

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, August 21, 2008

5:30 PM

119 E. Olin Ave.
Water Utility Offices

1. CALL TO ORDER / ROLL CALL

Present: 5 -

Susan J. Zahner; Judith M. Wilcox; Bill Sonzogni; Lauren Cnare and Donna Vogel

Absent: 1 -

Alan I. Schwartzstein

Excused: 2 -

Lori Kay and Linda D. Oakley

OTHERS PRESENT: Thomas Schlenker, David Caes, Jeff Golden, Pamela Abel, Tommye Schneider, Daniel Stattelman-Scanlan, Patricia Frazak, Janet Piraino

2. APPROVAL OF MINUTES

A motion was made by Wilcox, seconded by Cnare, to Approve the Minutes.
The motion passed by voice vote/other.

3. PUBLIC COMMENT - 5 minute limit per speaker - None

REPORTS

4. Chair - 5 minutes

[11669](#)

Chair's Report 8 21 08

Attachments: [Chairs Report 8 21 08.pdf](#)

This Miscellaneous was Accept

After the last meeting when a motion failed due to four abstentions, Zahner contacted City Attorney and Corporation Counsel. The message from them was that a member does not need to abstain unless they have a direct financial interest in the item. As part of that conversation, she discovered that the IGA is silent on whether to follow the city or county ethics code, which differ. That means the Board can choose which to follow. MOTION - Cnare/Sonzogni moved that this issue be referred to the Board's Executive Committee for consideration and recommendation to the Board, PASSED unanimously. Piraino commented to keep in mind that legal advice should come from County Corporation Counsel.

5. Director - 10 minutes

[11670](#) Director Report 8 21 08

Attachments: [Director Report 8 21 08.pdf](#)
[Public Health & Water Quality attachment to Director Report 8 21 08.pdf](#)

This Miscellaneous was Accept

Schlenker provided information in the agenda packet about water quality related activities that staff does every day to protect surface and drinking water. This relates to a budget item the Board is looking at later to get funding from the County Lakes and Watershed. Our laboratory just began a pilot of rapid testing for blue green algae in the lakes. This allows us to post warnings in real time after more quickly identifying one type of toxin. This is being funded through the State Lab of Hygiene, which has been doing this testing for a long time.

Over the next year, Schlenker asked the Board to think about whether the merger model we have is viable long term. There are a number of administrative tasks that staff has to do twice. One example is budget development. He wonders if it is possible to develop mechanisms so that things only have to be done once. It was suggested to check with Lancaster /Lincoln County health department, which is similar in size, to ask if they experience the same thing. Another suggestion is to make a list of duplicated tasks being done and try to tackle the big items to improve. We are realizing that since we are semi-independent, and depend on tax revenue from both the city and county, we may not be treated as equally as those agencies in the city or county only. This may cause public health to get whittled away year after year. For the 2009 budget year, our budget cut was established at 5.5%, which is higher than other agencies. After discussion about how and when the Board could advocate for the department during the budget process, it was decided to place discussion of budget advocacy on the agenda for the upcoming Executive Committee meeting.

6. Private Well Testing - Tommye Schneider - 15 minutes

Schneider provided an update on the preparedness well water testing exercise. A Dane County map indicating the towns that have participated so far was distributed. An automatic calling system was used. A handout was provided comparing advance notice and no advance notice calls, and participant results. A spreadsheet showing the specifics of testing data was also distributed. The data shows that 30% tested so far are bacteriologically unsafe. The third handout listed rationale for the project, the strategy used and lessons learned. At some point, a press release or some other media event will happen to encourage more well testing in the county. This also gave us a chance to test our Lab surge capacity. Chemistry staff learned new procedures and could accommodate an increased workload. There seems to be community interest if we make the process convenient. This also allowed us to test putting out a public health message countywide. The testing cost \$38 per sample. A suggestion was made to do a presentation for the towns association. For those with questions about wells and how to remedy these issues, sanitarians who handle well and septic work are available.

7. Environmental Health Division - Tommye Schneider - 5 minutes

The division has been offered 1 Fen Oak for office space. They plan to move if the space is adequate.

The department's only involvement in the recent dangerous animal case was to transport the dog to the Humane Society. Middleton has their own process for dealing with dangerous animals. Other municipalities are beginning to come up with their own dangerous animal ordinances and County Corp Counsel is looking into a countywide ordinance.

Schneider reports that County Board Supervisor Brett Hulseby is working on the issue of posting fish advisories at the county board level. We agreed to provide a few signs for posting advisories in parks. We may need help getting the parks department to post the signs.

8. Operations Division - David Caes - 5 minutes

Defer to budget discussion

9. Population Health & Family Health - Patricia Frazak - 5 minutes

Frazak provided an update on recruitment. Two of three candidates for the Director of the Family Health Division will be referred to the Director. In the next few weeks, eight candidates for the WIC Supervisor will be interviewed.

OLD BUSINESS - 10 minutes

10. 2009 Budget

Caes provided a handout of the department reductions in priority order, which were previously discussed by the Board. The amount requested from the Lakes and Watershed Commission has been included in their budget. This handout also reflects submission of supplementals to restore to our budget. Schlenker had envisioned a joint meeting of the city (Board of Estimates) and county (Personnel and Finance) committees to come up with a common plan. Vogel offered to talk to the Chair of Personnel and Finance on the county side. This could help avoid what happened last year when the two sides did not reach agreement in total. Schlenker will check with Deb Simon to schedule with Board of Estimates on the city side.

10.a. Discussion on Students

11678 Information for Discussion on Students

Attachments: [Discussion on Students placed PHMDC 8 21 08.pdf](#)

This budget item is included in the budget calculations and listed as pending. Daniel Stattelmann-Scanlan, Nursing Supervisor, shared some information on students. He handles academic linkages with students and was a preceptor as a Public Health Nurse. The amount of time spent with students varies greatly and is usually greater proportionately for those spending less time with the department. Some students are passionate about public health and others may just be placed as a school requirement. Positive outcomes include allowing health care students real life experience, eventually hiring some students to work for the department and the added value of ongoing research and evaluation that academia offers. The cost to our agency is in staff time and taking time away from other public health work. This does fit with our mission to be mindful of the future workforce. The requests for student placements seem to be growing. Caes is thinking of a per hour charge, charging less if students are in the department longer.

10.b. Reconsideration of Educational Institution Fees - ACTION

MOTION - Wilcox/Cnare moved to reconsider including \$9500 in the budget as revenue from institutional fees, PASSED with 4 ayes and Zahner abstained. MOTION - Wilcox/Cnare moved to include the \$9500 in the budget and remove pending, PASSED with 4 ayes, Zahner abstained.

NEW BUSINESS - 15 minutes

MOTION - Sonzogni/Wilcox moved to recommend adoption of items 11 (Seal-A-Smile Resolution), 12 (Infant Mortality Resolution) and 14 (WIC Supplemental Funding Resolution), PASSED unanimously.

Dane County Board Resolution - ACTION

11. **11682** County Resolution (unnumbered 2008-2009) Accept Funding for Seal-A-Smile

Attachments: [County resolution \(unnumbered 2008-2009\) Accept Funding for Seal-A-Smile.](#)
[County resolution \(unnumbered 2008-2009\) Seal-A-Smile fiscal note.pdf](#)

Board of Health Resolutions - ACTION

12. 11679 #2008-13 Board Resolution on Infant Mortality Project
- Attachments: [Board Resolution 2008 13 Infant Mortality Project.pdf](#)
13. 11681 #2008-14 Board Resolution Replacement of Laboratory Equipment
- Attachments: [Board Resolution 2008 14 Replace Lab Equipment.pdf](#)

MOTION - Wilcox/Cnare moved to adopt. The motion was WITHDRAWN due to the need to have three-fourths of the body available for a vote. REFER to September Board meeting. If the Lab equipment breaks down before the next meeting, a special meeting of the Board will be called.

14. [11689](#) Amending the 2008 Public Health Operating Budget to accept Women, Infants, and Children Nutrition Program supplemental funding and increase a Dietetic Specialist from 0.5 FTE to 1.0 FTE.

A motion was made by Sonzogni, seconded by Wilcox, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

REPORTS OF STANDING & SPECIAL COMMITTEES

15. Executive - Zahner - No report
16. Budget - Wilcox

[11683](#) Budget Committee Minutes from July 18, 2008

Attachments: [Budget Committee minutes 7 18 08.pdf](#)

This Miscellaneous was Accept

[11684](#) Budget Committee Minutes for July 24, 2008

Attachments: [Budget Committee minutes 7 24 08.pdf](#)

This Miscellaneous was Accept

17. Bylaws - Wilcox - No report
18. Administrative Hearing - Schwartzstein - No report

19. Personnel - Oakley - No report

20. ADJOURNMENT

Wilcox/Vogel moved to adjourn at 7:30 p.m., passed unanimously