

COMMUNITY DEVELOPMENT AUTHORITY
OF THE CITY OF MADISON, WISCONSIN

Resolution No. 4642

Authorizing the execution of a sole source Contract for the purchase and installation of Parking Equipment, related services and software license fees with HUB Parking Technology USA, Inc. for five years in the amount of the Contract Price for a parking access revenue control system in the Parking Structure at the Village on Park.

Presented February 13, 2025
Referred _____
Reported Back _____
Adopted _____
Placed on File _____
Moved By _____
Seconded By _____
Yeas _____ Nays _____ Absent _____
Rules Suspended _____
Legistar File Number _____

RESOLUTION

WHEREAS, the Community Development Authority of the City of Madison (the "CDA") is the owner of The Village on Park, located at 2300 South Park Street (the "Property"); and

WHEREAS, the scope of this work is for HUB Parking Technology USA, Inc. ("HUB") to furnish and install parking access revenue control system equipment and related services and software license fees for the Village on Park Parking Structure to be further described in a contract between the parties (the "Contract") ; and

WHEREAS, the equipment will consist of lane entry and exit stations, barrier gates and loops, card readers, signs, parking management system and hardware and software, license plate readers, and similar parking equipment described in Exhibit A and Exhibit B (collectively the "Parking Equipment") that will be attached to the Contract; and

WHEREAS, the parking control equipment software provides data on revenue, occupancy, and other activities necessary for auditing, management and access purposes. This software described in Exhibit A will be licensed to the CDA for the Term of the Contract at the rates set forth therein and Renewal Periods at new negotiated license rates that will be documented in an amendment to the Contract or a new agreement; and

WHEREAS, the EMV reader that HUB is providing the CDA does not include the Windcave payment processing software. A separate contract will be needed for these services; and

WHEREAS, HUB, Inc. shall provide commissioning of the parking system and software training sessions; and

WHEREAS, the current estimated construction completion date of the Parking Structure is June 16, 2025. HUB shall cooperate and coordinate its work with Findorff the general building contractor and City staff; and

WHEREAS, the City of Madison Parking Division utilizes HUB parking technology equipment in all City of Madison parking facilities; in turn it is recommended to sole source the Parking Equipment for the Village on Park Parking Structure to allow the CDA, subject to agreement by the City, to utilize City staff's knowledge and experience for parking equipment and technology maintenance and support; and

WHEREAS, the "Term" of this Contract shall commence from the date of the final signature by the CDA thereafter to a date that is five (5) years from the final acceptance date by the CDA that the Parking Equipment been installed per the Contract and is operational (the "Acceptance Date"); and shall thereafter automatically renew for successive one (1) year terms ("Renewal Periods"), unless either party provides written notice of termination to the other party at least 60 days prior to the expiration of the then current term. The parties will negotiate the software license fees for any Renewal Period(s) 90 days prior to the expiration of the then current term that will be documented in an amendment to the Contract or a new agreement; and

WHEREAS, the Acceptance Date is the beginning of the one-year warranty period; and

WHEREAS, the Contract amount for the scope of services is One Hundred Fifty-Seven Thousand and One Hundred Fifty-Nine and 48/100 Dollars (\$157,159.48) (the "Contract Price"); and

WHEREAS, payment terms require a 50% deposit of Contract Price prior to ordering the Parking Equipment, 40% due at delivery and 10% after the Acceptance Date; and

NOW, THEREFORE, BE IT RESOLVED that the CDA authorizes the Chair and the Executive Director to enter into a sole source Contract with HUB for the purchase, installation, and maintenance of the Parking Equipment for the Village on Park Parking Structure in the amount of the Contract Price based on the terms approved by the City Attorney's office;

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute, deliver, accept and record any and all documents and take such other actions as shall be necessary or desirable to accomplish the purpose of this resolution in a form approved by the City Attorney.