



City of Madison
Meeting Minutes - Final
COMMON COUNCIL
ORGANIZATIONAL COMMITTEE

City of Madison
Madison, WI 53703
www.cityofmadison.com

Tuesday, August 7, 2007

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

Present: Brenda K. Konkell, Satya V. Rhodes Conway, Robbie Webber, Michael Schumacher and Joseph R. Clausius

Excused: Michael E. Verveer, Tim Bruer and Judy Compton

Others Present: City Attorney Mike May, Eric Knepp (Comptroller's Office), Rich Beadles (Information Technology), Delora Newton and Paul Malischke

Ald. Brenda Konkell called the meeting to order at 4:33 p.m.

APPROVAL OF MINUTES

Approval of the Common Council Organizational Committee minutes from July 3, 2007.

A motion was made by Schumacher, seconded by Clausius, to Approve the Minutes. The motion passed by acclamation.

UPDATE/DISCUSSION ITEM

06639 Update: Wireless Technology - Rich Beadles, Information Services

Receive

Rich Beadles from the City's Information Technology Department was present to provide an update to CCOC members on the city's wireless technology. Specifically on cell phone connection to the city's server so that people can receive email on their cell phones. The city is currently in negotiations so that city employees (alders) can share the same pool of phone minutes in order to save money.

If alders wish to be part of this service they would need to understand that the email exchange server is the city's responsibility but the device they receive their email on is the alder's responsibility. Mr. Beadles noted that Ald. Zach Brandon has taken advantage of this service. He also noted that the city is not supporting POP3 service (POP3 is the abbreviation for Post Office Protocol - a data format for delivery of emails across the Internet). Mr. Beadles indicated that all the city would do for the cell phone connection is connect alders to the city's email server by providing a document on how to connect to the email server using their own cell device.

Ald. Brenda Konkel asked why the city couldn't do this with alder's privately owned laptops. Mr. Beadles indicated that it is the city's policy not support privately owned computers/laptops.

Ald. Michael Schumacher wanted to know if the city could set up his privately owned laptop with the VPN token. Mr. Beadles indicated that the city would not due to the risk of viruses infecting the city network. Mr. Beadles indicated that new laptops for alders were being budgeted for in 2008 (part of the replacement schedule) and this may appease some of the complaints about the current laptops alders are using.

Rich Beadles also provided an update to the CCOC members on the progress of the wireless network being provided by MadCity Broadband (<http://www.madcitybroadband.com/>).

He indicated that the city is now covered from the river to the beltline. Ald. Robbie Webber asked when they were going to expand west (to Highland). Mr. Beadles indicated that the city is trying to decide with input from MadCity Broadband what area (s) should be next. Ald. Webber thought that if it was based upon the amount of use her area would rank high. Mr. Beadles stated MadCity Broadband is keeping track of requests for service and are using that to determine the next area. Mr. Beadles thought that the East Towne area would be next for wiring because Cisco is located in that area and they are donating equipment. Ald. Robbie Webber thought that the installation of wireless technology is very slow.

Ald. Mike Verveer arrived at 4:56 p.m.

Present: Michael E. Verveer, Brenda K. Konkel, Satya V. Rhodes Conway, Robbie Webber, Michael Schumacher and Joseph R. Clausius

Excused: Tim Bruer and Judy Compton

07086

Discussion Item: 2008 Common Council Office Operating Budget

Attachments: Memo dated 8/3/07 Re: Proposed CC Office Operating Budget

A motion was made by Rhodes Conway, seconded by Webber, to Approve Lisa Veldran, Administrative Assistant to the Council and Eric Knepp, the budget analyst from the Comptroller's Office were present to answer questions on the proposed 2008 Common Council Office budget and supplemental request to restore the proposed reduction.

The Mayor requested that agencies submit a 2008 budget plan that would reach a 3% reduction in their base budget from 2007. For the Council office budget this meant a reduction of \$7,004 from the 2008 budget request.

Lisa Veldran proposed that the reduction come from the Alder Expense Account line. She indicated that any further reductions in purchased services or supplies would be detrimental to the functioning of the Common Council office. She noted that the recently created Alder Expense Account was created by reducing accounts in the purchased services and supplies lines. She also noted that the average expenditure from the Alder Expense Account is approximately \$6,000 (out of \$12,000). Given these factors that was why she recommended that the reduction be made from the Alder Expense Account.

Ald. Mike Verveer, Council President, indicated that he will advocate for the restoration of \$7,004 to the 2008 Common Council Office budget to the Mayor when he meets with him.

Ald. Michael Schumacher and Ald. Brenda Konkel requested that they be noted as voting no. They indicated that they were voting no on the overall budget process rather than on the proposed Council Office budget. The motion passed by the following vote:

Excused: Bruer and Compton

Aye: Verveer, Rhodes Conway, Webber and Clausius

No: Konkel and Schumacher

07199

Update: Progress of Chapter 2 Subcommittee of the CCOC.

Receive

Ald. Satya Rhodes-Conway provided the update on the progress of the Chapter 2 Subcommittee. She noted that the subcommittee is making good progress. The subcommittee has met July 12, July 31 and August 1. The next meeting was scheduled for August 15, 2007 and that the hope of the subcommittee is to finish up their review of Chapter 2. It was noted that City Attorney Mike May will provide notes on the changes so that alders are aware of why particular changes were made.

REFERRALS FROM COMMON COUNCIL

Ald. Brenda Konkel requested that the committee table items 5 through 8. Members approved.

06940

Amending Sec. 2.40(10) of the Madison General Ordinances to require principals to file an additional form if they did not have expenditures exceeding \$1,000.

Sponsors: Brenda K. Konkel

A motion was made by Konkel, seconded by Webber, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER for September 4, 2007

Ald. Brenda Konkel spoke to the ordinance. She explained that she wanted a card similar to the small postcard that is used for campaign finance reports when there is no activity. This lobbying report would notify the City Clerk that the lobbyist did not go over the \$1,000 threshold.

Ald. Michael Schumacher expressed concern that this would create more work for the City Clerk staff. Delora Newton indicated that lobbyists are now receiving their information/forms via email from the City Clerk's office. She thought this could also be done via email.

The motion passed by acclamation.

Ald. Judy Compton arrived at 5:04 p.m.

Present: Michael E. Verveer, Brenda K. Konkel, Satya V. Rhodes Conway, Robbie Webber, Judy Compton, Michael Schumacher and Joseph R. Clausius

Excused: Tim Bruer

Ald. Michael Verveer requested that, without objection, the members move to agenda item No. 10 (2008 Council Meeting Dates). There was no objection

06862

Discussion Item: Proposed 2008 Common Council Meeting Dates.

Attachments: 2008 Council Meeting Dates w/Election Dates, 2008 Council Meeting Dates w/o Election Dates, Ald. Konkel's 2008 Proposed Calendar, MEAC Memo to Mayor and Council President

Rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE

Ald. Mike Verveer requested that the agenda item dealing with the 2008 Common Council meeting dates also be taken out of order. There was no objection.

Registrations:

Paul Malischke, 4325 Bayfield Terrace (53705) Supported/Spoke

Mr. Malischke is a member of the Madison Elections Advisory Committee. He noted that elections are very demanding on City Clerk's office staff and having Council meetings on election days added to their burden. He also noted that the city loses poll workers when city staff and alders cannot volunteer at the polls because they are attending Council meetings. He supported the proposal to avoid scheduling Common Council meetings on all election dates.

Lisa Veldran distributed a draft meeting schedule without the election dates. (members already had the draft meeting schedule with the election dates factored in).

Ald. Brenda Konkel submitted a schedule moving Common Council meetings from 1st and 3rd Tuesdays to 2nd and 4th Tuesdays. She noted that her proposed schedule would avoid many holidays and election days and would not be so disruptive.

Ald. Compton asked if Room 201, CCB would be available if we switched to the 2nd and 4th Tuesdays.

Ald. Satya Rhodes-Conway expressed her concern with what other city committees would be affected by this change. She saw value in changing to the 2nd and 4th Tuesdays because it would reduce the Monday holiday problem (not being able to ask staff questions before the Council meeting on Tuesday).

Ald. Judy Compton expressed concern about making this change. Some citizens may have agreed to an appointment because it worked for their schedule. She noted that the same could be said for people who ran for Common Council expecting the 1st and 3rd Tuesdays as regularly scheduled meetings.

Ald. Michael Schumacher thought that a matrix should be developed so alders could see where conflicts might arise from changing the meeting dates.

After discussion on this proposal it was recommended that the CCOC discuss this during the discussion on setting the 2009 Common Council meeting schedule.

Ald. Michael Schumacher moved, seconded by Ald. Brenda Konkel to approve the schedule with the election dates factored in and delete the October 21, 2008 Common Council meeting from the 2008 schedule.

Ald. Satya Rhodes-Conway made a friendly amendment to change the January 15, 2008 meeting to January 22, 2008 and the April 15, 2008 meeting to April 22, 2008 to avoid having Council meetings two weeks in a row.

Ald. Brenda Konkel moved, seconded by Ald. Satya Rhodes-Conway to refer this agenda item to the September 4, 2007 CCOC meeting requested, that Council staff

will check on the availability of Room 201, CCB for the change in dates that are proposed in the friendly amendment. and that the City Attorney draft an ordinance changing the meeting dates to note the changes due to elections and no second meeting on October 21, 2008 for introduction at the Council meeting of 9/4/07 and referral to the CCOC (will amend from the floor if needed).

Agenda Items No. 5 through Agenda Item No. 8 were taken off the table at this time.

06008 Amending Section 3.03 and creating Section 3.015 of the Madison General Ordinances to establish term limits for the Mayor and Alderpersons.

Sponsors: Brian Benford

Attachments: termlimits12.pdf

Rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE This item was re-referred to the September 4, 2007 CCOC meeting.

06571 Amending Section 33.09(2)(d) of the Madison General Ordinances to eliminate the requirement that the alderperson who serves on the Henry Vilas Zoo Commission must be from the district in which the zoo is located.

Sponsors: Julia S. Kerr and David J. Cieslewicz

Attachments: Aldermanic Appts by District .pdf

A motion was made by Rhodes Conway, seconded by Compton, to RECOMMEND TO COUNCIL TO PLACE ON FILE - REPORT OF OFFICER for September 4, 2007 Ald. Julia Kerr, District 13, requested that CCOC recommend to place the ordinance on file. The motion passed by acclamation.

06832 Creating new Section 2.04(4), renumbering current Sections 2.04(4) - (15) to 2.04(5) - (16), respectively, and amending Section 2.29 of the Madison General Ordinances to provide an Early Public Comment period at each Common Council meeting.

Sponsors: Brenda K. Konkel

A motion was made by Konkel, seconded by Compton, to Rerefer to the COMMON COUNCIL ORGANIZATIONAL COMMITTEE, due back on September 4, 2007. The motion passed by acclamation.

06836 - Amending Sections 13.01, 13.02 and 13.02 of the Madison General Ordinances to restructure the Board of Water Commissioners in compliance with state statutes and to add two additional voting members.

Web link to Legislative File No. 06836:

<http://legistar.cityofmadison.com/DetailReport/?key=7860>

City Attorney Mike May requested that a possible amendment be made the ordinance in the following section;

13.03 Duties of General Manager (2)

The General Manager shall have supervision of work of this nature and....

Delete the following language:

"...subject to such regulation as the Common Council or Board may adopt, shall have the authority to purchase materials and employ the services and labor necessary for such work."

Replace with the following language:

"...purchase materials and supplies for such work pursuant to city ordinances, including sec. 4.26, MGO."

He indicated that there was debate within his office on this section and its meaning. The amendment would now clarify that the Water Utility would follow the city's purchasing policy and rules that every other city department follows.

Ald. Brenda Konkel moved, seconded by Ald. Judy Compton, to recommend that the ordinance be adopted with the amendment suggested by the City Attorney. Motion was approved and Ald. Mike Verveer indicated that he would move adoption with this amendment from the floor at that evening's Council meeting (September 4, 2007).

DISCUSSION ITEMS

07090

Discussion Item: AMENDED Ordinance - Amending Section 2.025 of the Madison General Ordinances to require that alders notify the Common Council President and the Common Council Office Administrative Assistant staff when they will be absent from the City for any period of five (5) days or longer. (requested by Ald. Judy Compton)

Attachments: Amended Ordinance ID 04544

A motion was made by Konkel, seconded by Rhodes Conway, to Receive Refer to Chapter 2 Subcommittee for discussion during the review process of MGO Chapter 2 The motion passed by acclamation.

07106 Discussion Item: Request CCOC meet twice a month versus once a month -
Ald. Brenda Konkel

**A motion was made by Verveer, seconded by Konkel, to Accept
The committee recommended to have two CCOC meetings in September 2007
(September 4 and September 18). The members will asses if there is a need to
have two meetings in October 2007. The motion passed by acclamation.**

07128 Discussion Item: Work Group on Council Website Guidelines and Policies

**A motion was made by Clausius, seconded by Schumacher, to Approve
Ald. Brenda Konkel and Ald. Michael Schumacher will work with Council and
Information Technology staff to develop policies and guidelines for the Common
Council website(s). The motion passed by acclamation.**

ADJOURNMENT

**A motion was made by Konkel, seconded by Schumacher, to Adjourn The
meeting adjourned at 6:05 p.m. The motion passed by acclamation.**