iv. Cafes Must have a covered garbage can
- v. All café furniture must remain within the enclosure
- vi. No alcohol service or on tables after 1am
- vii. Hours of operation, ALRC license, Certificate of Insurance

3. City Plazas

Staff Contact: [Meghan Blake-Horst](#)

City Plazas are spaces are paved areas of the right-of-way that do not have vehicular traffic. City Plazas are spaces are paved areas of the right-of-way that do not have vehicular traffic. Any proposed cafes I these areas must follow the guidelines established above for Sidewalk Cafes, above in 1. Sidewalk Cafes Expansion. Plazas that could be considered for this program are:

- Rotary Plaza adjacent to the Madison Children’s Museum
- The “Top of State” area at 100 blocks of West Mifflin and North Carroll Streets,
- Frances Plaza areas of 100 blocks of North and South Frances Street,
- State Street Mall - 700-800 blocks of State Street.
- Lisa Link Park, adjacent to the Visitor’s Center
- Other plazas may be considered on a case-by-case basis as approved by the City’s Traffic Engineering Division

City Plazas may be considered as a substitute where adjacent businesses do not have room for a traditional sidewalk café. Sidewalk Cafes within these spaces will approved by the Vending Coordinator on a case-by-case basis.

Additionally, Madison’s Central Business Improvement District may set up, maintain, clean and sanitize, and/or coordinate a shared Café among business as part of their 2020 Programming Contract with the City of Madison.



4. Outdoor Dining Activity on Private Parking Lots

Questions or to request site plans contact: Zoning@cityofmadison.com

This Program allows the City Zoning Administrator to administratively approve outdoor eating on Private Property until **October 25, 2020**, at which time a Conditional Use Permit will again be required to continue any plans approved under this Program.

A short application is required, **however all fees have been waived**, and will be reviewed and approved by the City of Madison Zoning Administrator.

For private parking lots less than 20 spaces, 100% of parking may be converted to outdoor seating under this program. For lots over 20 spaces, up to 20 spaces, or 50% of all spaces, whichever is larger, may be converted to outdoor dining, when the lot is immediately adjacent to the parent property. Additionally, no parking for disabled persons may be repurposed for outdoor seating, unless those spaces are relocated elsewhere on the property.

The converted use must be in conformance with all City of Madison Fire Rescue requirements for building accessibility, and physical distancing requirements that provide at least six feet spacing between tables and pathways.

[Link to Application for Private Property Outdoor Dining](#)

1) Temporary Outdoor Eating Requirements

- a. Hours of Operation
 - i. New Outdoor Eating Areas: between 7am – Dusk, as approved by the Zoning Administrator
 - ii. Expanded existing Outdoor Eating Areas: Hours shall be set as provided in existing Conditional Use approval.
- b. No outdoor amplified sound in new or expanded outdoor seating areas.
- c. **No vertical drinking is allowed. No “beer garden” style spaces allowed.**
- d. Additional Exterior lighting required for any expanded existing seating areas operating after dusk shall comply with Code requirements.
- e. The Zoning Administrator, Traffic Engineer, and City of Madison Fire Department shall approve any outdoor seating under this order.
- f. The site must be operated in conformance with all City of Madison Fire requirements for building accessibility, and regulations from Public Health Madison & Dane County.
- g. Tables, chairs, barricades, and fencing shall be safely secured on site when not in use.
- h. If alcohol is served, signs shall be displayed for patrons stating that alcohol must stay within the seating area.

2) Application Process

Submitted all materials via email to zoning@cityofmadison.com for agencies review.

- a. Application [LINK](#)



- b. Site Plan showing location of outdoor seating or expanded seating plan. If you do not have a site plan, please email Zoning to request a PDF copy.
- c. Letter of approval from property owner.

3) Site Plan Review Requirements

- a. The site plans shall be drawn to scale and shall accurately reflect the location and layout for the temporary facility.
 - i. Temporary outdoor eating areas may be located in parking spaces or other paved areas on the zoning lot immediately adjacent to the tenant space, and must be designed to be accessible for persons with disabilities.
 - ii. The amount of parking replaced with seating will be approved on a case by case basis.
 - iii. Under no circumstance may the combined indoor and proposed outdoor seating exceed maximum capacity of persons, as established by the Building Inspection Division.
- b. The site plan shall identify the tenant space and layout of the outdoor seating located on the site.
 - i. Seating areas in parking lots shall be located behind traffic barriers, such as cones, type 3 barricades, portable fencing, etc., which shall be identified on the site plan.
 - ii. Seating areas for establishments with liquor licenses must secure the seating area with “light fencing”. Seating areas may not impede any vision triangles or accessible routes. If tents will be used, show location and dimensions of tents on the site plan.
- c. No parking for disabled persons may be repurposed for outdoor eating areas, unless those spaces are relocated elsewhere on the property, which will need to be shown on the site plan, to confirm the location and width meets code requirements.
- d. No permanent structures may be erected under this temporary approval.
 - i. Tents that are 10 feet by 10 feet in size or smaller may be erected in parking spaces to provide shade for the dining area.
 - ii. The City of Madison Fire Department requirements are listed under “Madison General Ordinance (MGO) 29.355 - Use of Tents for Merchandising and Display; Wisconsin Administrative Code Chapter COMM 62; and 14, International Fire Code Chapter 24.”
 - iii. If you have any questions regarding the above requirements telephone the Fire Prevention Division at 266-4420. [Link to requirements.](#)



5. On-street cafes (*Cafes on parallel or angled street parking*)

Staff Contact: *Michael Duhr*

In an effort to allow restaurants, taverns and eligible businesses to have expanded outdoor seating for 2020, the City is allowing some café tables and chairs placed within on-street parking areas as long as they meet safety conditions as determined by the City Traffic Engineer. These safety requirements will likely be different for very low volume streets than higher volume streets.

On-street Cafes may be used by one or more businesses, and do not require streets to be closed. This will require a **Street Occupancy Permit** and a **Sidewalk Café License**.

The City will temporarily suspend fees for a Street Occupancy Permit and Sidewalk Café License for the duration of this program.

Access to bus stops, fire hydrants and other street features will have to be maintained. Businesses will still be required to purchase and maintain enclosures (i.e. café fencing) to separate the cafe from the pedestrian zone and protect people from the curb height differential.

[Link to Application for Street Occupancy Permit for Café Use](#)

[Link to Application for Sidewalk Café License](#)

This applies to the following Streets:

- Monroe Street
- Williamson Street
- Atwood Avenue
- East Johnson Street
- Regent Street
- Others as requested and approved by Traffic Engineering Division
- Note: additional requirements may apply to streets having federal funding associated with their construction.

1) Traffic Barriers: Minimum Recommended Guidelines

a. Sidewalks

- i. Maintain pedestrian clear walkway of 6-feet minimum.
- ii. In areas with high pedestrian volumes 10 or more feet may be desirable.

b. Low Volume Streets (unclassified) < 1500 vehicles per day

- i. Curb stop protection surrounding the Temporary Parklet
- ii. Delineator at beginning and end of Temporary Parklet by curb stop.
- iii. Delineators spaced every 12 to 16 feet parallel to Temporary Parklet.
- iv. 2 to 3-foot shy from curb stop to dining area
- v. Minimum 6-foot wide dining area
- vi. Vertical railings or elements that do not interfere with intersection sight distance

c. High Volume Streets (classified), Speeds less than or equal to 25 mph



- i. Reviewed on a case by case basis
- ii. Curb stops 1-foot off of travel lane and surrounding Temporary Parklet
- iii. Dining area 4-feet off of travel lane
- iv. Minimum 6-foot wide dining area
- v. Delineator at beginning and end of Temporary Parklet by curb stop.
- vi. Delineators spaced every 12 to 16 feet parallel to Temporary Parklet.
- vii. Vertical railings that do not interfere with intersection sight distance
- viii. Hard End Protection
 - a. 4:1 Concrete barrier protection at beginning of block with on-street café and/or
 - b. 4:1 Concrete barrier protection in front of on-street café
- d. **High Volume Streets (classified), Speeds greater than 25 mph, or on a curve**
 - i. Reviewed on a case by case basis only

2) Street Occupancy – Applying for a Permit

- a. Obtain a [Street Occupancy Permit Application](#).
- b. Contact Traffic Engineering (266-4761) for the permit requirements.
- c. Fill out the top portion of the permit.
- d. On a separate sheet of paper, draw the location and the obstruction. *The “Special Requirement for Occupancy” area is for office use; you are not required to fill this out.*
- e. Submit the completed form and drawing via email to Traffic Engineering at SOP@cityofmadison.com
- f. Traffic Engineering will review the permit application and contact the applicant with any questions and/or notification of permit approval.
- g. The City will complete the traffic control plan.
- h. The City will cover meter bags or post "No Parking Anytime" signs as needed.
- i. Once the Street Occupancy Permit is approved, the application will need to additionally secure a Sidewalk Café License (and Alcohol Permit Extension if applicable) before the café will be operational. Both licenses can be applied for at the same time and the same drawing can be used.

6. Café Zones

Staff Contact: [Mark Winter](#)

The City has designated several streets that could be considered for a more substantial Café Zones in which the City will close selected portions of an entire street and require detours for vehicles. The street would maintain an emergency vehicle, fire, delivery and bicycle access lane. These zones would close the street for the duration of this program.



Under no circumstances would Café Zones be considered a gathering or social space, and would only allow patrons to be seated in accordance with physical distancing requirements to increase capacity. In the interest of public safety, full street closure locations, traffic plans and hours of operation are approved and deployed by the City of Madison in advance.

It is the responsibility of the business with or without coordination from an existing Business Improvement District, to activate these spaces with temporary materials such as tables and chairs, lighting, umbrellas, 10x10 tents and visual/physical barrier materials.

1) Streets under consideration for this program include the following.

Please note that not all streets under consideration for this program will be administered.

- 100 Block of East Mifflin Street (*Access to parking garage must be maintained)
- 100 Block of West Main Street
- 100 Block of East Main Street (*Access to parking garage must be maintained)
- 100 Block of South Pinckney Street
- 100 Block of South Carroll Street
- 1900 block of Atwood Avenue (Schenk's Corners in area of angled parking)

2) Traffic Barriers: Minimum Recommended Guidelines

a. Low Volume Street closure (to motor vehicle traffic)

- i. Clear delineation of dining area, preferably with railings
- ii. 20-foot isle for fire or emergency access (check with MFD)
- iii. Accommodations for delivery, fire, emergency vehicles, and bicycles

If a group of Businesses are interested in a Café Zone designation, they should contact The [Traffic Engineering Division](#) and also begin the process of applying for a Street Occupancy Permit.

[Link to Application for Street Occupancy Permit for Café Use](#)

7. Extension of Licensed Premises (Alcohol License)

Alcohol License Permit Extensions: [Clerks Office](#)

Once an outdoor eating area is approved under this program, the business can then apply for an extension of Licensed Premises. The City of Madison has temporarily suspended Madison Ordinances to allow the expansion of the licensed premises into private parking, expanded sidewalk areas, or roadway, provided the establishment has filed a temporary expansion of licensed premises form with the Clerk's Office detailing the boundaries of the extension.

This temporary extension form will then go through the normal process of approval at the City's Alcohol License Review Commission (ALRC). However, as enforcement is suspended under the Emergency Order, the establishment will be able to begin alcohol service prior to formal approval by ALRC. State statute requires ALRC approval, so ultimately all premise expansions will go before the ALRC for approval. Enforcement will be suspended as provided in 1 and approval by ALRC per 2 will expire on October 25, 2020, or the date on which PHMDC allows restaurants, taverns and eligible businesses to return to normal operations, whichever is sooner.

[LINK to Temporary Premises Extension permit](#)

8. Use of Tents or Shade Structures

1) General Tent Requirements on Sidewalks, parking spaces or closed streets

- a. If you have any questions regarding the above requirements telephone the Fire Prevention Division at 266-4420. [Link to requirements.](#)

2) 10 x 10 Tents

- a. Tents that are 10 feet by 10 feet in size or smaller *may be allowed* to provide shade for the dining area if approved administratively under this program.
 - i. No staking of tents is permitted
 - ii. All tent legs must be weighted, minimum of 40lbs per leg
 - iii. Items that make acceptable weights:
 - 5 gallon bucket full of water, sand, or concrete
 - 4" PVC pipe at least 36" long filled with concrete
 - Large commercially available tent weights
 - Sandbags or salt bags 40lbs or heavier
 - iv. Weights must be on the ground and not dangling
 - v. For maximum safety, tents should be secured as soon as they are put up, and brought down as soon as weight is removed.
 - vi. Do not leave unsecured tents at any time.
 - vii. Heaters of any kind shall not be used under tents or umbrellas.
 - viii. Smoking is prohibited under tents and shade structures.
 - ix. Tents must not have closed walls in place while open to the public, and all sides should be open for air flow.



9. Required Signage:

All new or expanded outdoor eating areas and sidewalk café licenses shall post a sign with language provided by the City directed outward from the seating area to inform the public that the new or expanded sidewalk café or outdoor eating area is intended to help offset the impact of COVID-19 and expires on October 25, 2020, and that maintaining the outdoor area beyond that date will require regular city approvals. The sign shall also contain information related to how residents can submit complaints to the city regarding the operation of the outdoor eating area or sidewalk café license.

Example Sign:

NOTICE

Streatery is a temporary program designed to help restaurants and taverns recover from the economic impact of COVID-19. Any establishment participating in this program must follow the requirements and prohibitions related to the program, including those related to hours of operation and noise amplification. Any complaints related to this program shall be submitted to the Street Vending Coordinator, Meghan Blake-Horst, mblake-horst@cityofmadison.com and Zoning Administrator, Matt Tucker, mtucker@cityofmadison.com. Any approvals for this establishment to have outdoor seating that did not preexist the COVID-19 pandemic shall expire on October 25, 2020. Any establishment with approvals that expire on October 25, 2020 wishing to maintain this outdoor seating must go through the regular city process for such approvals.

