



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Agenda - Final

BOARD OF PARK COMMISSIONERS

*Ald. Santiago Rosas, Ald. Paul E. Skidmore, William Barker, Randall L. Glysch,
Betty Chewning, Emanuel Scarbrough, Betty N. MacDonald*

Wednesday, April 13, 2005

6:30 PM

1625 NORTHPORT DR (WPCRC)

NOTE: This agenda has been recorded with the City Clerk's Office. The meeting notices and agenda have been posted. If you need an interpreter, materials in alternate formats, or other accommodations to access this service, activity, or program, please contact the Parks Division at 266-4711, TDD #267-4980. Please do so 48 hours prior to the meeting date so proper arrangements can be made in a timely fashion.

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes of the Regular Meeting of March 9, 2005

RECOMMEND APPROVAL

IV. COMMITTEE REPORTS

- A. Facilities, Programs and Fees Committee Minutes of January 26, 2005 Meeting

RECOMMEND ACCEPTANCE

1. Action Report from Facilities, Programs and Fees Committee Meeting of April 4, 2005

a. A motion was made by Skidmore/Glysch to set the private residence mooring registration fee for 2005 at \$20.00. MOTION CARRIED unanimously.

RECOMMEND APPROVAL

- B. Olbrich Botanical Society Minutes of January 18, 2005 (There was no February meeting)

RECOMMEND ACCEPTANCE

- C. Warner Park Community Recreation Center Advisory Committee Minutes

1. January 19, 2005 Regular Meeting
2. February 9, 2005 Special Meeting

RECOMMEND ACCEPTANCE

3. Action Report from March 16, 2005 meeting of Warner Park Community Recreation Center Advisory Committee

- a. *Approved the use of the Warner Park Community Recreation Center as the site for a mass clinic for the health and safety of postal employees in the event of a biohazard emergency involving anthrax at the U.S. Post Office on Milwaukee Street.*

Informational

V. PUBLIC COMMENTS

(3 minute speaking limit)

VI. REPORT OF THE PRESIDENT OF THE PARK COMMISSION

- A. Absence at May Meeting ~ Appoint Chair for Meeting

VII. REPORT OF THE SUPERINTENDENT OF PARKS

- A. Written Report
B. Update on Pool
C. Park Tour ~ 2005

August 10 ??

- D. Policies and Procedures of the City of Madison Park Commission

*New Page 3 - Clarification of Tree Board Meetings (set by City Ordinance)
INFORMATIONAL*

- E. 2005 Beach Schedule

Informational

VIII. CORRESPONDENCE, RESOLUTIONS, ORDINANCES

- A. Letter dated February 24, 2005 from neighbors of Hillington Green Park regarding ice-skating rink.

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- B. Letter dated March 4, 2005 from Joe Brewoo of African Association of Madison, Inc. requesting use of Warner Park and Shelter for a Special Event on August 20, 2005 for Africafest.

The event will include a beer garden, vendors, crafts, music, and cultural demonstrations.

STAFF RECOMMENDS APPROVAL BASED UPON THE SPONSOR'S AGREEMENT TO THE FOLLOWING TERMS:

1. All fees will be paid, and the deposit and insurance will be on file in the Park Office at least one week prior to the event.
2. Sponsor will review all site plans with the East Parks Field Supervisor and agrees to comply with any and all site recommendations made by him.
3. Sponsor has reviewed the City of Madison Programmed Event related policies and procedures, will assume the responsibility of their conveyance to the event participants, and will assure the Parks Division that they will be upheld.
4. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from this event.
5. Sponsor understands that the marketing and sale of all event related merchandise on municipal parkland must be pre-approved by the Parks Division, including the location and set-up of the vending sites. Further, if any food or beverages are sold or served at the park, sponsor or vendors will comply with all City Health Department regulations.
6. Sponsor will restrict the sale and consumption of beer to a double-fenced beer garden.
7. Sponsor will submit a certificate of insurance covering this event, and naming the City of Madison as "additional insured".

Note: the organizers notified Ald. Benford on March 4, and by the Parks Office on March 15.

- C. Breese Stevens Field Art Installation Proposal dated March 7, 2005 by Matthew Slaats on May 5~7, 2005.

STAFF RECOMMENDS APPROVAL BASED UPON THE SPONSOR'S AGREEMENT TO THE FOLLOWING TERMS:

1. Aldermanic notification.
2. Notification to Digger's Hotline three to five days prior to the penetration of the turf during the installation.
3. All park applications, permits, deposits, insurance and \$500 scheduling fee for exclusive use of the field, which includes set up, gallery night and take-down, will be reconciled and on file in the Park office at least one week prior to the installation.
4. Sponsor will review all site plans with appropriate Parks Maintenance and Field Supervisors and agrees to comply with any and all site recommendations made by them.
5. Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the installation and acknowledges that he will be responsible for any and all actual field renovation costs that may result from this installation. Further, if field restoration will be necessary the sponsor understands that the Parks Division will develop and administer all renovation plans for the field used during the installation.

- D. E-mail request from Gary Giorgi regarding Pesticide Reduction on Madison City Golf Courses

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- E. Quann Park

1. Request from Amy Anderson to place two topiaries in Quann Park as part of a beautification project.
2. Letter from Bryan Whiting and Alicia Rheal dated March 21, 2005 regarding creation of an original long-lasting thatch project.

3. Letter of concerns regarding current plans for Quann Park.

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATIONS

- F. Letter from Joe Mathers, Coordinator of Community Gardens regarding Expansion of the Community Garden in Reindahl Park.

1. Staff Presentation

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- G. Request from NIA Productions, Inc. and Streets of Gold Productions, LLC to hold a Dane County Youth Talent Day on May 28, 2005 in Warner Park.

STAFF RECOMMENDS APPROVAL BASED UPON THE SPONSOR'S AGREEMENT TO THE FOLLOWING TERMS:

1. *All applications, permits, insurance, and fees will be reconciled and on file in the Park Office at least one week before the event.*
2. *All site plans will be reviewed and approved by the East Parks Maintenance Supervisor at least one week prior to the event.*
3. *Sponsor understands that marketing and sale of all event-related merchandise must be pre-approved by the Parks Division. All food and beverage vendors will comply with all City Health Department regulations.*
4. *Sponsor will post a \$1,000 damage deposit with the Parks Division prior to the event and acknowledges that this organization will be responsible for any and all actual field renovation costs that may result from this event.*

Note: Alderperson was notified on March 18.

- H. Proposal from Bob Mahnke and Paul Stokes of Mad-City Dual requesting the use of Brittingham Park on June 4 and 5, 2005 for an Endurance Barefoot Water-skiing Competition in Monona Bay and Lake Monona.

1. E-Mail from Ald. Andy Heidt regarding proposal.

STAFF RECOMMENDS APPROVAL BASED UPON THE SPONSOR'S AGREEMENT TO THE FOLLOWING TERMS:

Prior to Park Commission decision, event organizers must communicate with the Alders from the Law Park and Brittingham Park neighborhoods. If the Alders support the event proposal, then additional conditions would include:

1. *Organizers to complete and submit standard application materials to the Parks Division. Payment of applicable event fees would be required.*
2. *Sponsor to conform with DNR permit process for waterway marker installation.*
3. *Sponsor to submit certificate of insurance for this event, naming the City of Madison as additional insured.*
4. *Organizer will review all event site plans with the Recreation Services and Maintenance Supervisors, and will agree to uphold all terms specified by them.*
5. *No marketing or sales of food or merchandise will be permitted without Parks vending permits and insurance.*
6. *Organizer will be responsible for clean up of both venues.*

- I. Proposal from Women's Resource Fair requesting the use of Garner Park on July 22~23, 2005 to host an educational fair with 40-50 educational organizations to enrich the lives of women and their families.

STAFF RECOMMENDS APPROVAL BASED UPON THE SPONSOR'S AGREEMENT TO THE FOLLOWING TERMS:

1. *New Alderperson will have been notified by Parks Staff.*
2. *Sponsor has reviewed all Parks policies and regulations relative to hosting special events and agrees to uphold all terms and conditions.*
3. *All applications, deposits, insurance, and fees will be reconciled and on file in the Park Office at least one week prior to the event.*
4. *Sponsor will review all site plans with the West Parks Maintenance Supervisor and agrees to uphold any recommendations made by him.*
5. *Sponsor will submit proof of supplemental parking agreement from CUNA prior to the event.*
6. *Signs or promotion of the event are prohibited on any public street, terrace, or sidewalk.*
7. *Sponsor agrees to uphold all municipal regulations.*

- J. Letter from Chad Thom, Pontoon Program Manager regarding parking problems at the Pontoon Boat Boarding Area.

1. *Presentation by MSCR Staff*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- K. [00574](#) SUBSTITUTE Creating Section 8.43 of the Madison General Ordinances regarding operation of municipal swimming pools by the Board of Park Commissioners and regarding a goal that revenues from use of pools cover direct costs and a reserve.

RECOMMEND APPROVAL

Note: This item is returned to the Park Commission because it is a substitute Ordinance that changed language in the Ordinance that was approved by the Park Commission at its March meeting.

- L. [00730](#) Authorizing a contract between the City and the Madison Metropolitan School District for the provision of programming by Madison School and Community Recreation at Warner Park Community and Recreation Center for 2005.

RECOMMEND APPROVAL

- M. [00738](#) Authorizing the City to enter into a one year agreement with the possibility of a one year renewal term with Madison Metropolitan School District for the use of city park land for adult baseball and softball programs by the Madison School Community Recreation.

RECOMMEND APPROVAL

- N. [00780](#) SUBSTITUTE - Approving the intent of the Park Division to sell the former Dudgeon School building located at 3200 Monroe Street to the Dudgeon Center for Community Programs.

GENERAL DISCUSSION AND RECOMMEND APPROVAL

- O. [00868](#) Authorizing the Mayor and City Clerk to sign and execute a six (6) month Agreement with three (3) six (6) month renewal periods with Organizacion Latina De Futbol, Inc. to reserve soccer fields at the following City of Madison Parks in exchange for Organizacion Latina De Futbol, Inc.'s maintenance of those fields: Hiestand Park, Warner Park and Elver Park.

GENERAL DISCUSSION AND RECOMMEND APPROVAL

IX. UNFINISHED BUSINESS

- A. Odana School Park

1. Resolution from the Parks Division to support the use of Odana School Park for the Construction and operation of a new Westside Senior Center in Odana School Park.

GENERAL DISCUSSION AND RECOMMENDATION

X. NEW BUSINESS

- A. Rain Garden Proposal for Olin Turville and Brittingham Parks

1. *Staff Presentation*

GENERAL DISCUSSION AND POSSIBLE RECOMMENDATION

- B. Hill Creek Park 2005 Master Plan Improvements

1. *People for Parks Matching Fund Project Application*
2. *Staff Presentation*

RECOMMEND APPROVAL

- C. 2006 Preliminary Capital Budget

1. *Staff Presentation*

GENERAL DISCUSSION

XI. ADJOURNMENT